

Exempt Subdivision Plat Checklist

Please use the following checklist to ensure that you have included all of the information in order to ensure the City of Jacksonville Planning Division can accurately review the plat.

Provide a scalable plan that complies with NCGS 47-30 and identifies the following:

Show any/all existing structures or note them to be removed. This can also be done on a separate survey sheet that is not part of the plat that will be recorded.

Minimum Building Line (Front) is shown/labeled

Provide a Data block with the following information:

Existing Use:

Existing # of lots:

Proposed # of lots:

Total acreage:

Zoning:

Minimum lot size proposed: _____ sq. ft (lot # ____)

Minimum lot size allowed (per zone): _____ sq. ft.

Tax map and parcel id #: _____

Reference previous map books and page #'s:

Reference previous deed books and page #'s:

IF the zoning district includes a maximum lot coverage, provide:

Lot coverage maximum per zone: _____%

Lot coverage existing: _____%

Lot coverage proposed: _____%

IF the zoning district has a minimum lot width, provide:

Minimum lot width allowed at right of way:

Minimum lot width at the specified MBL:

