

City of Jacksonville
Planning & Permitting Division
815 New Bridge Street/P.O. Box 128
Jacksonville, NC 28541
(910) 938-5232
Fax: (910) 938-5208
www.jacksonvillenc.gov

DRIVEWAY PERMIT APPLICATION

Date: _____

Project Location (address) _____

Property will be used for: Commercial Residential Other

Applicant/Contractor name: _____ Phone# _____

Address: _____

Email: _____

Owner of Project: _____ Phone # _____

Address: _____

Email: _____

AGREEMENT

That the undersigned contractor, person or persons hereby agrees to construct a driveway (curb-cut) at the above referenced location as shown on the attached drawing and in compliance with the requirements and conditions set forth in the City of Jacksonville's MSSD (Detail 404.01).

You must contact the Public Services Department at (910) 938-5233 to schedule an inspection before pouring. A 24-hour notice to the Public Services Department is required before an inspector can visit the site.

Property Owner:

Applicant:

Signature: _____

Signature: _____

Documents to be Included:

- Plot Plan Existing* (survey may be required)
- Plot Plan Proposed

*In some cases, the Planning and Permitting division may have a copy on file, especially development that occurred after 1999.