



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Greensboro Field Office  
Office of Community Planning & Development  
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October 30, 2019

Mr. Richard L. Woodruff  
City Manager  
P O Box 128  
Jacksonville, NC 28546

Dear Mr. Woodruff:

Each year the Department of Housing and Urban Development (HUD) assesses the performance of formula grantees that receive community planning and development program funds. In preparing these assessments, we use information from the grantee's Consolidated Annual Performance & Evaluation Report (CAPER), the Integrated Drawdown & Information System (IDIS) and management review reports.

Preparing the CAPER provides grantees the opportunity to report outcomes and performance in meeting goals contained in the annual action plan and multi-year consolidated plan. HUD reviews programs for eligibility, national objectives, low/moderate income benefit, progress towards goals and compliance with additional requirements. We base the annual assessment of the community planning and development (CPD) program performance on the CAPER submitted for the program year ending June 30, 2017, and current IDIS and DRGR reports.

The CAPER was made available for public review and comment, and there were no comments received from citizens during the comment period. The document is well written and assembled in a way that the citizens of the city can understand.

We look forward to continuing to work with Jacksonville to accomplish its community development and affordable housing goals. Please contact Linda Golden at (336) 851-8059, if we can be of any assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Matthew T. King".

Matthew T. King, Ph.D.  
Director  
Office of Community Planning & Development

Enclosure

cc:

Tracy Jackson

**ANNUAL COMMUNITY ASSESSMENT OF CPD PROGRAM PERFORMANCE  
2018-19 CONSOLIDATED ANNUAL PERFORMANCE & EVALUATION REPORT**

GRANTEE: City of Jacksonville  
PROGRAM YEAR: 2018-19  
REPORT PREPARED BY: Linda Golden  
DATE REVIEW COMPLETED: October 15, 2018

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

In order to meet the primary objective of the CDBG program, at least 70% of all annual expenditures must benefit low/moderate income people. Jacksonville exceeds this and used 90.13% of its expenditures for this purpose.

CDBG activities must be eligible based on regulations and must meet one of three national objectives:

- serve low/moderate income people;
- prevent or eliminate slums and blight;
- meet other urgent community development needs.

Our review raised no questions about eligibility and national objectives.

CDBG recipients are limited to using no more than 20% of the most recent grant plus 20% of program income on planning and administrative costs. Jacksonville did not exceed this cap and used 13.33% of grant funds plus program income for these costs.

Jacksonville did not exceed the 15% public service cap with 5.52% used for this program year.

CDBG regulations require that grantees disburse funds timely. Grantees are considered timely if they have no more than the equivalent of 1.5 times the most recent grant in their U.S. Treasury account 60 days prior to the end of the program year. In Jacksonville's case, this test is applied on May 2 of each year. The city met the spending requirement on May 2 and must spend an additional \$295,453 between now and May 2, 2020, to pass the test for this program year.

The city met or exceeded its annual goals for acquisition/development of homeowner units, public facilities and improvements, and public services. Homeowner housing rehabilitation, homeless services and demolition were slightly below the expected goal.

**CPD PROGRAM MONITORING**

Grantees have the obligation to monitor activities funded with CDBG funds for progress and compliance. This oversight responsibility extends to the activities of subrecipients that use federal funds on the city's behalf, contract management and regular reviews of HOME-assisted rental units during the period of affordability. Jacksonville has an effective system in place to monitor its projects.