

The City of Jacksonville Adopted Budget Fiscal Year 2012-2013



This image was photographed at the Beirut Memorial in Lejeune Memorial Gardens in downtown Jacksonville.

**CITY OF JACKSONVILLE
FY 12-13 ADOPTED BUDGET
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Memorandum

To: Mayor & Council
From: Richard L. Woodruff, City Manager
Date: June 27, 2012
Re: FY 13 adopted budget

Dear Mayor and City Council Members:

On June 19, 2012, Council adopted the budget for FY13. By this action, you provided the necessary authorizations for expenditures and staffing levels for the City's coming fiscal year which begins July 1, 2012 and concludes June 30, 2013. In preparation for your adoption on June 19, you conducted 10 public workshops and conducted a public hearing on May 22, 2012 to receive public comments. Your action adopted the budgets for the following funds:

<u>Fund</u>	<u>Budget</u>
General fund	\$ 45,830,692
Water and Sewer Fund	\$ 27,386,134
Solid Waste Fund	\$ 6,074,802
Storm water Fund	\$ 3,395,576
Capital Projects for FY 13	\$ 8,731,355
Special Revenue Funds	\$ 4,121,530
Special Separation Allowance Trust Fund	\$ 266,476
Net Internal Service Fund	\$ 1,592,482
Internal transfers	\$ (10,383,656)
Total of all funds	\$ 87,015,391

The adopted budget reflects the following key components:

1. The City Ad Valorem tax rate will continue unchanged at 53.8 cents per \$100 value. It is projected that this tax rate will result in revenue of \$19.4 million. From an expenditure perspective, this level of revenue will fund the Police and Fire Departments for FY 13.
2. Jacksonville development is slowing and therefore inspection fees have reduced from \$1.2 million to \$700,000 due to this general slowdown.
3. The total number of authorized employees has increased. This increase is not only in the actual number of employees, but also the percent of City employees which are funded through the General Fund or other City funds rather than grants. For example, in the Fire Department, the percent of funding required for five firefighters has increased due to the fact that the SAFER Grant will be expiring during this year. In Police 2 personnel previously funded by grants are now funded by the General Fund. Two employees have been added to the Streets Department relative to the operation of our new intelligent transportation traffic signal system (ITS). While the purchase of the physical traffic hardware is through a grant from the North Carolina Department of Transportation, the City is required to hire the

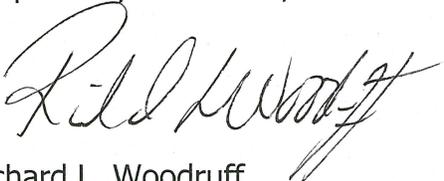
from the North Carolina Department of Transportation, the City is required to hire the personnel and to provide the necessary trucks and equipment for maintenance of this new traffic system. Additional employees were also approved in the Water and Sewer Fund to permit continued improvements in the operation of the Land Application Site and the continued improvement in our infiltration and inflow prevention program under Lines Maintenance. With the construction beginning on the Center for Public Safety, an inspector who will be a temporary employee has been added to Public Services with this expenditure paid from the project budget.

4. In order to offset the continued use of General Fund balance for the funding of the solid waste collection system, City Council has approved the implementation of a \$5.00 per month collection fee on all residential and commercial activities/customers who receive their solid waste service through the "can" method of collection. Additionally, the budget reflects the prior action of the City Council of a nominal rate increase for commercial garbage service provided through contract with Waste Management, Inc.
5. In order to address the proposed five-year Capital Improvement projects for the Storm Water Fund, Council has approved an increase of \$1.00 per month per ERU. The new rate is effective July 2012 and will be \$5 per ERU per month.
6. The budget also reflects the action of City Council to approve a 1% wage increase for all eligible City employees and a one-time \$200 payment to all eligible employees making less than \$50,000.

On behalf of the staff of the City of Jacksonville, I express to each of you our sincere appreciation for the dedication and guidance which you have given during this process. Budgeting must reflect not only the financial resources of the City, but also must reflect the goals and progressive ideas shared by you, the leadership of the City.

Please be assured that the staff pledges to consistently work on the three "E's": efficiency effectiveness and economy in all that we do during the coming fiscal year. We also pledge our best efforts in continuing to improve our quality of services to the residents of the City of Jacksonville. It is indeed a privilege and honor to work for this community and to work with each of you as the elected leadership of our community.

Respectfully submitted,



Richard L. Woodruff
City Manager

City of Jacksonville
5 Year Fund Balance Comparison for General Fund
Appropriated Fund Balance Budget vs. Actual

	Adopted Budget	Amount Spent	Additions to Fund Bal	Closing Balance	
2008	2,570,328	-	(476,029)	15,254,547	
2009	4,966,631	-	(737,122)	15,991,669	
2010	3,487,709	-	(1,668,506)	17,660,175	
2011	2,407,417	-	(906,217)	18,566,392	
2012	4,112,384	2,630,412	-	15,935,980	Projected
2013	3,046,727				Adopted

City of Jacksonville
FY 12 - 13
GENERAL FUND BUDGET SUMMARY
(Including Interfund Transfers)

	FY 11-12 Amended Budget	FY 12-13 Adopted Budget
REVENUE		
Property Tax	18,829,657	19,980,750
Sales Tax	11,361,625	11,641,240
Other Taxes and Licenses	996,255	1,026,096
Unrestricted Intergovernmental	3,214,225	3,430,989
Restricted Intergovernmental	2,131,681	2,285,940
Permits and Fees	1,359,835	886,200
Charges for Services	620,696	710,913
Investment Earnings	84,536	39,143
Miscellaneous	196,781	198,223
Borrowing	1,346,950	1,292,968
Transfers	1,238,129	1,291,503
Appropriated Fund Balance	5,266,897	3,046,727
TOTAL	46,647,267	45,830,692
EXPENDITURE		
Mayor and Council	262,750	242,064
Elections	45,000	-
Legal	137,681	74,190
City Manager	288,117	366,243
Community Programs	281,810	302,727
Human Resources	522,158	535,966
City Clerk	219,074	200,326
Finance	1,480,474	1,551,257
Planning/Administration	827,836	609,349
Planning/Transportation	555,334	499,494
Non-departmental	1,037,348	521,526
Police	12,533,140	13,615,254
Fire	7,389,011	6,690,862
Building Inspections	1,004,339	1,053,262
Code Enforcement	350,744	343,143
Public Works/Administration	62,132	61,711
Public Works/Engineering	214,695	195,468
Public Works/Maintenance	732,075	763,436
Streets Powell bill	1,833,171	1,106,795
Streets Non-Powell bill	1,609,819	2,072,564
Recreation	4,649,062	4,718,858
Debt Service	2,812,388	5,203,456
Transfers ¹	7,799,109	5,102,741
TOTAL	46,647,267	45,830,692

¹ Decrease in Expenditure-Transfers are due the reduction of transfers to Capital Projects.

City of Jacksonville
FY 12 - 13
WATER / SEWER FUND BUDGET SUMMARY
(Including Interfund Transfers)

	FY 11-12 Amended Budget	FY 12-13 Adopted Budget
REVENUE		
Permits and Fees	8,000	8,000
Charges for Services	24,292,004	23,967,343
Investment Earnings	107,280	55,329
Miscellaneous	566,258	591,316
Borrowing	429,595	419,324
Transfers	598,795	338,886
Appropriated Fund Balance	3,982,929	2,005,936
	29,984,861	27,386,134
EXPENDITURE		
Water/Sewer Non-Departmental	611,165	595,599
Water/Sewer Administration	1,932,301	1,954,176
Water/Sewer Engineering	2,408,576	1,232,444
Water Supply	2,261,871	2,388,776
Metering	623,259	658,778
Lines Maintenance	3,923,306	3,671,120
Wastewater	2,964,442	2,805,389
Debt Service	12,149,830	12,518,302
Transfers	3,110,111	1,561,550
TOTAL	29,984,861	27,386,134

City of Jacksonville
FY 12 - 13
SOLID WASTE FUND BUDGET SUMMARY
(Including Interfund Transfers)

	FY 11-12 Amended Budget	FY 12-13 Adopted Budget
REVENUE		
Restricted Intergovernmental	47,444	50,000
Charges for Services	2,746,948	3,537,560
Investment Earnings	45,667	255
Miscellaneous Revenues	-	100
Borrowing	367,012	447,012
Transfers	2,654,821	2,039,875
Appropriated Retained Earnings	44,312	-
TOTAL	5,906,204	6,074,802
EXPENDITURE		
Solid Waste Disposal	5,547,227	5,749,867
Debt Service	358,977	324,935
TOTAL	5,906,204	6,074,802

NOTES:

- 1) Effective FY13, a \$5 service fee was implemented for residential collection. The balance of collection services for residential is paid for by a transfer from General Fund.
- 2) The estimated payment to Waste Management for FY12 is \$675,800. FY12 rates include a 1.4% increase, raising the per collection dump cost to \$5.45 per the adopted fee schedule. The Waste Management Commercial Dumpster Fee will be increasing to \$5.61 in FY13. The City Council approved the increase in the collection dump fee during FY12 to take effect July 1, 2012 for FY13.

City of Jacksonville
FY 12 - 13
STORMWATER FUND BUDGET SUMMARY
(Including Interfund Transfers)

	FY 11-12 Amended Budget	FY 12-13 Adopted Budget
REVENUE		
Permits and Fees	37,104	36,000
Charges for Services	2,106,769	2,791,058
Investment Earnings	7,082	1,272
Miscellaneous Revenues	45,398	41,440
Borrowing	193,642	221,462
Appropriated Retained Earnings	891,807	304,344
TOTAL	3,281,802	3,395,576
EXPENDITURE		
Stormwater/Water Quality	948,585	918,758
Stormwater/Drainage	1,529,209	1,618,027
Debt Service	713,410	693,706
Transfers	90,598	165,085
TOTAL	3,281,802	3,395,576

NOTES:

1)The Stormwater Fund is a self supporting fund. Stormwater fees were implemented in FY2007. For FY2013 this fee was increased by \$1.

2) In FY2004 - 2005 the General Fund transferred \$750,852 to the Stormwater Fund to establish the Stormwater Fund and Stormwater Project. To repay the General Fund transfer, the Stormwater Fund pays \$75,085 each year and will continue to do so for 10 years. Repayment began in FY2008 and will continue through FY2017.

PROPERTY TAX ANALYSIS

		Property Valuation	Tax Rate Per \$100	Adjusted Tax Levy	Current Collections	% Collected
2002-2003	Real Property	1,417,401,174	0.5900	10,615,036	10,256,566	96.62
	Personal Property	322,413,511				
	Public Service Companies	50,196,592				
	Total Valuation	<u>1,790,011,277</u>				
2003-2004	Real Property	1,479,603,368	0.5900	11,066,894	10,664,781	96.37
	Personal Property	330,910,250				
	Public Service Companies	51,239,483				
	Total Valuation	<u>1,861,753,101</u>				
2004-2005	Real Property	1,530,743,596	0.5900	11,599,071	11,100,980	95.71
	Personal Property	349,624,534				
	Public Service Companies	56,547,741				
	Total Valuation	<u>1,936,915,871</u>				
2005-2006*	Real Property	1,583,304,891	0.5900	12,283,606	11,702,137	95.27
	Personal Property	389,707,162				
	Public Service Companies	61,049,144				
	Total Valuation	<u>2,034,061,197</u>				
2006-2007	Real Property	2,062,880,283	0.5316	13,527,026	13,142,197	97.16
	Personal Property	338,022,014				
	Public Service Companies	65,944,101				
	Total Valuation	<u>2,466,846,398</u>				
2007-2008	Real Property	2,152,663,337	0.6260	16,625,907	16,077,078	96.70
	Personal Property	430,958,824				
	Public Service Companies	70,001,953				
	Total Valuation	<u>2,653,624,114</u>				
2008-2009	Real Property	2,239,499,487	0.6260	17,426,095	16,682,062	95.73
	Personal Property	452,925,594				
	Public Service Companies	71,925,245				
	Total Valuation	<u>2,764,350,326</u>				
2009-2010	Real Property	2,275,602,868	0.6260	17,957,339	17,254,271	96.08
	Personal Property	504,176,652				
	Public Service Companies	73,386,533				
	Total Valuation	<u>2,853,166,053</u>				
2010-2011	Real Property	2,853,201,414	0.5380	18,696,869	18,083,308	96.72
	Personal Property	523,746,814				
	Public Service Companies	72,503,634				
	Total Valuation	<u>3,449,451,862</u>				
2011-2012 (Estimated)	Real Property	2,957,717,530	0.5380	18,822,124	18,394,550	97.73
	Personal Property	464,047,833				
	Public Service Companies	76,770,704				
	Total Valuation	<u>3,498,536,067</u>				
2012-2013 (Estimated)	Real Property	3,168,903,160	0.5380	20,045,591	19,388,095	96.72
	Personal Property	477,969,268				
	Public Service Companies	79,073,825				
	Total Valuation	<u>3,725,946,253</u>				

* Property revaluation, required by State Statute at least every eight years, is performed under the direction of Onslow County. The next property valuation is scheduled to occur in 2013-2014.

CITY OF JACKSONVILLE
WHERE YOUR TAX DOLLAR GOES

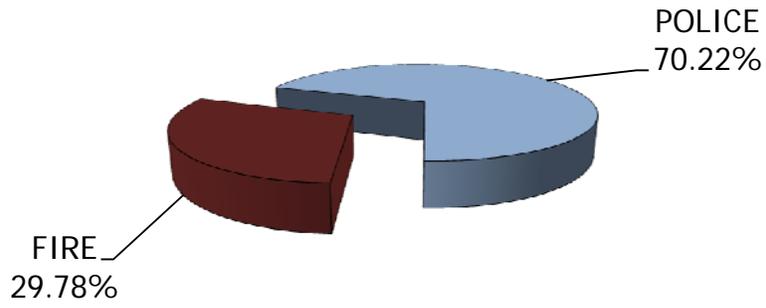
2013 CITY TAX RATE 53.80 CENTS

	FY 12 - 13	PAID FROM TAX DOLLARS	PAID FROM OTHER SOURCES
POLICE	13,615,254	13,615,254	-
FIRE	6,690,862	5,772,841	918,021
TRANSFER TO SOLID WASTE	2,039,875	-	2,039,875
STREETS,PUBLIC WORKS	4,199,974	-	4,199,974
GENERAL GOVERNMENT	1,721,516	-	1,721,516
FINANCE	1,551,257	-	1,551,257
PLANNING,TRANSPORTATION	1,108,843	-	1,108,843
INSPECTIONS	1,396,405	-	1,396,405
RECREATION	4,718,858	-	4,718,858
NONDEPARTMENTAL	3,584,392	-	3,584,392
DEBT SERVICE	5,203,456	-	5,203,456
TOTALS	45,830,692	19,388,095	26,442,597
TOTAL BUDGET EXPENSE			45,830,692
TOTAL CITY PROPERTY TAX			19,388,095
BUDGET MINUS PROPERTY TAX			26,442,597

2012 CITY TAX RATE 53.80 CENTS

	Amended FY 11 - 12	PAID FROM TAX DOLLARS	PAID FROM OTHER SOURCES
POLICE	12,533,140	12,533,140	-
FIRE	7,389,011	5,861,410	1,527,601
TRANSFER TO SOLID WASTE	2,654,821	-	2,654,821
STREETS,PUBLIC WORKS	4,522,841	-	4,522,841
GENERAL GOVERNMENT	1,756,590	-	1,756,590
FINANCE	1,480,474	-	1,480,474
PLANNING,TRANSPORTATION	1,383,170	-	1,383,170
INSPECTIONS	1,355,083	-	1,355,083
RECREATION	4,649,062	-	4,649,062
NONDEPARTMENTAL	6,181,636	-	6,181,636
DEBT SERVICE	2,741,439	-	2,741,439
TOTALS	46,647,267	18,394,550	28,252,717
TOTAL BUDGET EXPENSE			46,647,267
TOTAL CITY PROPERTY TAX			18,394,550
BUDGET MINUS PROPERTY TAX			28,252,717

**FY 12 - 13
WHERE YOUR TAX DOLLAR GOES**



PROPOSED POSITION LISTING

The authorized position listing summarizes the number of positions for the fiscal years 2010-11 through the adopted fiscal year 2012-13 budget.

	AMENDED FY 10-11	AMENDED FY 11-12			ADOPTED FY 12-13		
		Full Time	Part-Time	Seasonal	Full Time	Part-Time	Seasonal
City Attorney	1	1			1		
City Manager	5	5			5		
Transit	1	1			1		
Community Programs	2	2			2		
Human Resources	5	5			5		
City Clerk	3	3			3		
Finance	24	24			24		
Police	135	137	2	16	139	2	16
Grant Robbery/Burglary Initiative	2	2			0		
School Resource Officer	5	5			5		
COPS Grant	6	6			6		
Weed and Seed	0	0			0		
Wireless E-911	0	0			0		
Fire	84	84		3	84		3
Fire Safer Grant	5	5			5		
Recreation and Parks	38	38	3	29	40	1	29
Planning - Current (Admin)	7	7			7		
Planning - Transportation	2.1	0.1			0.1		
Planning - MPO	0	2			2		
Building Inspections	11	11			11		
Code Enforcement	3.8	3.8			3.8		
Community Development	3.2	1.2			1.2		
Public Works Administration	0.4	0.4			0.4		
Public Utilities Administration	3.6	3.6			3.6		
Public Works Engineering	4	4			5		
Public Utilities Engineering/Const.	11.6	11.6			11.6		
Facilities Maintenance	10	10			10		
City Hall Maintenance	2	2			2		
Streets - Powell Bill	18	14		1	14		1
Streets - Non-Powell Bill	5	5	1		7	1	
Stormwater/Drainage Maint.	15	19			19		
Metering	7	7			7		
Utilities Maintenance	25	26			27		
Water Supply	13.85	13.85			13.85		
Wastewater Treatment	15.15	17.15			18.15		
Sanitation	41	41			41		
Stormwater/Water Quality	4	4			3		
Fleet Maintenance	9	9	1		9	1	
Information Tech Systems	12.3	12.3			12.3		
Video/Media Services	3	3	1		3	1	
TOTAL	543	546	8	49	552	6	49

POSITIONS APPROVED FOR FY 2012-2013 (FULL & PART TIME POSITIONS)

		<u>Full-Time</u>	<u>Part-Time</u>	
Recreation and Parks	Centers Supervisor	1	(1)	(Status change RP to FT)*
	Athletics Program Assistant	1	(1)	(Status change RP to FT)*
Streets Non-Powell Bill	Traffic Signal Supervisor	1		
	Traffic Signal Tech II	1		
Public Works Engineering	Resident Project Representative	1		
Utilities Maintenance	Maintenance Worker I	1		
Wastewater Treatment	Plants Maintenance Worker	1		
TOTAL POSITIONS APPROVED		7	(2)	

- * FT = Full time employee
- * RP = Regular Part time employee with benefits
- * SE = Seasonal employee with no benefits

ADOPTED FY13 DEPARTMENT BUDGET SUMMARIES

The following budget reports are grouped by function, rather than by fund to more clearly present the operational resources and needs of each area. A Summary for the function and supporting detail reports are provided when there are multiple Divisions reporting to the same Division Head.

Funding Sources and Expenditures are presented for Actual FY11, Adopted Budget FY12, Amended Budget FY12 and FY13 Adopted. Grants, Capital Projects and Capital Improvement Projects are listed with the total approved project amount for FY12 in parentheses and the recommended change in the FY13 Adopted column.

The total authorized positions by function are provided. A summary of Department Issues requested by each area follows the Budget Summaries and are noted as approved or not approved.

Mayor and Council

To provide the leadership, vision, and oversight necessary to ensure the responsible stewardship of Jacksonville's environment and natural resources, for the effective, efficient and economical delivery of municipal services, and for the proper planning for the future.

**MAYOR AND COUNCIL
FY 2012-2013 ADOPTED BUDGET**

<u>FUNDING SOURCES:</u>	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Taxes and Other General Fund Revenues	223,092	262,750	262,750	242,064	-7.9%
<u>Overhead Allocations:</u>					
Water/ Sewer	69,626	132,140	132,140	136,594	3.4%
Solid Waste	24,369	30,833	30,833	31,872	3.4%
Stormwater	24,369	30,833	30,833	31,872	3.4%
Total Overhead Allocations:	118,364	193,806	193,806	200,338	3.4%
TOTAL FUNDING SOURCES	341,456	456,556	456,556	442,402	-3.1%
<u>EXPENDITURES:</u>					
<u>Operations:</u>					
1) Salaries and benefits	60,397	60,418	60,418	60,195	-0.4%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	116,983	145,778	145,652	148,986	2.3%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	163,556	250,360	250,360	232,221	-7.2%
4) Non-Capital Equipment, Technology and Software	520	-	126	1,000	693.7%
Total Operations Expenditures:	341,456	456,556	456,556	442,402	-3.1%
TOTAL EXPENDITURES	341,456	456,556	456,556	442,402	-3.1%

MAYOR AND COUNCIL

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	-	-
Part-time employees:	7	7
Total Mayor And Council Department Employees:	7	7

Elections

The Elections budget funds for the cost related to municipal elections. The next municipal election will be held in November 2012.

**ELECTIONS
FY 2012-2013 ADOPTED BUDGET**

	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
<u>FUNDING SOURCES:</u>					
Taxes and Other General Fund Revenues	3,796	45,000	45,000	-	-100.0%
TOTAL FUNDING SOURCES	3,796	45,000	45,000	-	-100.0%
	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
<u>EXPENDITURES:</u>					
<u>Operations:</u>					
1) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	3,796	45,000	45,000	-	-100.0%
Total Operations Expenditures:	3,796	45,000	45,000	-	-100.0%
TOTAL EXPENDITURES	3,796	45,000	45,000	-	-100.0%

ELECTIONS

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	-	-
Part-time employees:	-	-
Total Elections Department Employees:	-	-

Legal

The Legal Department exists to provide efficient and effective in-house legal counsel to all City departments, Administration, the Mayor, and City Council with the desire to reduce the City's potential liabilities and damages.

LEGAL
FY 2012-2013 ADOPTED BUDGET

<u>FUNDING SOURCES:</u>	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Taxes and Other General Fund Revenues	87,237	75,316	137,681	74,190	-46.1%
<u>Overhead Allocations:</u>					
Water/ Sewer	62,321	107,595	107,595	107,563	0.0%
Solid Waste	10,387	10,760	10,760	10,756	0.0%
Stormwater	41,547	21,519	21,519	21,513	0.0%
Total Overhead Allocations:	114,255	139,874	139,874	139,832	0.0%
TOTAL FUNDING SOURCES	201,492	215,190	277,555	214,022	-22.9%
<u>EXPENDITURES:</u>					
<u>Operations:</u>					
1) Salaries and benefits	175,215	177,898	177,898	177,755	-0.1%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	14,812	16,891	16,891	16,818	-0.4%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	11,465	20,401	82,766	19,449	-76.5%
Total Operations Expenditures:	201,492	215,190	277,555	214,022	-22.9%
TOTAL EXPENDITURES	201,492	215,190	277,555	214,022	-22.9%

LEGAL

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	1	1
Part-time employees:	-	-
Total Legal Department Employees:	1	1

City Manager's Office

To provide the leadership, vision, and oversight necessary to ensure the responsible stewardship of Jacksonville's environment and natural resources, for the effective, efficient and economical delivery of municipal services, and for the proper planning for the future.

**CITY MANAGER'S OFFICE
FY 2012-2013 ADOPTED BUDGET**

<u>FUNDING SOURCES:</u>	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Taxes and Other General Fund Revenues	383,958	288,117	288,117	366,243	27.1%
<u>Overhead Allocations:</u>					
Water/ Sewer	95,509	179,889	179,889	201,887	12.2%
Solid Waste	62,220	24,521	24,521	29,388	19.8%
Stormwater	27,050	39,619	39,619	43,492	9.8%
Total Overhead Allocations:	184,779	244,029	244,029	274,767	12.6%
TOTAL FUNDING SOURCES	568,737	532,146	532,146	641,010	20.5%
<u>EXPENDITURES:</u>	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
<u>Operations:</u>					
1) Salaries and benefits	438,364	395,298	395,298	487,396	23.3%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	42,294	54,404	51,957	52,054	0.2%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	88,079	82,444	84,444	101,560	20.3%
4) Non-Capital Equipment, Technology and Software	-	-	447	-	
Total Operations Expenditures:	568,737	532,146	532,146	641,010	20.5%
CAPITAL IMPROVEMENT PROJECTS:					
1) Freedom Fountain- GF1116 (\$890,924)					
Total Capital Improvement Projects Expenditures:					
TOTAL EXPENDITURES	568,737	532,146	532,146	641,010	20.5%

CITY MANAGER'S OFFICE

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	5	5
Part-time employees:	-	-
Total City Manager's Office Dept. Employees:	5	5

Transit Department

The Transit Department provides local Public Transportation Services to the citizens of Jacksonville and surrounding Marine Corps bases.

**TRANSIT
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
General Fund Revenue	278,074	286,224	285,155	357,000	25.2%
Charges For Service:					
Fares	111,455	100,284	100,284	105,000	4.7%
Subtotal Charges For Service:	111,455	100,284	100,284	105,000	4.7%
Grants:					
NCDOT SMAP	170,978	172,613	172,613	164,000	-5.0%
NCDOT 5307	52,185	70,205	70,205	89,000	26.8%
FTA Section 5307	800,755	1,125,941	1,125,941	1,203,000	6.8%
ARRA	47,592	-	-	-	
Total Grants Requested:	1,071,510	1,368,759	1,368,759	1,456,000	6.4%
Miscellaneous	56	-	1,069	-	0.0%
TOTAL FUNDING SOURCES	1,461,095	1,755,267	1,755,267	1,918,000	9.3%

TRANSIT

<u>EXPENDITURES:</u>	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
<u>Operations:</u>					
1) Salaries and benefits	114,035	127,737	127,737	81,550	-36.2%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	205,610	299,387	299,387	371,176	24.0%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	578,507	553,393	656,465	690,524	5.2%
4) Non-Capital Equipment, Technology and Software	1,145	1,750	75,070	1,750	-97.7%
5) Capital Outlay	561,798	773,000	596,608	773,000	29.6%
Total Operations Expenditures:	1,461,095	1,755,267	1,755,267	1,918,000	9.3%
GRANT PROJECTS:					
1) City Transportation Project - TR0602 (\$1,232,052)					
2) 2009 Transportation Project - TR0802 (\$2,716,908)					
3) 2010 Transportation Project - TR1001 (\$1,751,196)					
4) Transit Project-ARRA Fund - TR1002 (\$1,560,067)					
5) 2011 Transit Project - TR1101 (\$1,833,582)					
6) 2012 Transit Project - TR1201 (\$1,764,004)					
7) 2013 Tranist Project - TR1301					
Total Capital Projects Expenditures:				-	
TOTAL EXPENDITURES	1,461,095	1,755,267	1,755,267	1,918,000	9.3%

TRANSIT

STAFFING:	AMENDED FY12	FY2013 ADOPTED
Full-time employees:	1	1
Part-time employees:	-	-
Total Transit Department Employees:	1	1

Community Programs

To collaborate, advance and oversee community affairs that continue to position the City of Jacksonville as a Caring Community and to advance the quality of life for our Citizens; devise, coordinate and implement programs to increase affinity for young Citizens, improve the nonprofit community and to advance civic education; and advance and oversee projects and programs which further habitat protection and enhancement.

**COMMUNITY PROGRAMS
FY 2012-2013 ADOPTED BUDGET**

<u>FUNDING SOURCES:</u>	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Taxes and Other General Fund Revenues	310,034	279,840	281,810	302,727	7.4%
<u>Overhead Allocations:</u>					
Water/ Sewer	-	14,783	14,783	15,078	2.0%
Solid Waste	-	14,783	14,783	15,078	2.0%
Stormwater	-	9,856	9,853	10,053	2.0%
<u>Overhead Allocations:</u>	-	39,422	39,422	40,209	2.0%
<u>Total Taxes & Other Financing Sources:</u>	310,034	319,262	321,232	342,936	6.8%
<u>Grants:</u>					
Youth Center (\$313,162)	-	-	-	-	
Sturgeon City Boardwalk III (\$400,000)	-	-	-	-	
Sturgeon City Boardwalk IV (\$200,000)	-	-	-	-	
Chaney Creek Restoration II (\$350,000)	-	-	-	-	
Total Grants Requested:	-	-	-	-	
TOTAL FUNDING SOURCES	310,034	319,262	321,232	342,936	6.8%

COMMUNITY PROGRAMS

EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	129,548	150,449	150,949	167,026	10.7%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	73,752	89,509	83,683	90,307	7.9%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	106,734	79,304	86,274	85,603	-0.8%
4) Non-Capital Equipment, Technology and Software	-	-	326	-	
Total Operations Expenditures:	310,034	319,262	321,232	342,936	6.8%
Grants:					
Youth Center (\$313,162)					
Sturgeon City Boardwalk III (\$400,000)					
Sturgeon City Boardwalk IV (\$200,000)					
Chaney Creek Restoration II (\$350,000)					
Total Grants Requested:	-	-	-	-	
CAPITAL PROJECTS:					
1) Wilson Bay Initiative - GF0208 (\$293,116)					
Total Capital Projects Expenditures:	-	-	-	-	
TOTAL EXPENDITURES	310,034	319,262	321,232	342,936	6.8%

COMMUNITY PROGRAMS

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	2	2
Part-time employees:	-	-
Total Community Programs Department Employees:	2	2

Jacksonville Tourism Development Authority

The Jacksonville Tourism Development Authority is to administer the proceeds of the Occupancy Tax in accordance to State Law and to promote or sponsor tourist-related or business-related travel events and activities in the City and area, and finance tourist-related capital projects in the City.

**JACKSONVILLE TOURISM DEVELOPMENT AUTHORITY
FY 2012-2013 ADOPTED BUDGET**

<u>FUNDING SOURCES:</u>	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Occupancy Tax	900,000	900,000	900,000	900,000	0.0%
TOTAL FUNDING SOURCES	900,000	900,000	900,000	900,000	0.0%
<u>EXPENDITURES:</u>	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
<u>Operations:</u>					
1) Salaries and benefits	-	-	-	-	
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	265,465	900,000	900,000	900,000	0.0%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	19,444	-	-	-	
4) Non-Capital Equipment, Technology and Software	-	-	-	-	
Total Operations Expenditures:	284,909	900,000	900,000	900,000	0.0%
TOTAL EXPENDITURES	284,909	900,000	900,000	900,000	0.0%

JTDA

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	-	-
Part-time employees:	-	-
Total JTDA Department Employees:	-	-

Human Resources

To ensure the City of Jacksonville is effectively able to recruit and retain a sufficient number of qualified staff to fulfill the City's mission. The Human Resources Department is committed to providing high quality service to the workforce and the citizens of Jacksonville.

**HUMAN RESOURCES
FY 2012-2013 ADOPTED BUDGET**

	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
<u>FUNDING SOURCES:</u>					
Taxes and Other General Fund Revenues	433,457	514,658	514,658	531,966	3.4%
<u>Overhead Allocations:</u>					
Water/ Sewer	96,187	98,710	98,710	102,236	3.6%
Solid Waste	50,309	47,879	47,879	49,792	4.0%
Stormwater	22,257	22,165	22,165	23,051	4.0%
Total Overhead Allocations:	168,753	168,754	168,754	175,079	3.7%
Total Taxes & Other Financing Sources:	602,210	683,412	683,412	707,045	3.5%
<u>Grants:</u>					
Wellness Incentive Grant	-	3,000	3,000	-	-100.0%
EAP Ongoing Grant	2,634	3,000	3,000	3,000	0.0%
Safety Grant	1,500	1,500	1,500	1,000	
Total Grant Revenues:	4,134	7,500	7,500	4,000	-46.7%
TOTAL FUNDING SOURCES	606,344	690,912	690,912	711,045	2.9%
<u>EXPENDITURES:</u>					
<u>Operations:</u>					
1) Salaries and benefits	354,381	380,742	380,742	385,991	1.4%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	187,593	220,626	220,381	228,199	3.5%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	62,085	89,044	89,044	96,355	8.2%
4) Non-Capital Equipment, Technology and Software	2,285	500	745	500	-32.9%
Total Operations Expenditures:	606,344	690,912	690,912	711,045	2.9%
TOTAL EXPENDITURES	606,344	690,912	690,912	711,045	2.9%

HUMAN RESOURCES

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	5	5
Part-time employees:	-	-
Total Human Resources Department Employees:	5	5

City Clerk

To provide professional, courteous, and efficient service and support to the general public, the Mayor and City Council, City Manager and internal department staff, in all functional areas as designated by NC General Statute and as assigned or directed by the City Manager.

**CITY CLERK
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Taxes and Other General Fund Revenues	196,986	215,574	215,574	196,826	-8.7%
Overhead Allocations:					
Water/ Sewer	13,148	13,747	13,747	21,289	54.9%
Solid Waste	7,911	8,257	8,257	12,261	48.5%
Stormwater	5,523	5,762	5,762	9,246	60.5%
Total Overhead Allocations:	26,582	27,766	27,766	42,796	54.1%
Other Financing Sources:					
Annex / St Closing Petition	3,000	1,500	1,500	1,500	0.0%
Mayor's Committee	2,426	2,000	2,000	2,000	0.0%
Total Other Financing Sources:	5,426	3,500	3,500	3,500	0.0%
TOTAL FUNDING SOURCES	228,994	246,840	246,840	243,122	-1.5%
EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	166,188	173,482	173,482	169,759	-2.1%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	24,910	26,414	25,914	26,203	1.1%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	37,896	46,944	47,444	47,160	-0.6%
Total Operations Expenditures:	228,994	246,840	246,840	243,122	-1.5%
TOTAL EXPENDITURES	228,994	246,840	246,840	243,122	-1.5%

CITY CLERK

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	3	3
Part-time employees:	-	-
Total City Clerk Department Employees:	3	3

Finance Department

The Finance department is responsible for the activities of Accounting, Reporting, Payroll, and Utility Billing and Collections for the City. Fleet Maintenance and Metering also report to the Finance department but have separate budgets.

**FINANCE DEPARTMENT
FY 2012-2013 ADOPTED BUDGET**

	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
<u>FUNDING SOURCES:</u>					
Taxes and Other General Fund Revenues	537,650	755,619	729,419	765,865	5.0%
<u>Overhead Allocations:</u>					
Water/Sewer fund	663,610	802,436	802,436	810,800	1.0%
Solid Waste fund	79,257	69,795	69,795	74,836	7.2%
Storm Water fund	76,597	68,103	68,103	81,051	19.0%
Subtotal Overhead Allocations:	819,464	940,334	940,334	966,687	2.8%
<u>Fees:</u>					
Tourism and Development admin fees	19,444	19,000	19,000	19,000	0.0%
Business Licenses	718,554	725,055	725,055	750,000	3.4%
Credit Reports	7,779	7,000	7,000	7,500	7.1%
Subtotal Fees:	745,777	751,055	751,055	776,500	3.4%
<u>Debt Proceeds:</u>				12,600	
Total Taxes, Overhead Allocations, and Fees:	2,102,891	2,447,008	2,420,808	2,521,652	4.2%
TOTAL FUNDING SOURCES	2,102,891	2,447,008	2,420,808	2,521,652	4.2%
<u>EXPENDITURES:</u>					
	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
<u>Operations:</u>					
1) Salaries and benefits	1,266,163	1,419,153	1,353,153	1,431,815	5.8%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	233,286	315,020	332,494	367,977	10.7%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	588,459	699,240	709,240	687,857	-3.0%
4) Non-Capital Equipment, Technology and Software	6,983	4,395	5,682	17,695	211.4%
5) Capital Outlay	8,000	9,200	20,239	12,600	-37.7%
6) Debt Service	-	-	-	3,708	
Total Operations Expenditures:	2,102,891	2,447,008	2,420,808	2,521,652	4.2%
TOTAL EXPENDITURES	2,102,891	2,447,008	2,420,808	2,521,652	4.2%

FINANCE DEPARTMENT

STAFFING:	AMENDED FY12	ADOPTED FY13
Full-time employees:	24	24
Part-time employees:	-	-
Total Finance Department Employees:	24	24

Metering Division

The metering division provides accurate, timely readings for billing purposes, installs and maintains meters, and provides responsive and dependable customer service to the citizens.

**METERING
FY 2012-2013 ADOPTED BUDGET**

<u>FUNDING SOURCES:</u>	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Water Sewer Revenues	674,498	528,563	528,567	589,338	11.5%
<u>Fees:</u>					
Water Meter Purchases	164,503	87,410	87,410	87,410	0.0%
Subtotal Fees:	164,503	87,410	87,410	87,410	0.0%
<u>Debt Proceeds:</u>	-	29,876	25,446	-	-100.0%
TOTAL FUNDING SOURCES	839,001	645,849	641,423	676,748	5.5%
<u>EXPENDITURES:</u>	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
<u>Operations:</u>					
1) Salaries and benefits	274,440	310,698	310,698	301,667	-2.9%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	185,889	242,966	242,720	302,099	24.5%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	33,805	37,545	37,545	41,487	10.5%
4) Non-Capital Equipment, Technology and Software	1,001	1,000	1,250	13,525	982.0%
5) Capital Outlay	-	35,476	31,046	-	
6) Debt Service	343,866	18,164	18,164	17,970	-1.1%
Total Operations Expenditures:	839,001	645,849	641,423	676,748	5.5%
TOTAL EXPENDITURES	839,001	645,849	641,423	676,748	5.5%

METERING

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	7	7
Part-time employees:	-	-
Total Water Supply Dept. Employees:	7	7

Fleet Maintenance

The Fleet Maintenance Division purchases and maintains a dependable fleet of 461 pieces of equipment for the user departments. This support is provided by (5) Fleet Mechanics, (1) Lead Mechanic, and (2) Admin II. Parts are purchased at the lowest possible cost keeping quality in mind and Services are scheduled and completed with the least interference to the overall City operations.

**FLEET MAINTENANCE DEPARTMENT
FY 2012-2013 ADOPTED BUDGET**

<u>FUNDING SOURCES:</u>	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
<u>Fees:</u>					
Charges to other funds:					
General fund	1,017,497	1,111,292	1,079,756	1,501,977	39.1%
Water/Sewer fund	319,710	395,071	425,071	502,582	18.2%
Solid Waste fund	439,099	476,654	476,654	634,235	33.1%
Storm Water fund	173,352	205,569	205,569	262,737	27.8%
Transit grant fund	177,973	240,602	240,602	312,391	29.8%
Community Development grant fund	2,148	3,706	3,742	5,196	38.9%
School Resource Officer grant fund	8,780	13,135	13,135	17,025	29.6%
Internal service funds	15,585	21,870	23,370	35,716	52.8%
Miscellaneous	4,439	4,022	4,022	11,839	194.4%
Subtotal Fees:	2,158,583	2,471,921	2,471,921	3,283,698	32.8%
<u>Debt Proceeds:</u>	-	-	-	30,800	
<u>Appropriated Fund Balance:</u>	(31,578)	(28,847)	(19,449)	1,662	-108.5%
TOTAL FUNDING SOURCES	2,127,005	2,443,074	2,452,472	3,316,160	35.2%
<u>EXPENDITURES:</u>					
<u>Operations:</u>					
1) Salaries and benefits	493,931	543,528	544,028	539,563	-0.8%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	49,356	77,208	80,708	90,634	12.3%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	1,563,522	1,794,365	1,799,763	2,621,355	45.7%
4) Non-Capital Equipment, Technology and Software	6,626	16,050	16,050	12,700	-20.9%
5) Capital Outlay	-	-	-	30,800	100.0%
6) Debt Service	5,201	4,223	4,223	10,591	150.8%
7) Depreciation	8,369	7,700	7,700	10,517	36.6%
Total Operations Expenditures:	2,127,005	2,443,074	2,452,472	3,316,160	35.2%
TOTAL EXPENDITURES	2,127,005	2,443,074	2,452,472	3,316,160	35.2%

FLEET MAINTENANCE DEPARTMENT

STAFFING:	AMENDED FY12	ADOPTED FY13
Full-time employees:	9	9
Part-time employees:	1	1
Total Fleet Maintenance Department Employees:	10	10

General Fund Non Departmental

The Non Departmental account captures all General Fund activity not specific to any other department.

**GENERAL FUND NON-DEPARTMENTAL
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Taxes and Other General Fund Revenues	1,914,945	949,261	1,509,529	804,918	-46.7%
Fees:					
Xerox Copy and Map Sales	391	200	200	200	
Tourism & Dev Authority (Sturgeon City)				150,000	
Sturgeon City Ed Center Rent				75,000	
Subtotal Fees:	391	200	200	225,200	
CAPITAL IMPROVEMENT PROJECTS:					
1) Sturgeon City Civic & Environ Ed Ctr - GF1214					
Total CIP Expenditures:	-	-	-	-	
CAPITAL PROJECTS:					
1) Vietnam Veterans Memorial GF0314 (JTDA)				100,000	
Total Capital Projects Expenditures:	-	-	-	100,000	
TOTAL FUNDING SOURCES	1,915,336	949,461	1,509,729	1,130,118	-25.1%

GENERAL FUND NON-DEPARTMENTAL

EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	-	(407,699)	4,000	(361,783)	
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	882,621	325,354	275,013	342,196	24.4%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	528,746	559,425	570,335	541,113	-5.1%
4) Debt Service	503,969	472,381	472,381	745,023	57.7%
5) Capital Outlay	-	-	188,000	-	-100.0%
Total Operations Expenditures:	1,915,336	949,461	1,509,729	1,266,549	-16.1%
CAPITAL IMPROVEMENT PROJECTS:					
1) Sturgeon City Civic & Environ Ed Ctr - GF1214 (4,000,000)					
Total CIP Expenditures:	-	-	-	-	
CAPITAL PROJECTS:					
1) Capital Reserve GF7099 (\$405,977)				(236,431)	
2) Vietnam Veterans Memorial GF0314 - JTDA (\$982,689)				100,000	
3) Marine Corps Museum GF0207 - (\$882,290)					
4) Marine Corps Museum GF1120 - JTDA (\$200,100)					
Total Capital Projects Expenditures:				(136,431)	
TOTAL EXPENDITURES	1,915,336	949,461	1,509,729	1,130,118	-25.1%

GENERAL FUND NON-DEPARTMENTAL

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	-	-
Part-time employees:	-	-
Total Non Departmental Department Employees:	-	-

Police Department

We, the members of the Jacksonville Police Department, through teamwork with our citizens, are committed to providing a safe community.

**POLICE DEPARTMENT
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Taxes and Other General Fund Revenues	12,035,185	14,777,191	14,636,346	15,215,414	4.0%
Fees:					
DEA Task Force	15,969	12,000	12,000	12,000	0.0%
NARTEST (Court Ordered Pymt JV / OC)	8,687	9,500	9,500	9,000	-5.3%
Taxi Permits/Inspections	10,735	10,550	10,550	10,700	1.4%
Funeral Escorts	4,725	5,800	5,800	5,000	-13.8%
Wrecker Rotation Member	8,750	9,000	9,000	8,000	-11.1%
Police Court Fees	75,738	58,075	58,075	61,560	6.0%
National Night Out	14,261	20,000	20,000	20,000	0.0%
Burglar Alarm Registration	21,350	20,000	20,000	20,000	0.0%
False Alarm Fees	59,150	45,225	45,225	58,000	28.2%
Donations/Contributions	11,047	-	-	-	0.0%
Other Police Generated Fees	3,247	2,860	2,860	1,970	-31.1%
Subtotal Fees:	233,659	193,010	193,010	206,230	6.8%
Total Taxes and Fees:	12,268,844	14,970,201	14,829,356	15,421,644	4.0%
Grants:					
Bulletproof Vest Grant Funds (\$286,253)				2,500	
School Resource Officer Funds (\$4,547,688)				272,093	
E-911 Funds (\$2,244,443)				335,861	
GCC Robbery/Burglary Grant Funds (\$210,363)				-	
Federal DEA Funds (\$740,859)				-	
State DEA Funds (\$331,624)				-	
Federal Treasury Seizure Funds (\$8,521)				-	
Weed and Seed Grant(s) Funds (\$301,192)				-	
COPS Grant (CHP) (\$964,596)				-	
COPS Grant (2012) (\$328,526)				-	
2012 JAG Grant Fund (\$30,100)				-	
2010 ARRA JAG Grant Fund (\$172,092)				-	
2010 Non-ARRA JAG Grant Fund (\$32,854)				-	
2010 Governor's Highway Safety Funds (\$94,500)				-	
Project Safe Neighborhood (\$21,528)				-	
GCC Business Watch (\$4,925)				-	
Grants Requested for FY13:				610,454	
Debt Proceeds:	109,361	454,804	315,880	838,558	165.5%
TOTAL FUNDING SOURCES	12,378,205	15,425,005	15,145,236	16,870,656	11.4%

POLICE

EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	8,271,107	8,810,726	8,672,027	8,966,705	3.4%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	1,555,778	1,828,471	1,849,088	1,992,878	7.8%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	931,691	1,147,516	1,147,516	1,209,161	5.4%
4) Non-Capital Equipment, Technology and Software	243,351	307,850	326,109	341,476	4.7%
5) Capital Outlay	384,417	485,554	338,400	838,558	147.8%
6) Separation Allowance Funding	224,112	200,000	200,000	266,476	33.2%
7) Debt Service	767,749	2,644,888	2,612,096	2,890,890	10.7%
Total Operations Expenditures:	12,378,205	15,425,005	15,145,236	16,506,144	9.0%
Grants:					
Bulletproof Vest Grant Funds (\$286,253)				22,180	
School Resource Officer Funds (\$4,547,688)				420,335	
E-911 Funds (\$2,244,443)				335,861	
GCC Robbery/Burglary Grant Funds (\$210,363)				-	
Federal DEA Funds (\$740,859)				-	
State DEA Funds (\$331,624)				-	
Federal Treasury Seizure Funds (\$8,521)				-	
Weed and Seed Grant(s) Funds (\$301,192)				-	
COPS Grant (CHP) (\$964,596)				-	
COPS Grant (2012) (\$328,526)				-	
2012 JAG Grant Fund (\$30,100)				-	
2010 ARRA JAG Grant Fund (\$172,092)				-	
2010 Non-ARRA JAG Grant Fund (\$32,854)				-	
2010 Governor's Highway Safety Funds (\$94,500)				-	
GCC Business Watch (\$4,925)				-	
Grants Requested for FY13:				778,376	
CAPITAL IMPROVEMENT PROJECTS:					
1) Police Fire Facility- GF0601 (\$32,090,735)				(413,864)	
2) Firearms Training Range Improv.- GF0904 (\$261,593)				-	
3) 800 MHz Radio Upgrade- PD1101 (\$3,975,896)				-	
Total Capital Improvement Projects Expenditures**:				(413,864)	
TOTAL EXPENDITURES	12,378,205	15,425,005	15,145,236	16,870,656	11.4%

**Includes cash funding and debt service payments for the fiscal year

POLICE

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:		
<u>Sworn Officers</u>	107	107
CHP Grant full-time employees	8	8
School Resource Officers full-time employees	5	5
Robbery/Burglary Grant full-time employee	1	1
Total Sworn F-T Positions	121	121
<u>Civilians</u>	30	31
Robbery/Burglary Grant full-time employee	1	0
Total Civilian F-T Positions	31	31
Total Full-time employees:	152	152
Part-time employees:		
<u>Sworn Officers</u>		
Benefitted part-time employees	1	1
Non-benefitted part-time employees	4	4
Total Sworn P-T Positions	5	5
<u>Civilians</u>		
Benefitted part-time employees	1	1
Non-benefitted part-time employees	12	12
Total Civilian P-T Positions	13	13
Total Part-time employees:	18	18
Total Police Department Employees:	170	170

Fire Department

The Fire Department provides excellent customer service through prevention, readiness, and response to threats to the lives and property of the people we serve.

**FIRE DEPARTMENT
FY 2012-2013 ADOPTED BUDGET**

<u>FUNDING SOURCES:</u>	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Taxes and Other General Fund Revenues	5,917,042	7,106,990	7,206,508	7,239,974	0.5%
<u>Fees:</u>					
False Alarm Fees	525	500	500	525	5.0%
Fire Inspection Fees / Penalties	20,654	24,000	24,000	15,000	-37.5%
Fire Protection Permit Fees	34,703	20,000	20,000	17,000	-15.0%
State Owned Building Fire Pro	2,549	2,039	2,039	2,039	0.0%
Fire Department Contributions	9,860	-	8,000	-	-100.0%
Miscellaneous	2,931	400	400	500	25.0%
Subtotal Fees:	71,222	46,939	54,939	35,064	-36.2%
<u>Total Taxes and Fees:</u>	5,988,264	7,153,929	7,261,447	7,275,038	0.2%
<u>Grants:</u>					
SAFER - FR0901 (\$979,733)				-	
Grants Requested for FY 2013:				-	
<u>Debt Proceeds:</u>	469,300	642,538	642,538	75,650	-88.2%
TOTAL FUNDING SOURCES	6,457,564	7,796,467	7,903,985	7,350,688	-7.0%

FIRE DEPARTMENT

EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
<u>Operations:</u>					
1) Salaries and benefits	4,907,517	5,335,073	5,141,073	5,441,082	5.8%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	489,162	531,502	542,062	556,979	2.8%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	372,433	493,493	493,653	470,109	-4.8%
4) Non-Capital Equipment, Technology and Software	99,762	148,389	148,389	137,042	-7.6%
5) Capital Outlay	275,177	773,036	1,063,834	85,650	-91.9%
6) Debt Service	313,513	514,974	514,974	584,167	13.4%
Total Operations Expenditures:	6,457,564	7,796,467	7,903,985	7,275,029	-8.0%
<u>Grants:</u>					
SAFER - FR0901 (\$979,733)				75,659	
Total Grant Expenditures:				75,659	
CAPITAL IMPROVEMENT PROJECTS:					
1) Relocate Fire Station #2 -GF1008 (\$2,858,000)				-	
2) Georgetown Training Facility -GF0316 (\$247,629)				-	
3) Fire Station #5 -GF0401 (\$3,214,000)				-	
Total Capital Improvements Projects Expenditures**:				-	
TOTAL EXPENDITURES	6,457,564	7,796,467	7,903,985	7,350,688	-7.0%

** Includes cash funding and deb service payments for the fiscal year.

FIRE

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	84	84
Full-time employees funded by SAFER:	5	5
Part-time employees:	3	3
Total Fire Department Employees:	92	92

Recreation & Parks Department

Recreation and Parks Department offers exceptional leisure opportunities that contribute to continuous improvements in individual health and wellness, a sense of community, environmental stewardship, and economic development.

**RECREATION & PARKS DEPARTMENT
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Taxes and Other General Fund Revenues	3,762,733	4,258,268	4,299,541	5,212,743	21.2%
Water Sewer Revenues (Wooten Park)	-	-	-	100,000	
Fees:					
Arts Council	2,500	2,500	2,500	1,500	-40.0%
Charges for Services (Non-City Resident Fee)	41,712	30,900	30,900	30,000	-2.9%
Activities	340,339	369,386	369,386	402,606	9.0%
Concessions	46,000	44,869	44,869	52,778	17.6%
Rentals	51,842	46,864	46,864	46,500	-0.8%
Mowing (DOT & Water Plant)	960	15,328	16,259	17,729	9.0%
Contribution	-	-	-	26,000	
Miscellaneous	2,730	-	-	-	
Subtotal Fees:	486,083	509,847	510,778	577,113	13.0%
Total Taxes and Fees:	4,248,816	4,768,115	4,810,319	5,889,856	22.4%
Grants:					
NC24 Lejeune Blvd Trail -GF0201 (\$1,127,899)					
Carolina Forest Park -GF0802 (\$1,094,625)					
Country Club Park -GF9604 (\$650,000)					
Grants Requested for FY13	-	-	-	-	
Debt Proceeds:	67,900	236,484	228,231	(233,000)	-202.1%
TOTAL FUNDING SOURCES	4,316,716	5,004,599	5,038,550	5,656,856	12.3%

RECREATION & PARKS

EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	1,987,734	2,219,213	2,243,187	2,301,098	2.6%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	568,564	690,246	646,537	733,347	13.4%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	1,320,397	1,422,168	1,439,720	1,545,113	7.3%
4) Non-Capital Equipment, Technology and Software	68,344	47,000	74,893	52,300	-30.2%
5) Capital Outlay	114,618	236,484	244,725	87,000	-64.4%
6) Debt Service	257,059	389,488	389,488	606,498	55.7%
Total Operations Expenditures:	4,316,716	5,004,599	5,038,550	5,325,356	5.7%
Grants:					
NC24 Lejeune Blvd Trail -GF0201 (\$1,127,899)					
Carolina Forest Park -GF0802 (\$1,094,625)					
Country Club Park -GF9604 (\$650,000)					
Rails to Trails -GF0002 (\$5,871,818)					
Grants Requested for FY13:	-	-	-	-	
CAPITAL IMPROVEMENT PROJECTS:					
1) Northeast Creek Park Phase I -GF1109 (\$305,000)					
2) Jack Amyette Rec Ctr -GF1115 (\$395,000)					
3) Richard Ray All-American Park Phase II -GF1208 (\$36,250)					
4) Georgetown Water Access & Trl -GF1003 (\$500,000)					
5) Richard Ray Garden Improvements -GF1118 (\$10,262)					
6) Wooten Park - GF1119 (\$146,500)				100,000	
7) Jacksonville Commons Phase III -GF1207 (\$91,188)				70,000	
8) Jack Amyette - Phase II - GF1302				300,000	
9) LP Willingham Splash Pad - GF1303				121,500	
10) NE Creek Park - Phase II - GF1304					
11) Riverwalk Park Restrooms - GF1305				60,000	
12) Phillips Park - GF1306					
13) Jacksonville Landing - GF1215 (\$2,375,000)				(320,000)	
Total Capital Improvement Projects Expenditures**:				331,500	
TOTAL EXPENDITURES	4,316,716	5,004,599	5,038,550	5,656,856	12.3%

** Includes cash funding and debt service payments for the fiscal year.

RECREATION & PARKS

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	38	40
Part-time employees:	3	1
Seasonal Part-time employees:	29	29
Total Recreation Department Employees:	70	70

Planning Administration

Protect the public, health, safety and welfare and to improve the quality of life for all the citizens of Jacksonville.

**PLANNING - ADMINISTRATION
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Taxes and Other General Fund Revenues	540,374	601,655	664,230	600,762	-9.6%
Overhead Allocations:					
Water/ Sewer	9,383	21,190	21,190	21,407	1.0%
Solid Waste	2,971	16,453	16,453	16,621	1.0%
Stormwater	9,697	21,190	21,190	21,407	1.0%
Total Overhead Allocations:	22,051	58,833	58,833	59,435	1.0%
Fees:					
Development Review Fees	67,015	57,285	57,285	60,000	4.7%
Defaulted Deposit Plans	480	-	-	-	
CAMA Land Use Grant / Permits	-	100	100	-	-100.0%
Subtotal Fees:	67,495	57,385	57,385	60,000	4.6%
Total Taxes, Fees and Other Financing Sources:	629,920	717,873	780,448	720,197	-7.7%
Debt Proceeds:	-	150,510	150,510	-	
TOTAL FUNDING SOURCES	629,920	868,383	930,958	720,197	-22.6%
EXPENDITURES:					
Operations:					
1) Salaries and benefits	473,654	506,766	506,766	489,426	-3.4%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	64,212	119,792	100,070	111,225	11.1%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	86,998	62,886	145,183	68,133	-53.1%
4) Non-Capital Equipment, Technology and Software	5,056	-	-	-	
5) Capital Equipment	-	134,650	134,650	-	-100.0%
6) Debt Service	-	44,289	44,289	51,413	16.1%
Total Operations Expenditures:	629,920	868,383	930,958	720,197	-22.6%
TOTAL EXPENDITURES	629,920	868,383	930,958	720,197	-22.6%

PLANNING - ADMINISTRATION

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	6.5	6.5
Part-time employees:	-	-
Total Planning Administration Department Employees:	6.5	6.5

Planning Transportation

Protect the public, health, safety and welfare and to improve the quality of life for all the citizens of Jacksonville.

**PLANNING TRANSPORTATION
FY 2012-2013 ADOPTED BUDGET**

	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
<u>FUNDING SOURCES:</u>					
Taxes and Other General Fund Revenues	76,004	103,266	123,069	85,638	-30.4%
Onslow County Matching Grant	15,600	17,491	17,491	17,491	0.0%
Taxes & Other Financing Sources:	91,604	120,757	140,560	103,129	-26.6%
<u>Fees:</u>					
Transport Impact Analysis	84,162	115,000	115,000	100,000	-13.0%
Subtotal Fees:	84,162	115,000	115,000	100,000	-13.0%
Total Fees, Taxes & Other Financing Sources:	175,766	235,757	255,560	203,129	-20.5%
<u>Grants:</u>					
104F Transportation Grant	249,158	269,095	269,095	269,095	0.0%
FTA Section 5303 Grant	24,240	27,270	27,270	24,240	-11.1%
5303 State Grant Funds	3,030	3,409	3,409	3,030	-11.1%
Grants Requested for FY12:	276,428	299,774	299,774	296,365	-1.1%
TOTAL FUNDING SOURCES	452,194	535,531	555,334	499,494	-10.1%
<u>EXPENDITURES:</u>					
<u>Operations:</u>					
1) Salaries and benefits	136,670	153,835	169,225	175,431	3.7%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	17,945	23,880	23,205	23,690	2.1%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	289,620	357,816	362,229	300,373	-17.1%
4) Non-Capital Equipment, Technology and Software	7,959	-	675	-	-100.0%
Total Operations Expenditures:	452,194	535,531	555,334	499,494	-10.1%
TOTAL EXPENDITURES	452,194	535,531	555,334	499,494	-10.1%

PLANNING TRANSPORTATION

STAFFING:	AMENDED FY12	ADOPTED FY13
Full-time employees:	2.60	2.60
Part-time employees:	-	-
Total Planning Transportation Department Employees:	2.60	2.60

Building Inspections

To provide sound and structural safe buildings and to provide a high level of fire protection consistent with current building practices and state building codes.

**BUILDING INSPECTIONS
FY 2012-2013 ADOPTED BUDGET**

	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
<u>FUNDING SOURCES:</u>					
Taxes and Other General Fund Revenues	(234,137)	(96,590)	(96,590)	381,878	-495.4%
<u>Fees:</u>					
Inspection fees	1,128,304	1,105,500	1,105,500	655,000	-40.8%
Subtotal Fees:	1,128,304	1,105,500	1,105,500	655,000	-40.8%
Total Taxes and Fees:	894,167	1,008,910	1,008,910	1,036,878	2.8%
<u>Debt Proceeds:</u>	21,600	-	-	25,756	
TOTAL FUNDING SOURCES	915,767	1,008,910	1,008,910	1,062,634	5.3%

	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
<u>EXPENDITURES</u>					
<u>Operations:</u>					
1) Salaries and benefits	717,328	777,063	777,063	779,159	0.3%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	83,431	125,760	124,708	124,507	-0.2%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	90,138	101,516	101,516	123,615	21.8%
4) Non-Capital Equipment, Technology and Software	681	-	1,052	225	-78.6%
5) Capital Outlay	21,511	-	-	25,756	
6) Debt Service	2,678	4,571	4,571	9,372	
Total Operations Expenditures:	915,767	1,008,910	1,008,910	1,062,634	5.3%
TOTAL EXPENDITURES	915,767	1,008,910	1,008,910	1,062,634	5.3%

BUILDING INSPECTIONS

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	11	11
Part-time employees:		
Total Building Inspections Depart. Employees:	11	11

Code Enforcement

Protect the public, health, safety and welfare and to improve the quality of life for all the citizens of Jacksonville.

**CODE ENFORCEMENT
FY 2012-2013 ADOPTED BUDGET**

<u>FUNDING SOURCES:</u>	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Taxes and Other General Fund Revenues	258,195	348,244	333,244	323,643	-2.9%
<u>Fees:</u>					
Nuisance Abatement	16,914	17,500	17,500	19,500	11.4%
Subtotal Fees:	16,914	17,500	17,500	19,500	11.4%
<u>Total Taxes and Fees:</u>	275,109	365,744	350,744	343,143	-2.2%
TOTAL FUNDING SOURCES	275,109	365,744	350,744	343,143	-2.2%
<u>EXPENDITURES:</u>	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
<u>Operations:</u>					
1) Salaries and benefits	224,358	251,289	236,289	237,330	0.4%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	19,651	28,107	28,007	29,431	5.1%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	31,100	83,848	83,848	73,882	-11.9%
4) Non-Capital Equipment, Technology and Software	-	2,500	2,600	2,500	-3.8%
Total Operations Expenditures:	275,109	365,744	350,744	343,143	-2.2%
TOTAL EXPENDITURES	275,109	365,744	350,744	343,143	-2.2%

CODE ENFORCEMENT

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	3.8	3.8
Part-time employees:	-	-
Total Code Enforcement Department Employees:	3.8	3.8

Community Development

Protect the public, health, safety and welfare and to improve the quality of life for all the citizens of Jacksonville.

**COMMUNITY DEVELOPMENT
ADMINISTRATION
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY2013 ADOPTED	% CHANGE
Program Revenue	215,160	140,991	140,546	81,367	-42.1%
Administration Fees	1,335	1,020	1,020	1,440	41.2%
Miscellaneous	479	100	545	56	-89.7%
Subtotal Program Revenue, Fees, and Misc:	216,974	142,111	142,111	82,863	-41.7%
Grants:					
Entitlements:					
Entitlement 2012 CD1201	-	-	-	366,632	
Entitlement 2011 CD1101 <i>(\$654,804)</i>	-	482,684	482,684	-	
Entitlement 2010 CD1001 <i>(\$761,948)</i>	261,881	-	-	-	
Entitlement 2009 CD0901 <i>(\$524,912)</i>	524,912	-	-	-	
Entitlement 2008 CD0801 <i>(\$509,412)</i>	210,993	-	-	-	
Other Grants:					
CREATE Project CD0301 <i>(\$783,334)</i>					
Affordable Housing Construction CD0501 <i>(\$967,768)</i>					
Land Redevelopment Project CD0902 <i>(\$22,000)</i>					
ARRA CDBG Project 2009 CD0903 <i>(\$138,351)</i>	62,427				
Continuum of Care CD0602 <i>(\$25,100)</i>					
Grants Requested for FY13:	1,060,213	482,684	482,684	366,632	-24.0%
TOTAL FUNDING SOURCES	1,277,187	624,795	624,795	449,495	-28.1%

**COMMUNITY DEVELOPMENT
ADMINISTRATION**

EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	239,886	235,815	171,942	131,663	-23.4%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	20,942	33,088	10,193	28,744	182.0%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	110,620	73,000	8,702	40,000	359.7%
4) Non-Capital Equipment, Technology and Software	713,171	282,892	433,958	249,088	-42.6%
Total Operations Expenditures:	1,084,619	624,795	624,795	449,495	-28.1%
Grants:					
Entitlements:					
Entitlement 2012 CD1201					
Entitlement 2011 CD1101 <i>(\$654,804)</i>					
Entitlement 2010 CD1001 <i>(\$761,948)</i>					
Entitlement 2009 CD0901 <i>(\$524,912)</i>					
Entitlement 2008 CD0801 <i>(\$509,412)</i>					
Other Grants:					
CREATE Project CD0301 <i>(\$783,334)</i>	8,609				
Affordable Housing Construction CD0501 <i>(\$967,768)</i>	62,402				
Land Redevelopment Project CD0902 <i>(\$22,000)</i>	14,030				
ARRA CDBG Project 2009 CD0903 <i>(\$138,351)</i>	62,427				
Continuum of Care CD0602 <i>(\$25,100)</i>					
Total Grants Requested for FY13:	147,468				
TOTAL EXPENDITURES	1,232,087	624,795	624,795	449,495	-28.1%

**COMMUNITY DEVELOPMENT
ADMINISTRATION**

STAFFING:	AMENDED FY12	ADOPTED FY13
Full-time employees:	1.2	1.2
Part-time employees:	-	-
Total Community Development Dept. Employees:	1.2	1.2

Public Utilities / Public Works Administration

Public Utilities / Public Works Administration provides leadership oversight, fiscal responsibility and strategic planning for streets, sanitation, water supply, wastewater treatment and Engineering.

**PUBLIC UTILITIES/WORKS ADMINISTRATION SUMMARY
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Taxes and Other General Fund Revenue	54,470	62,132	62,132	61,711	-0.7%
Water Sewer Revenues	1,478,888	1,919,244	1,919,244	1,963,772	2.3%
Debt Proceeds:	19,500	21,121	21,121	-	
TOTAL FUNDING	1,552,858	2,002,497	2,002,497	2,025,483	1.1%
EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	307,946	334,439	334,439	321,990	-3.7%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	24,888	38,116	36,516	39,289	7.6%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	47,656	59,059	59,059	57,440	-2.7%
4) Non -Capital Equipment Technology and Software	-	-	1,600	-	
5) Overhead allocation	1,146,580	1,541,698	1,541,698	1,597,168	3.6%
6) Capital Outlay	19,381	21,121	21,121	-	
7) Debt Service	2,407	8,064	8,064	8,596	6.6%
Total Operations Expenditures:	1,548,858	2,002,497	2,002,497	2,024,483	1.1%
CAPITAL PROJECTS:					
1) Water /Sewer Capital Reserve WF7099 (\$3,570,640)				1,000	
Total Capital Projects Expenditures**:				1,000	
TOTAL EXPENDITURES	1,548,858	2,002,497	2,002,497	2,025,483	1.1%

**Includes cash funding and debt service payments for the fiscal year.

PUBLIC UTILITIES/WORKS ADMINISTRATION SUMMARY

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	4	4
Part-time employees:	-	-
Total Public Utilities/Works Employees:	4	4

**PUBLIC UTILITIES ADMINISTRATION (W/S FUND)
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY13	FY 2013 ADOPTED	% CHANGE
Water Sewer Revenues	1,474,888	1,919,244	1,919,244	1,963,772	2.3%
Debt Proceeds:	19,500	21,121	21,121	-	
TOTAL FUNDING SOURCES	1,494,388	1,940,365	1,940,365	1,963,772	1.2%
EXPENDITURES:	ACTUAL FY11	ADOPTED FY11	AMEND BGT FY11	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	264,987	287,248	287,248	279,368	-2.7%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	20,759	31,576	29,976	31,694	5.7%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	40,274	50,658	50,658	45,946	-9.3%
4) Non-Capital Equipment, Technology and Software	-	-	1,600	-	
5) Overhead allocation	1,146,580	1,541,698	1,541,698	1,597,168	3.6%
6) Capital Outlay	19,381	21,121	21,121	-	
7) Debt Service	2,407	8,064	8,064	8,596	6.6%
Total Operations Expenditures:	1,494,388	1,940,365	1,940,365	1,962,772	1.2%
CAPITAL PROJECTS:					
1) Water /Sewer Capital Reserve WS7099 (\$3,570,640)	-	-	-	1,000	
Total Capital Projects Expenditures:				1,000	
TOTAL EXPENDITURES	1,494,388	1,940,365	1,940,365	1,963,772	1.2%

PUBLIC UTILITIES ADMINISTRATION (W/S FUND)

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	3.6	3.6
Part-time employees:	-	-
Total Public Utilities/Works Employees:	3.6	3.6

**PUBLIC WORKS ADMINISTRATION (GENERAL FUND)
FY 2012-2013 ADOPTED BUDGET**

<u>FUNDING SOURCES:</u>	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED*	% CHANGE
Taxes and Other General Fund Revenues	54,470	62,132	62,132	61,711	-0.7%
TOTAL FUNDING SOURCES	54,470	62,132	62,132	61,711	-0.7%
<u>EXPENDITURES:</u>	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
<u>Operations:</u>					
1) Salaries and benefits	42,959	47,191	47,191	42,622	-9.7%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	4,129	6,540	6,540	7,595	16.1%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	7,382	8,401	8,401	11,494	36.8%
Total Operations Expenditures:	54,470	62,132	62,132	61,711	-0.7%
TOTAL EXPENDITURES	54,470	62,132	62,132	61,711	-0.7%

PUBLIC WORKS ADMINISTRATION (GENERAL FUND)

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	0.4	0.4
Part-time employees:	-	-
Total Public Utilities/Works Employees:	0.4	0.4

Engineering

Engineering provides technical knowledge and assistance to ensure successful project completion of publicly funded construction projects.

Engineering ensures that infrastructure constructed as part of private development projects for dedication to the City is built in a manner consistent with City requirements and standard of quality.

Engineering supports client departments and divisions involved in public projects by rendering planning, design, construction administration/observation and project management services.

**ENGINEERING SUMMARY
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Taxes and Other General Fund Revenues	521,055	537,999	552,999	525,354	-5.0%
Water Sewer Revenues	617,039	832,745	2,044,928	905,486	-55.7%
Overhead Allocations:					
Water/Sewer	80,598	115,437	115,437	106,085	-8.1%
Stormwater	56,795	51,587	51,587	70,393	36.5%
Subtotal Overhead Allocations:	137,393	167,024	167,024	176,478	5.7%
Fees:					
Water/Sewer Extension	13,250	8,000	8,000	8,000	0.0%
Defaulted Deposit Plans	3,278	-	-	-	
Inspections/Erosion Control	13,250	10,000	10,000	9,000	-10.0%
Subtotal Fees:	29,778	18,000	18,000	17,000	-5.6%
Debt Proceeds:	19,900	36,576	36,576	15,000	-59.0%
TOTAL FUNDING SOURCES	1,325,165	1,592,344	2,819,527	1,639,318	-41.9%

ENGINEERING SUMMARY

EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	950,462	1,047,560	1,047,560	1,072,403	2.4%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	133,770	371,271	1,486,127	394,994	-73.4%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	198,655	107,705	219,617	121,993	-44.5%
4) Non-Capital Equipment, Technology and Software	3,465	-	415	-	0.0%
5) Capital Outlay	19,987	36,576	36,576	15,000	-59.0%
6) Debt Service	18,826	29,232	29,232	34,928	19.5%
Total Operations Expenditures:	1,325,165	1,592,344	2,819,527	1,639,318	-41.9%
CAPITAL IMPROVEMENT PROJECTS:					
1) Buddy Phillips Bridge Improvements - GF0910 (\$345,500)					
2) Piney Green & 17 Water Sewer - WF1002 (\$365,000)					
3) Public Service Complex Phase II - SF0801 (\$1,566,400)					
4) Water Interconnection MCBCL - WF0902 (\$107,000)					
5) Fire Protection Water - WF9802 (\$190,000)					
Total Capital Improvement Projects Expenditures**:				-	
TOTAL EXPENDITURES	1,325,165	1,592,344	2,819,527	1,639,318	-41.9%

**Includes cash funding and debt service payments for the fiscal year.

ENGINEERING SUMMARY

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	15.6	16.6
Part-time employees:	-	-
Total Engineering Department Employees:	15.6	16.6

**PUBLIC WORKS ENGINEERING (GENERAL FUND)
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Taxes and Other General Fund Revenues	163,662	189,695	204,695	186,468	-8.9%
Overhead Allocations:					
Water/Sewer	80,598	115,437	115,437	106,085	-8.1%
Stormwater	56,795	51,587	51,587	70,393	36.5%
Subtotal Overhead Allocations:	137,393	167,024	167,024	176,478	5.7%
Fees:					
Inspections/Erosion Control	13,250	10,000	10,000	9,000	-10.0%
Subtotal Fees:	13,250	10,000	10,000	9,000	-10.0%
TOTAL FUNDING SOURCES	314,305	366,719	381,719	371,946	-2.6%

EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	247,637	262,583	262,583	262,769	0.1%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	31,915	63,642	50,877	65,403	28.6%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	34,753	40,494	67,994	43,774	-35.6%
4) Non-Capital Equipment, Technology and Software	-	-	265	-	
Total Operations Expenditures:	314,305	366,719	381,719	371,946	-2.6%
CAPITAL IMPROVEMENT PROJECTS:					
1) Buddy Phillips Bridge Improvements - GF0910 (\$345,500)					
Total Capital Improvement Projects Expenditures**:	-	-	-	-	
TOTAL EXPENDITURES	314,305	366,719	381,719	371,946	-2.6%

PUBLIC WORKS ENGINEERING (GENERAL FUND)

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	4	5
Part-time employees:	-	-
Total Public Works Engineering Dept. Employees:	4	5

**PUBLIC UTILITIES ENGINEERING (WATER / SEWER FUND)
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Water Sewer Revenues	617,039	832,745	2,044,928	905,486	-55.7%
General Fund Revenues ⁽¹⁾	357,393	348,304	348,304	338,886	-2.7%
Fees:					
Water/Sewer Extension	13,250	8,000	8,000	8,000	0.0%
Defaulted Deposit Plans	3,278	-	-	-	
Subtotal Fees:	16,528	8,000	8,000	8,000	0.0%
Debt Proceeds	19,900	36,576	36,576	15,000	-59.0%
TOTAL FUNDING	1,010,860	1,225,625	2,437,808	1,267,372	-48.0%

⁽¹⁾ Transfer from Capital Reserve fund for Fleet Debt Service

PUBLIC UTILITIES ENGINEERING (WATER / SEWER FUND)

EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	702,825	784,977	784,977	809,634	3.1%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	101,855	307,629	1,435,250	329,591	-77.0%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	163,902	67,211	151,623	78,219	-48.4%
4) Non-Capital Equipment, Technology and Software	3,465	-	150	-	-100.0%
5) Capital Outlay	19,987	36,576	36,576	15,000	-59.0%
6) Debt Service	18,826	29,232	29,232	34,928	19.5%
Total Operations Expenditures:	1,010,860	1,225,625	2,437,808	1,267,372	-48.0%
CAPITAL IMPROVEMENT PROJECTS:					
1) Piney Green & 17 Water Sewer - WF1002 (\$365,000)					
2) Public Service Complex Phase II - SF0801 (\$1,566,400)					
3) Water Interconnection MCBCL - WF0902 (\$107,000)					
4) Fire Protection Water - WF9802 (\$190,000)					
Total Capital Improvement Project Expenditures**:				-	
TOTAL EXPENDITURES	1,010,860	1,225,625	2,437,808	1,267,372	-48.0%

** Includes cash funding and debt service payments for the fiscal year

PUBLIC UTILITIES ENGINEERING (WATER / SEWER FUND)

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	11.6	11.6
Part-time employees:	-	-
Total Public Utilities Engineering Dept. Employees:	11.6	11.6

Facilities Maintenance

Facilities Maintenance coordinates, integrates and provides the principles of proactive and reactive facilities repair, renovation(s) and life cycle management for 170 Facilities and related structures. They also provide Custodial Services for City Hall, Youth Center, Police Department and Public Services Complex.

**MAINTENANCE SUMMARY
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Taxes and Other General Fund Revenue	572,775	714,950	738,932	770,294	4.2%
Overhead Allocations:					
Water/Sewer	56,198	52,122	52,122	72,387	38.9%
Solid Waste	44,441	28,180	28,180	22,015	-21.9%
Storm Water	12,983	24,062	24,062	26,576	10.4%
Subtotal Overhead Allocations:	113,622	104,364	104,364	120,978	15.9%
Other:					
Charges for Services	235,108	248,377	248,377	249,668	0.5%
Investment Earnings	474	832	832	539	-35.2%
Miscellaneous	44	-	-	-	
Subtotal Other:	235,626	249,209	249,209	250,207	0.4%
Total Taxes, Fees and Other:	922,023	1,068,523	1,092,505	1,141,479	4.5%
Appropriated Fund Balance	15,429	1,754	1,754	2,776	
Debt Proceeds:	-	-	-	13,000	
Grants:					
1) ARRA-EECBG Energy Grant GR0902 (781,600)					
Total Grants Requested for FY13				-	
TOTAL FUNDING SOURCES	937,452	1,070,277	1,094,259	1,157,255	5.8%

MAINTENANCE SUMMARY

<u>EXPENDITURES:</u>	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
<u>Operations:</u>					
1) Salaries and benefits	557,941	591,333	593,983	602,600	1.5%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	108,279	163,602	151,339	175,655	16.1%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	221,649	308,485	283,035	349,219	23.4%
4) Non-Capital Equipment, Technology and Software	11,861	-	15,250	7,500	-50.8%
5) Capital Outlay	33,705	-	43,795	13,000	-70.3%
6) Debt Service	4,017	6,857	6,857	9,281	35.4%
Total Operations Expenditures:	937,452	1,070,277	1,094,259	1,157,255	5.8%
Grants:					
1) ARRA-EECBG Energy Grant GR0902 (781,600)					
Total Grants Requested for FY13				-	
<u>CAPITAL IMPROVEMENT PROJECTS</u>					
1) City Hall Envelope Project - GF1212 (\$1,231,800)					
Total Capital Improvement Projects Expenditures FY13:					
TOTAL EXPENDITURES	937,452	1,070,277	1,094,259	1,157,255	5.8%

MAINTENANCE SUMMARY

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	12	12
Part-time employees:	-	-
Total Facilities Maintenance Employees:	12	12

**PUBLIC WORKS FACILITIES MAINTENANCE
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Taxes and Other General Fund Revenues	572,775	714,950	738,932	770,294	4.2%
Overhead Allocations:					
Water/Sewer	56,198	52,122	52,122	72,387	38.9%
Solid Waste	44,441	28,180	28,180	22,015	-21.9%
Storm Water	12,983	24,062	24,062	26,576	10.4%
Subtotal Overhead Allocations:	113,622	104,364	104,364	120,978	15.9%
Debt Proceeds:	32,400	-	-	-	
Grants:					
1) ARRA-EECBG Energy Grant GR0902 (781,600)					
Total Grants Requested for FY13				-	
TOTAL FUNDING SOURCES	718,797	819,314	843,296	891,272	5.7%
EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	480,241	505,609	507,759	514,422	1.3%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	70,972	107,192	94,929	127,616	34.4%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	118,373	199,656	174,706	234,876	34.4%
4) Non-Capital Equipment, Technology and Software	11,489	-	15,250	7,500	-50.8%
5) Capital Outlay	33,705	-	43,795	-	
6) Debt Service	4,017	6,857	6,857	6,858	
Total Operations Expenditures:	718,797	819,314	843,296	891,272	5.7%
Grants:					
1) ARRA-EECBG Energy Grant GR0902 (781,600)					
Total Grants Requested for FY13				-	
TOTAL EXPENDITURES	718,797	819,314	843,296	891,272	5.7%

PUBLIC WORKS FACILITIES MAINTENANCE

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	10	10
Part-time employees:	-	-
Total Facilities Maintenance Employees:	10	10

**CITY HALL MAINTENANCE
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Charges for Services	235,108	248,377	248,377	249,668	0.5%
Investment Earnings	474	832	832	539	-35.2%
Miscellaneous	44	-	-	-	
Debt Proceeds:	-	-	-	13,000	
Appropriated Fund Balance	(16,971)	1,754	1,754	2,776	
TOTAL FUNDING SOURCES	218,655	250,963	250,963	265,983	6.0%

EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	77,700	85,724	86,224	88,178	2.3%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	37,307	56,410	56,410	48,039	-14.8%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	103,276	108,829	108,329	114,343	5.6%
4) Non-Capital Equipment, Technology and Software	372	-	-	-	
5) Capital Outlay	-	-	-	13,000	
6) Debt Service	-	-	-	2,423	
Total Operations Expenditures:	218,655	250,963	250,963	265,983	6.0%

CAPITAL PROJECTS

- 1) City Hall Expansion (LGC) - GF0004 (\$7,265,682)

CAPITAL IMPROVEMENT PROJECTS:

- 1) City Hall Envelope Project - GF1212 (\$1,231,800)

TOTAL EXPENDITURES	218,655	250,963	250,963	265,983	6.0%
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CITY HALL MAINTENANCE

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	2	2
Part-time employees:	-	-
Total City Hall Maintenance Dept. Employees:	2	2

Streets

Streets maintains roadways in a safe and reliable condition by providing routine pavement maintenance, emergency repairs and technical support for traffic controls and to maintain over 100 miles of the stormwater drainage system.

**STREETS SUMMARY
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Taxes and Other General Fund Revenues	1,424,163	1,677,058	1,742,196	2,008,913	15.3%
Stormwater Revenue ^(a)	1,700,209	1,962,246	1,962,246	2,108,416	7.4%
Powell Bill	(136,813)	(18,999)	51,283	399,242	678.5%
<u>Fees and Other Revenues:</u>					
Powell Bill Equip Reimbursement	46,356	30,000	30,000	30,500	1.7%
Sale of Powell Bill Assett	45,000	-	-	-	
Interest Powell Bill	937	2,262	2,262	419	-81.5%
Program Income Powell Bill	8,000	-	-	-	
Utility Patching	55,788	35,000	35,000	30,000	-14.3%
Subtotal Fees and Other Revenue:	156,081	67,262	67,262	60,919	-9.4%
<u>Overhead Allocations:</u>					
Water/Sewer	-	3,649	3,649	1,842	-49.5%
Solid Waste	-	3,649	3,649	1,842	
Stormwater	47,160	73,909	73,909	69,472	-6.0%
Subtotal Overhead Allocations:	47,160	81,207	81,207	73,156	-9.9%
<u>Grants:</u>					
Mosquito Control Grant	14,630	-	-	-	
NCDOT Enhancement Grant	-	50,000	50,000	-	
Powell Bill	1,686,689	1,609,159	1,785,575	1,795,184	0.5%
Subtotal Grants:	1,701,319	1,659,159	1,835,575	1,795,184	-2.2%
<u>Debt Proceeds:</u>					
	85,100	203,433	203,433	474,866	133.4%
TOTAL FUNDING SOURCES	4,977,219	5,631,366	5,943,202	6,920,696	16.4%

^(a) \$4.00 per ERU (Equivalent Residential Unit) is charged monthly on all water/sewer bills. For commercial accounts, 2850 sq. ft. equals one ERU. Includes \$362,000 paid by the City.

STREETS SUMMARY

EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	1,896,634	1,977,566	1,989,666	2,089,065	5.0%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	689,961	944,583	977,103	1,066,039	9.1%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges ^(a)	977,569	1,054,824	1,145,624	1,238,009	8.1%
4) Non-Capital Equipment, Technology and Software	1,299	800	800	2,563	220.4%
5) Capital Outlay	240,023	207,433	207,433	474,866	128.9%
6) Debt Service	458,083	889,796	889,796	927,378	4.2%
7) Depreciation Expense	164,424	-	-	-	
Total Operations Expenditures:	4,427,993	5,075,002	5,210,422	5,797,920	11.3%
Other Expenditures:					
Other financing uses	686,039	556,364	732,780	1,032,776	40.9%
Subtotal Other Expenditures	686,039	556,364	732,780	1,032,776	40.9%
CAPITAL IMPROVEMENT PROJECTS:					
1) FY13 Sidewalk Installation GF1308				180,000	
2) FY13 Street Reclamation GF1309				987,000	
3) FY12 Sidewalk Installation GF1202 (\$118,000)					
4) FY12 Street Reclamation GF1204 (\$929,452)					
5) Ellis Park Infrastructure GF1007 (\$505,000)					
6) Dev Contrib-Sidewalks GF1010 (\$14,300)					
7) FY11 Street Reclamation GF 1104 (\$582,934)					
8) Enoch Lane Intersection Imp GF1105 (\$28,000)					
9) Tallman & Court St. Imp. (\$305,022)					
10) Street Improvements GF9103 (\$19,321,885)				(1,167,000)	
11) FY 12 New Bridge Steetscape - GF1203 (\$127,000)					
12) Intelligent Transportation System - GR1002 (\$7,200,000)					
13) Center Street Area Stormwater Project - SW1301				90,000	
14) Parkwood Area - SW0601 (\$4,273,660)					
15) Heritage Square - SW0901 (\$148,500)					
Total Capital Improvement Projects Expenditures**:				90,000	
TOTAL EXPENDITURES	5,114,032	5,631,366	5,943,202	6,920,696	16.4%

**Includes cash funding and debt service payments for the fiscal year.

^(a) Includes \$362,000 paid to the City by Stormwater

STREETS SUMMARY

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	38	40
Part-time employees:	1	1
Seasonal employees:	1	1
Total Streets Employees:	40	42

**STREETS POWELL BILL
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:

	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Powell Bill	1,686,689	1,625,160	1,871,858	2,194,426	17.2%
<u>Fees and Other Revenues:</u>					
Powell Bill Equip Reimbursement	46,356	30,000	30,000	30,500	1.7%
Sale of Powell Bill Asset	45,000	-	-	-	
Program Income Powell Bill	8,000	-	-	-	
Interest Powell Bill	937	2,262	2,262	419	-81.5%
Subtotal Fees and Other Revenue:	100,293	32,262	32,262	30,919	-4.2%
TOTAL FUNDING SOURCES	1,786,982	1,657,422	1,904,120	2,225,345	16.9%

STREETS POWELL BILL

EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	649,519	557,107	560,707	577,254	3.0%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	321,197	427,310	467,609	482,466	3.2%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	47,367	47,075	72,075	47,075	-34.7%
4) Debt Service	82,860	69,566	70,949	85,774	20.9%
5) Other financing uses	686,039	556,364	732,780	1,032,776	0.0%
Total Operations Expenditures:	1,786,982	1,657,422	1,904,120	2,225,345	16.9%
	-	-	-		
CAPITAL IMPROVEMENT PROJECTS:					
1) FY13 Sidewalk Installation GF1308				180,000	
2) FY13 Street Reclamation GF1309				987,000	
3) FY12 Sidewalk Installation GF1202 (\$118,000)					
4) FY12 Street Reclamation GF1204 (\$929,641)					
5) Ellis Park Infrastructure GF1007 (\$505,000)					
6) Dev Contrib-Sidewalks GF1010 (\$14,300)					
7) FY11 Street Reclamation GF 1104 (\$582,934)					
8) Enoch Lane Intersection Imp GF1105 (\$28,000)					
9) Tallman & Court St. Imp. - GF1211 (\$305,022)					
10) Street Improvements GF9103 (\$19,321,885)				(1,167,000)	
11) NCDOT TIP Sidewalks Piney Green Road - GF1216 (\$68,509)					
Total Capital Improvement Projects Expenditures**:				-	
TOTAL EXPENDITURES	1,786,982	1,657,422	1,904,120	2,225,345	16.9%

** Includes cash funding and debt service payments for the fiscal year.

STREETS POWELL BILL

STAFFING:	AMENDED FY12	FY2013 ADOPTED
Full-time employees:	15	15
Part-time employees:		
Total Powell Bill Department Employees:	15	15

**STREETS NON-POWELL BILL
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Taxes and Other General Fund Revenue	1,424,163	1,642,058	1,707,196	2,008,913	17.7%
Overhead Allocations:					
Water/Sewer	-	3,649	3,649	1,842	-49.5%
Solid Waste	-	3,649	3,649	1,842	-49.5%
Stormwater	47,160	73,909	73,909	69,472	-6.0%
Subtotal Overhead Allocations:	47,160	81,207	81,207	73,156	-9.9%
Fees and Other:					
Mosquito Control Grant	14,630	-	-	-	
NCDOT Enhancement Grant	-	50,000	50,000	-	
Utility Patching	55,788	35,000	35,000	30,000	
Subtotal Fees and Other:	70,418	85,000	85,000	30,000	-64.7%
Debt Proceeds:	-	9,791	9,791	253,404	
TOTAL FUNDING SOURCES	1,541,741	1,818,056	1,883,194	2,365,473	25.6%

STREETS NON-POWELL BILL

EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	512,827	520,550	522,050	596,031	14.2%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	117,815	155,816	154,037	171,037	11.0%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	909,800	937,548	1,004,348	1,122,685	11.8%
4) Non-Capital Equipment, Technology and Software	1,299	800	800	2,563	220.4%
5) Debt Service	-	193,551	192,168	219,753	14.4%
6) Capital Outlay	-	9,791	9,791	253,404	100.0%
Total Operations Expenditures:	1,541,741	1,818,056	1,883,194	2,365,473	25.6%
CAPITAL PROJECTS:					
1) Gateway Median Improvements - GF1201 (\$50,000)					
2) Hargett Street Ped Improvements - GF1209 (\$171,000)					
Total Capital Projects Expenditures**:				-	
CAPITAL IMPROVEMENT PROJECTS:					
1) FY 12 New Bridge Steetscape - GF1203 (\$127,000)					
2) Intelligent Transportation System - GR1002 (\$7,200,000)					
Total Capital Improvement Projects Expenditures**:				-	
TOTAL EXPENDITURES	1,541,741	1,818,056	1,883,194	2,365,473	25.6%

** Includes cash funding and debt service payments for the fiscal year

STREETS NON-POWELL BILL

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	5	7
Part-time employees:	-	-
Seasonal Employees:	1	1
Total Streets Non-Powell Bill Dept. Employees:	6	8

**STORMWATER/DRAINAGE
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Stormwater Revenue	1,700,209	1,962,246	1,962,246	2,108,416	7.4%
Debt Proceeds:	85,100	193,642	193,642	221,462	14.4%
TOTAL FUNDING SOURCES	1,785,309	2,155,888	2,155,888	2,329,878	8.1%

EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	734,288	899,909	906,909	915,780	1.0%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	250,949	361,457	355,457	412,536	16.1%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	20,402	70,201	69,201	68,249	-1.4%
4) Capital Outlay	240,023	197,642	197,642	221,462	12.1%
5) Debt Service	375,223	626,679	626,679	621,851	-0.8%
6) Depreciation Expense	164,424	-	-	-	
Total Operations Expenditures:	1,785,309	2,155,888	2,155,888	2,239,878	3.9%

CAPITAL IMPROVEMENT PROJECTS:

1) Center Street Area Stormwater Project - SW1301				90,000	
2) Parkwood Area - SW0601 (\$4,273,660)					
3) Heritage Square - SW0901 (\$148,500)					
Total Capital Improvement Projects Expenditures**:				90,000	

TOTAL EXPENDITURES	1,785,309	2,155,888	2,155,888	2,329,878	8.1%
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STORMWATER/DRAINAGE

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	18	18
Part-time employees:	1	1
Total Stormwater Drainage Department Employees:	19	19

Water Sewer Non-Departmental

Water Sewer Non-Departmental reflects payments to ONWASA, inventory, unanticipated expenses and debt service.

**WATER/SEWER NON-DEPARTMENTAL
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Water Sewer Revenues	719,205	958,228	971,969	946,985	-2.6%
TOTAL FUNDING SOURCES	719,205	958,228	971,969	946,985	-2.6%

EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	10,047	(90,136)	(90,886)	(84,394)	-7.1%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	7,396	211,600	122,750	216,600	76.5%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	344,369	475,960	531,401	463,393	-12.8%
4) Capital Outlay	-	-	47,900	-	-100.0%
5) Debt Service	357,393	360,804	360,804	351,386	-2.6%
Total Operations Expenditures:	719,205	958,228	971,969	946,985	-2.6%
TOTAL EXPENDITURES	719,205	958,228	971,969	946,985	-2.6%

WATER/SEWER NON-DEPARTMENTAL

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	-	-
Part-time employees:	-	-
Total W/S Non-Departmental Employees:	-	-

Utilities Maintenance

Utilities Maintenance is responsible for inspection, function and maintenance of all wastewater pump stations, water distribution and wastewater collection systems including water and sewer mains, fire hydrants, and service lines.

**UTILITIES MAINTENANCE
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Water Sewer Revenue	8,635,174	11,225,256	11,242,795	12,262,261	9%
Debt Proceeds:	467,300	319,454	279,132	3,192,222	1044%
TOTAL FUNDING SOURCES	9,102,474	11,544,710	11,521,927	15,454,483	34.1%

EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	1,301,512	1,424,492	1,485,083	1,437,810	-3%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	458,534	551,123	586,682	601,628	3%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	1,400,586	1,484,520	1,389,294	1,496,106	8%
4) Non-Capital Equipment, Technology and Software	13,937	16,500	26,309	20,374	-23%
5) Capital Outlay	491,334	469,454	435,938	115,202	-74%
6) Debt Service	5,436,571	7,598,621	7,598,621	7,984,793	5%
Total Operations Expenditures:	9,102,474	11,544,710	11,521,927	11,655,913	1.2%

CAPITAL PROJECTS:					
1) New Base Entry Util Reloc - WF1202 (\$324,292)					
2) North Marine Towne Center - WF1203 (\$227,740)					
3) NCDOT Sewer Relocation Piney Green Road (\$383,421)					
Total Capital Projects Expenditures**:				-	

UTILITIES MAINTENANCE

CAPITAL IMPROVEMENT PROJECTS:

1) Western Trunk Sewer (Lower) - SF1105 (\$170,000)	
2) Jean Circle Water and Sewer Rehabilitation - SF1305	44,550
3) Barn Street Sewer Replacement - SF1303	109,000
4) Zack Circle Water and Sewer Replacement - SF1306	510,000
5) College Street Sewer Replacement - SF1203 (\$25,740)	294,500
6) Parkwood Regional Lift Station and Forcemain - SF1104 (\$795,710)	
7) Wilmington Highway Sewer Service - SF1304	413,000
8) Canterbury Lift Station Replacement - SF1201 (\$56,430)	565,000
9) Brookview Forcemain Replacement - SF1302	800,000
10) Water System Improvements Phase II - WF1001 (\$5,299,024)	
11) Henderson/CC Villa Lift Station - SF1110 (\$2,232,141)	
12) Piney Green Road Sewer Infrastructure Improvements - SF1108 (\$3,218,00)	1,172,700
13) Southwest Regional Lift Station - SF1102 (\$1,213,500)	
14) SCADA for Wastewater Lift Stations - SF1109 (\$1,194,000)	
15) Memorial Lift Station Replacement - SF1202 (\$118,310)	
16) Warlick St & Koonce Cir Sewer Replacement - SF1101 (\$512,000))	
17) WW Collection System Improvements - Main Outfall F1 - SF1106 (\$409,810)	
18) Hargett St Water Line Replacement - WF1201 (\$1,220,130)	(110,180)
19) Ellis Lift Station Site Improvements - SF1103 - (\$75,000)	
20) Barrus Lift Station Improvements - SF1003 (\$1,082,500)	
21) Water Interconnection ONWASA - WF0901 (\$231,373)	
22) Ellis Park Infrastructure - SF1001 (\$810,000)	
23) DOT Construction Impact Sewer - SF0301 (\$2,433,526)	
24) Pump Station Rehabilitation - SF0302 (\$6,383,494)	
25) Relocate Utilities Bypass - SF0403 (\$287,564)	
26) Western Parkway Utilities Relocation - SF1004 (\$409,000)	
Total Capital Improvement Projects Expenditures**:	3,798,570

TOTAL EXPENDITURES	9,102,474	11,544,710	11,521,927	15,454,483	34.1%
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** Includes cash funding and debt service payments for the fiscal year.

UTILITIES MAINTENANCE

	AMENDED FY12	FY 2013 ADOPTED
STAFFING:		
Full-time employees:	26	27
Part-time employees:	-	-
Total Utilities Maint. Dept. Employees:	26	27

Water / Sewer Services

Water / Sewer is responsible for operating the City's drinking water system and operation and maintenance of the Land Treatment Site.

**WATER SUPPLY / WASTEWATER TREATMENT SUMMARY
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Water Sewer Revenues	12,645,450	7,686,445	7,775,219	8,202,490	5.5%
Fees:					
Late Charges	233,168	175,000	175,000	210,000	20.0%
New Account Service Charges	196,896	170,000	170,000	210,000	23.5%
Onslow County Leachate	15,550	20,000	20,000	2,000	-90%
Timber Sales	-	-	200,000	200,000	0%
I&I Fee	817,178	832,687	832,687	832,687	0%
Miscellaneous	81,714	79,459	79,459	104,268	31%
Subtotal Fees:	1,344,506	1,277,146	1,477,146	1,558,955	-15.2%
Total Water Sewer Revenue and Fees:	13,989,956	8,963,591	9,252,365	9,761,445	5.5%
Other:					
Property Lease	2,744	8,262	8,262	4,227	-49%
Debt Proceeds:	28,400	106,952	100,631	289,122	187%
TOTAL FUNDING	14,021,100	9,078,805	9,361,258	10,054,794	7.4%

WATER SUPPLY / WASTEWATER TREATMENT SUMMARY

EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	1,492,474	1,691,259	1,691,259	1,728,964	2.2%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	589,151	808,054	829,675	949,544	14.4%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	1,534,680	2,234,285	2,500,593	2,205,510	-11.8%
4) Non-Capital Equipment, Technology and Software	3,333	12,650	13,495	13,950	3.4%
5) Capital Outlay	37,925	197,612	191,291	296,197	54.8%
6) Budgetary appropriations	6,599,056	-	-	-	
7) Depreciation expense	2,937,698	-	-	-	
8) Debt Service	826,781	4,134,945	4,134,945	4,120,629	-0.3%
Total Operations Expenditures	14,021,098	9,078,805	9,361,258	9,314,794	-0.5%
CAPITAL IMPROVEMENT PROJECTS:					
1) Inflow & Infiltration (I&I) Phase II - SF1301				740,000	
2) Rebuild Step Screens - SF1204 (\$203,063)					
3) Northeast Creek Lagoons - GR0701 (\$200,000)					
4) Inflow / Infiltration Phase I - SF0304 (\$1,318,748)					
5) Collins Branch Trunck Extension - SF0903 (\$132,000)					
6) Land Application Expansion - SF0504 (\$44,340,368)					
7) New Water Treatment Plant - WF0400 (\$47,810,348)					
Total Capital Improvement Projects Expenditures**:				740,000	
TOTAL EXPENDITURES	14,021,098	9,078,805	9,361,258	10,054,794	7.4%

**Includes cash funding and debt service payments for the fiscal year.

WATER SUPPLY / WASTEWATER TREATMENT SUMMARY

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees	31	32
Part time employees		-
Total Water Department Employees:	31	32

**WATER SUPPLY
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Water Sewer Revenues	5,129,748	6,097,199	6,097,527	6,076,312	0%
Fees:					
Late Charges	116,584	87,500	87,500	105,000	20%
New Account Service Charges	98,448	85,000	85,000	105,000	24%
Miscellaneous	81,714	79,459	79,459	104,268	31%
Subtotal Fees:	296,745	251,959	251,959	314,268	74%
Total Water Sewer Revenue and Fees:	5,426,493	6,349,158	6,349,486	6,390,580	1%
Debt Proceeds:	16,900	26,786	20,465	45,000	120%
TOTAL FUNDING SOURCES	5,443,393	6,375,944	6,369,951	6,435,580	1.0%

EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	725,588	769,487	769,487	779,712	1%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	274,932	423,043	424,075	490,547	16%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	678,178	1,047,548	1,045,999	1,063,942	2%
4) Non-Capital Equipment	971	1,000	1,845	2,500	36%
5) Capital Outlay	16,803	26,786	20,465	52,075	154%
6) Depreciation Expense	2,937,698	-	-	-	
7) Debt Service	809,223	4,108,080	4,108,080	4,046,804	-1%
Total Operations Expenditures:	5,443,393	6,375,944	6,369,951	6,435,580	1.0%

CAPITAL IMPROVEMENT PROJECTS:

1) New Water Treatment Plant - WF0400 (\$47,810,348)

Total Capital Improvement Projects Expenditures:**

TOTAL EXPENDITURES	5,443,393	6,375,944	6,369,951	6,435,580	1.0%
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WATER SUPPLY

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	13.85	13.85
Part-time employees:	-	-
Total Water Supply Dept. Employees:	13.85	13.85

**WASTEWATER TREATMENT
FY 2012-2013 ADOPTED BUDGET**

<u>FUNDING SOURCES:</u>	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Water Sewer Revenues	7,515,702	1,589,246	1,677,692	2,126,178	27%
<u>Fees:</u>					
Late Charges	116,584	87,500	87,500	105,000	20%
New Account Service Charges	98,448	85,000	85,000	105,000	24%
Onslow County Leachate	15,550	20,000	20,000	2,000	-90%
Timber Sales	-	-	200,000	200,000	0%
I&I Fee	817,178	832,687	832,687	832,687	0%
Subtotal Fees:	1,047,759	1,025,187	1,225,187	1,244,687	-20%
<u>Other:</u>					
Property Lease	2,744	8,262	8,262	4,227	-49%
<u>Debt Proceeds:</u>	11,500	80,166	80,166	244,122	205%
TOTAL FUNDING SOURCES	8,577,705	2,702,861	2,991,307	3,619,214	21.0%

WASTEWATER TREATMENT

EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	766,886	921,772	921,772	949,252	3%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	314,219	385,011	405,600	458,997	13%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	856,502	1,186,737	1,454,594	1,141,568	-22%
4) Non-Capital Equipment, Technology and Software	2,362	11,650	11,650	11,450	-2%
5) Capital Outlay	21,122	170,826	170,826	244,122	43%
6) Budgetary Appropriations (Transfers)	6,599,056	-	-	-	
7) Debt Service	17,558	26,865	26,865	73,825	175%
Total Operations Expenditures:	8,577,705	2,702,861	2,991,307	2,879,214	-3.7%
CAPITAL IMPROVEMENT PROJECTS:					
1) Inflow & Infiltration (I&I) Phase II - SF1301				740,000	
2) Rebuild Step Screens - SF1204 (\$203,603)					
3) Northeast Creek Lagoons - GR0701 (\$200,000)					
4) Inflow / Infiltration Phase I - SF0304 (\$1,318,748)					
5) Collins Branch Trunck Extension - SF0903 (\$132,000)					
6) Land Application Expansion - SF0504 (\$44,340,368)					
Total Capital Improvement Projects Expenditures**:				740,000	
TOTAL EXPENDITURES	8,577,705	2,702,861	2,991,307	3,619,214	21.0%

** Includes cash funding and debt service payments for the fiscal year.

WASTEWATER TREATMENT

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	17.15	18.15
Part time employees:	-	-
Total Wastewater Dept. Employees:	17.15	18.15

Sanitation

Sanitation is responsible for refuse, yard waste, recycling collection and special pick ups for approx. 12,000 residential households and monitoring commercial refuse collection for over 800 commercial establishments.

**SANITATION
FY 2012-2013 ADOPTED BUDGET**

<u>FUNDING SOURCES:</u>	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
State Solid Waste Disposal Tax	54,488	47,444	47,444	50,000	5.4%
General Fund Revenue	2,588,782	2,654,821	2,654,821	2,039,875	-23.2%
<u>Fees:</u>					
Commercial Fees	1,944,631	1,991,592	1,991,592	2,096,064	5.2%
Commercial Extra Pickups	1,675	2,000	2,000	1,000	-50.0%
Residential Fees	698,449	705,356	705,356	1,394,496	97.7%
Recycling Revenue	11,183	-	-	-	
Late Charges	28,092	29,000	29,000	25,000	-13.8%
Commerical Extra Set-Out	9,533	6,000	6,000	8,000	33.3%
Residential Extra Set-Out	16,915	13,000	13,000	13,000	0.0%
Subtotal Fees:	2,710,478	2,746,948	2,746,948	3,537,560	28.8%
Total Taxes and Fees:	5,353,748	5,449,213	5,449,213	5,627,435	3.3%
<u>Other:</u>					
Miscellaneous	14,338	45,667	45,667	355	-99.2%
<u>Debt Proceeds:</u>	388,600	367,012	367,012	447,012	21.8%
<u>Appropriated Fund Balance</u>	-	170	44,312	-	
TOTAL FUNDING SOURCES	5,756,686	5,862,062	5,906,204	6,074,802	2.9%

SANITATION

<u>EXPENDITURES:</u>	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
<u>Operations:</u>					
1) Salaries and benefits	1,569,959	1,724,351	1,733,851	1,704,814	-1.7%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	566,920	648,127	638,632	792,508	24.1%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	2,329,238	2,508,485	2,552,622	2,541,072	-0.5%
4) Non-Capital Equipment, Technology and Software	1,330	-	-	-	
5) Overhead allocation	281,865	255,110	255,110	264,461	3.7%
6) Capital Outlay	410,774	367,012	367,012	447,012	21.8%
7) Debt Service	333,893	358,977	358,977	324,935	-9.5%
8) Depreciation Expense	262,707	-	-	-	
Total Operations Expenditures:	5,756,686	5,862,062	5,906,204	6,074,802	2.9%
TOTAL EXPENDITURES	5,756,686	5,862,062	5,906,204	6,074,802	2.9%

SANITATION

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	41	41
Part-time employees:	-	-
Total Sanitation Department Employees:	41	41

Water Quality

Water Quality is responsible for implementing control measures mandated by the US EPA as part of the NPDES Stormwater program.

**WATER QUALITY
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Stormwater Revenue	826,661	1,118,718	1,110,401	1,065,698	-4.0%
Debt Proceeds:	15,000	-	-	-	
TOTAL FUNDING	841,661	1,118,718	1,110,401	1,065,698	-4.0%
EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	179,606	234,016	228,016	190,542	-16.4%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	47,905	78,864	58,014	84,367	45.4%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	164,170	255,417	278,650	225,723	-19.0%
4) Non-Capital Equipment, Technology and Software	417	10,000	5,300	10,000	88.7%
5) Overhead allocation	323,978	368,605	368,605	408,126	10.7%
6) Capital Outlay	13,671	10,000	10,000	-	-100.0%
7) Debt Service	14,034	86,731	86,731	71,855	-17.2%
8) Depreciation expense	22,795	-	-	-	
9) Budgetary appropriations (Transfers)	75,085	75,085	75,085	75,085	0.0%
Total Operations Expenditures:	841,661	1,118,718	1,110,401	1,065,698	-4.0%
CAPITAL IMPROVEMENT PROJECTS:					
1) Downtown Central Stormwater Phase I - SW1101 (\$850,910)				-	
2) Brynn Marr Area Stormwater Project - SW0801 (\$1,617,136)				-	
Total Capital Improvement Projects Expenditures**:				-	
TOTAL EXPENDITURES	841,661	1,118,718	1,110,401	1,065,698	-4.0%

** Includes cash funding and debt service payments for the fiscal year

WATER QUALITY

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	4	3
Part-time employees:	-	-
Total Water Quality Department Employees:	4	3

Information Technology Services (ITS)

The ITS department serves as a consultant to the City Council, City Manager and City staff in the management and use of information technology.

The ITS department is composed of administrative, technical operations and GIS service personnel.

**INFORMATION TECHNOLOGY SERVICES (ITS) DEPARTMENT
FY 2012-2013 ADOPTED BUDGET**

<u>FUNDING SOURCES:</u>	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
<u>Fees:</u>					
Charges to other funds:					
General fund	1,863,123	2,234,758	2,234,758	2,219,919	-0.7%
Water/Sewer fund	326,534	399,065	399,065	405,992	1.7%
Solid Waste fund	25,510	33,605	33,605	29,798	-11.3%
Storm Water fund	62,562	71,411	71,411	59,595	-16.5%
Internal service funds	114,416	130,221	130,221	126,642	-2.7%
Miscellaneous	55,040	3,856	3,856	1,618	-58.0%
E-911 Funds	44,721				
Subtotal Fees:	2,491,906	2,872,916	2,872,916	2,843,564	-1.0%
<u>Debt Proceeds:</u>	167,000	100,000	100,000	100,000	0.0%
<u>Appropriated Fund Balance:</u>	232,293	(21,995)	15,639	93,470	497.7%
TOTAL FUNDING SOURCES	2,891,199	2,950,921	2,988,555	3,037,034	1.6%

INFORMATION TECHNOLOGY SERVICES (ITS) DEPARTMENT

EXPENDITURES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	924,564	961,354	951,522	979,585	2.9%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	1,137,591	1,207,942	1,214,301	1,248,555	2.8%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	72,935	101,638	88,138	101,627	15.3%
4) Non-Capital Equipment, Technology and Software	151,844	220,000	177,663	225,000	26.6%
5) Capital Outlay	382,546	120,000	216,944	100,000	-53.9%
6) Debt Service	41,583	103,887	103,887	120,281	15.8%
7) Depreciation	180,136	236,100	236,100	221,986	-6.0%
Total Operations Expenditures:	2,891,199	2,950,921	2,988,555	2,997,034	0.3%
CAPITAL PROJECTS:					
1) AS400 Life Cycle - DP0601 (\$380,787)				40,000	
Total Capital Projects Expenditures:				40,000	
TOTAL EXPENDITURES	2,891,199	2,950,921	2,988,555	3,037,034	1.6%

INFORMATION TECHNOLOGY SERVICES (ITS) DEPARTMENT

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees	12.3	12.3
Part-time employees	-	-
Total ITS Department Employees:	12.3	12.3

Video Media

Video & Media Services provides corporate and specialized communication services for the City of Jacksonville through the web, social media, extensive print items and the Jacksonville-Onslow Government Television Channel. The division budget includes support for the Channel, print publications including paid placements and the City's annual Calendar as well as specialized advertising and support services for various City interests.

**VIDEO / MEDIA
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Charges to Other Funds	420,237	499,785	499,785	608,319	21.7%
Miscellaneous Revenues	1,061	1,570	1,570	704	-55.2%
PEG Distribution	-	-	-	-	
G-10 County Charges & Contribution	52,800	57,000	57,000	57,000	0.0%
G-10 ONWASA Charges	6,800	7,000	7,000	7,000	0.0%
Subtotal Funding	480,898	565,355	565,355	673,023	19.0%
Debt Proceeds:	-	20,000	20,000	-	
Appropriated Fund Balance	222,671	5,121	58,945	(18,090)	
TOTAL FUNDING SOURCES	703,569	590,476	644,300	654,933	1.7%
EXPENDITURES	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
1) Salaries and benefits	195,192	254,707	254,707	282,343	10.9%
2) Insurance, Contracts, Training, Fleet Chrgs, Supplies	214,357	115,572	142,992	137,677	-3.7%
3) Utilities, Maint, Prof Svcs, ITS/Video Media Charges	71,990	122,112	122,112	113,547	-7.0%
4) Non-Capital Equipment, Technology and Software	14,267	38,000	40,529	38,000	-6.2%
5) Capital Outlay	165,950	20,000	43,875	-	-100.0%
6) Debt Service	-	5,885	5,885	6,810	15.7%
7) Depreciation	41,813	34,200	34,200	76,556	123.8%
Total Operations Expenditures:	703,569	590,476	644,300	654,933	1.7%
TOTAL EXPENDITURES	703,569	590,476	644,300	654,933	1.7%

VIDEO / MEDIA

STAFFING:	AMENDED FY11	FY 2013 ADOPTED
Full-time employees:	3	3
Part-time employees:	1	1
Total Video/ Media Department Employees:	4	4

Health Benefits

The Health Benefits function is responsible for administering the City's benefit programs including health and dental insurance, life insurance, vacation, sick leave, holidays, and other benefit related special events.

**HEALTH BENEFITS
FY 2012-2013 ADOPTED BUDGET**

FUNDING SOURCES:	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Taxes and Other General Fund Revenues	200,000	100,788	100,788	-	-100.0%
Water Sewer Revenues	35,662	17,786	17,786	-	
City Health Contribution:					
Medical	2,907,510	2,950,153	2,950,153	3,214,919	9.0%
Dental	150,219	143,900	143,900	165,489	15.0%
Total City Contributions:	3,057,729	3,094,053	3,094,053	3,380,408	9.3%
Employee Contributions:					
Medical	968,957	946,947	946,947	948,798	0.2%
Dental	153,308	150,111	150,111	159,281	6.1%
Flex Spending	153,503	178,000	178,000	180,000	1.1%
Total Employee Contributions:	1,275,767	1,275,058	1,275,058	1,288,079	1.0%
Cobra Subsidy From IRS	8,582	-	-	-	
Individual Stop Loss	5,341	-	-	-	
Total Insurance Refund:	13,923	-	-	-	
Miscellaneous Revenues:	1,220	1,527	1,527	2,085	36.5%
TOTAL FUNDING SOURCES	4,584,301	4,489,212	4,489,212	4,670,572	4.0%

EXPENDITURES	ACTUAL FY11	ADOPTED FY12	AMEND BGT FY12	FY 2013 ADOPTED	% CHANGE
Operations:					
2) Medical Claims	2,018,799	2,618,389	2,618,389	2,564,937	-2.0%
3) Dental Claims	306,228	305,000	305,000	336,093	10.2%
4) Prescriptions Claims	509,834	614,189	614,189	804,142	30.9%
5) Administrative Costs	704,925	773,634	773,634	785,400	1.5%
6) Flex Spending Claims	154,118	178,000	178,000	180,000	1.1%
Total Operations Expenditures:	3,693,904	4,489,212	4,489,212	4,670,572	4.0%
TOTAL EXPENDITURES	3,693,904	4,489,212	4,489,212	4,670,572	4.0%

HEALTH BENEFITS

STAFFING:	AMENDED FY12	FY 2013 ADOPTED
Full-time employees:	-	-
Part-time employees:	-	-
Total Health Benefits Department Employees:	-	-

SUMMARY OF DEPARTMENT ISSUES

DEPARTMENT ISSUES:	PROPOSED COST	ADOPTED COST
<u>City Manager's Office</u>		
Salary increase for FY13	\$ -	1% COLA + \$200 per employee earning less \$50,000 annually
<u>Community Programs</u>		
<u>Finance</u>		
Online Utility Application Software	** AMOUNT TO BE DETERMINED **	
<u>Fleet Maintenance</u>		
Fleet Mechanic	54,061	No
<u>Police</u>		
OSSI Public Safety Solution Software	92,464	Yes
<u>Fire</u>		
Fire Equipment Technician (Change from Part Time to Full time)	12,507	No
<u>Recreation & Parks</u>		
Centers Supervisor	-	Yes
Athletics Program Assistant	-	Yes
Irrigation System	6,523	Yes
Growth to Athletic Programs	4,107	Yes
Gym Curtain	3,728	No
Purchase of 8 Kayaks	4,200	No
<u>Public Works Facilities Maintenance</u>		
Building Revitalization	50,000	No
Portable Air Conditioner	4,846	No
ARC Flash	24,000	Yes
<u>Water Supply</u>		
10 KW 120/240 Volt Single Phase (LP) Genset Generators for 5 Elevated Water Storage Tanks	8,961	Yes
<u>Utilities Maintenance</u>		
Maintenance Worker I (2 Positions)	73,869	Approved one position Cost \$36,937
Plants Maintenance Worker	42,003	No
Inflow and Infiltration Technician	52,465	No
<u>Wastewater Treatment</u>		
Purchase of RC 100 Posi-track	26,545	Yes
Purchase of slope mower	9,527	Yes
Plants Maintenance Worker	41,388	Yes
TOTAL DEPARTMENT ISSUES:	\$ 511,194	

CITY OF JACKSONVILLE

FY 2012-13 FEE SCHEDULES

Effective
July 1, 2012

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Business License Fees

Definitions.

For the purposes of this chapter, the following words and phrases shall have the meanings respectively ascribed to them:

Agent: The person having the agency for the manufacturer, producer or distributor.

Business: Any business, trade, occupation, avocation or calling of any kind, subject, by the provision of this chapter, to a license tax.

Engaged (or engaging) in business within this City: A person is engaged in business within the City when he engages in business activity of any type, either as owner or operator of such business:

By maintaining a business location within the City;

By soliciting business within this City; or

By picking up or delivering merchandise or performing services within the City.

Fiscal year: The period beginning with the first day of July and ending with the thirtieth day of June next following.

Quarter: Any three (3) consecutive months beginning on January 1, April 1, July 1 or October 1.

Levy generally

In addition to the tax on property as otherwise provided for, and under the power and authority conferred in the laws of the State, there shall be levied and collected annually, or more often, where provided for, a privilege license tax on trades, professions, agencies, business operations, exhibitions, circuses, carnivals and all subjects authorized to be licensed, as set out in this schedule.

Continuing authority of Council

Nothing contained in the provisions of this schedule shall be construed to prevent the City council from imposing, from time to time as it may see fit, such license taxes as are not specifically defined or included in this schedule, or from increasing or decreasing the amount of any special license tax, or from prohibiting or regulating the businesses or acts licensed, when not in conflict with State or Federal law.

Collecting official

The Finance Officer is hereby designated as the proper City official to collect license taxes and to issue privilege licenses.

Required

It shall be unlawful for any person or his agent or servant to engage in or carry on a business in the City for which there is required a license, without first having paid the license tax and obtained the license. For the purpose of this schedule the opening of a

place of business, or offering to sell, followed by a single sale or the doing of any act or thing in furtherance of the business shall be construed to be engaging in or carrying on such business; and each day that such person shall engage in or carry on such business shall be construed to be a separate offense.

Exemptions

- a. Any person who engages in business within the City for religious, educational or charitable purposes shall be exempt from paying any privilege license tax levied by this schedule.
- b. Privilege license tax levied by this schedule, to the extent provided by General Statutes.
- c. Any person serving in any branch of the Armed Forces of the United States or in the Merchant Marine during the period of such service shall be exempt from liability for any and all license taxes levied by the City in the State for the privilege of engaging in or carrying on any trade or profession in the State, which trade or profession such a person was engaged in immediately prior to being called into such service.
- d. In addition to the above, certain businesses are exempted from privilege license taxes by State law. A list of such exempted businesses falls under Professionals in this fee schedule.

Multiple businesses

If a person is engaged in more than one business made subject to a license tax under this chapter such person shall pay the license tax prescribed in the tax schedules of this chapter for each such business, even if the businesses are conducted at the same business location.

Separate places of business

Unless otherwise provided by State law or by the tax schedules of this chapter, if a person engages in a business in two (2) or more separate places, a separate license tax shall be required for each such place of business. For purposes of this Section, if a person engages in the same business at two (2) or more locations within the City of Jacksonville, which locations:

- (1) Are contiguous;
- (2) Communicate with and open directly into each other; and,
- (3) Are operated as a unit, this person is liable for only one license tax.

Application-Generally

Every person desiring to obtain a license for the privilege of engaging in a business within the City shall make application therefore in writing to the Finance Officer. The application, to be made on a form provided by the Finance Officer, shall contain the following information:

- a. Name and nature of the business for which the license is sought;
- b. The address where the business is conducted, and a mailing address for the business, if different. If the application is for a new business or for a new location of an existing business the application shall be accompanied by a certificate of occupancy obtained from the inspections department certifying that the location meets all building code requirements for the intended use;
- c. The name and address of the person filling out the application, and his relationship to the business;
- d. The gross receipts of the business for the most recently completed tax year, if applicable; and
- e. Any other information, which the Finance Officer determines to be necessary.

Same-False statements

Any person who willfully makes a false statement on a license application shall be guilty of a misdemeanor.

Investigations

The Finance Officer shall make any investigation necessary to determine the tax liability of the person engaged in business within the City. If necessary, the Finance Officer or his/her representative is authorized to enter upon the premises of any such business during normal business hours for the purpose of determining compliance with this chapter.

Issuance conditional

All licenses provided for by this schedule are granted subject to the provisions of this schedule.

Forms and contents

Every license issued under the provisions of this chapter shall show on the face thereof the name of the licensee, the nature of the business, the location thereof, if it is to be operated at a fixed place, the time for which issued, and the amount of license tax and penalty if any, paid. Any license requiring the approval of the City Council or of any officer of the City shall show such approval on its face; and it shall be the duty of the City Finance Officer, before issuing any such license, to see that the required approval is properly endorsed on the application for the license.

Copy to be filed

The Finance Officer shall keep an exact copy of every license issued under the provisions of this schedule.

Effect of discontinuance of business

No license tax shall be abated nor shall any refund or any part thereof be made, in any case where the licensee discontinues his business before the end of the period for which such license was issued.

Refunds

A taxpayer may obtain a release or refund of a tax if he can demonstrate to the satisfaction of the City Council that the tax was illegal, levied for an illegal purpose, or imposed through clerical error. If the tax has been paid, the taxpayer's request for a refund must be made within three (3) years after the tax became due or within six (6) months after the date of payment, whichever is later.

Duration

All taxes provided for and fixed in the following sections and schedules shall be for twelve (12) months, unless otherwise specified, and shall so remain for each subsequent year to come until amended or changed by the City Council. All of the licenses provided for in this chapter, except beer and wine, shall expire on June thirtieth. Unless otherwise specifically provided, any licensee applying for and obtaining a license after January 31st and before June 30th shall be required to pay only one half of the amount of the annual license tax prescribed.

Change in place of business

If a person who has obtained a license for a business taxed under this chapter desires to move from one business location to another within the City the license that has been issued shall be valid for the remainder of the license year at this new location, and no additional tax need be paid. Within a reasonable time after the change in location, however, such person shall inform the Finance Officer of the change in address.

Transfer

All licenses issued under the provisions of this chapter shall be a personal privilege and shall not be transferable.

Display

Every license shall be kept prominently displayed at the place of business of the licensee named in the license or if the licensee has no fixed place of business, such licensee shall keep the same wherever such business is being operated and can be inspected at any time by the proper municipal official.

Injunctive relief

The City may seek an injunction against any person engaging in business in violation of this chapter.

Collection of unpaid tax

- 1) If a person begins or continues to engage in a business taxed under this chapter without payment of the required privilege license tax, the Finance Officer may use either of the following methods to collect the unpaid tax:
 - a) The remedy of levy and sale or attachment and garnishment, in accordance with G.S. 160A-207; or
 - b) The remedy of levy and sale of real and personal property of the taxpayer in accordance with North Carolina General Statutes.
- 2) The City may decline or fail or cease to furnish utility service to any person who may be in debt to the City for any reason, except ad Valorem taxes and special assessments.
- 3) Any person who begins or continues to engage in a business taxed under this schedule with out payment of such tax is liable for an additional tax of five (5) per cent of the original tax due for each thirty (30) days or portion thereof that the tax is delinquent.
- 4) The payment of any penalty or unpaid tax under the provisions of this schedule shall not bar or otherwise preclude the imposition of a fine or imprisonment for the violation of this schedule.

Revocation

Any license issued under the provisions of this chapter may be revoked by the City Council upon the finding by the Council that the licensee has willfully or persistently violated one or more sections of this Code or other ordinance of the City or laws of the State, or that such licensee is conducting his business or obtained his license hereunder in a fraudulent or unlawful manner or is abusing the privileges granted by his license, or that such licensee has a criminal record from this or another state which would warrant the City Council in finding that the licensee is undesirable. Any such licensee shall be entitled to a hearing on reasonable notice before his license shall be revoked, and the findings of the City Council as a result of such hearing shall be final and conclusive.

Schedule of taxes

On the following trades, professions, agencies, business operations and other subjects herein set out, the following taxes shall be levied and collected:

PRIVILEGE LICENSE TAX SCHEDULE

Schedule "A" Privilege License Tax Based on Gross Receipts

First year	\$50.00	100,001.00 to 150,000.00	\$150.00
\$20,000.00 or less	\$30.00	150,001.00 to 200,000.00	\$190.00
20,001.00 to 40,000.00	\$40.00	200,001.00 to 250,000.00	\$230.00
40,001.00 to 60,000.00	\$60.00	250,001.00 to 300,000.00	\$270.00
60,001.00 to 80,000.00	\$80.00	300,001.00 to 350,000.00	\$310.00
80,001.00 to 100,000.00	\$100.00	350,001.00 to 400,000.00	\$350.00

For any gross sales over \$400,000.00 the charge will be \$350.00 plus \$20.00 for each additional \$50,000.00 or fraction thereof. Round up to the next whole dollar amount. After July 1, a penalty of 5% per month or fraction thereof will be imposed on all delinquents.

Schedule "B"- Privilege License Tax Based on North Carolina General Statutes (G.S. 160A-211)

TYPE	DESCRIPTION	TAX	TYPE	DESCRIPTION	TAX
ADV1	Advertising-outdoor	35.00	ICECR04	Manufacturer/Seller of Ice Cream-not standard freezer	50.00
AMUSE	Amusement rides, skating rinks, swimming pools, game rooms	25.00	ICECR01	Manufacturer/Seller of Ice Cream	Min. 12.50
AUTO3	Auto Equipment, Wholesale	37.50	ICECR02	Manufacturer/Seller of Ice Cream (Truck)	25.00
AUTO1	Auto Service & Equipment	12.50	ITNMER	Itinerant Merchant	100.00
BARBER	Barber shop (per operator)	2.50	LAUNDRY	Laundries - Steam or electric laundry (per site)	50.00
BEAUTY	Beauty shop (per operator)	2.50	LAUND	Laundries -Solicitors of laundry to be done outside	100.00
BICYCLE	Bicycles & Accessories	25.00	AGENCY5	Loan Agency /Check Cashing business	100.00
BOWLING	Bowling Alley (per alley)	10.00	AUTO2	Motorcycles & Accessories	12.50
CHAIN	Chain Stores (2 or more in state)	50.00	AUTO4	Motor Vehicle Dealers (per location)	25.00
CAFÉ	Café, Cafeteria, Restaurant (0-4 seats)	25.00	AUTO5	Motor Vehicles-Itinerant Dealer	300.00
	Café, Cafeteria, Restaurant (5 or more seats)	42.50	MUSIC	Music Machines (per machine)	5.00
CIRCUS	Circuses/Animal shows (per day)	25.00	MUSIC2	Musical Merchandise, TV sets, Radios, Pianos	5.00
AGENCY1	Collection Agency	50.00	PAWN	Pawnbroker	275.00
CONSTRU	Contractor with state revenue license	10.00	PEDDLER	Peddlers-On foot, per individual	10.00
	Dry Cleaning Plants or Soliciting in town	50.00	PEDDLR4	Peddlers-With vehicle, per vehicle	25.00
DRYCLO2	Dry Cleaning Plants or Soliciting out of town	100.00	PLUMB1	Plumbing Contractor	50.00
ELECTR	Electrical Contractor	50.00	POOLTAB	Pool Tables (per location)	25.00
VIDEO	Electronic Video Games, Machines (per machine)	5.00	SPECMKT	Specialty Market Operator (flea market operator, etc)	200.00
ELE/SPR	Elevator/Sprinkler System Installation-if office in town	100.00	SUNDR	Sundries-sandwiches, soft drinks, tobacco, etc	4.00
EMPLYAG	Employment Agency, Permanent Placement for fee	100.00	MOVIE1	Theaters-Indoor, per theater	200.00
FIREARM	Firearms	50.00	MOVIE2	Theaters-Outdoor or drive in theater	100.00
WEAPONS	Bowie knives, daggers, sling-shots, etc.	200.00	TOBWRH	Tobacco Warehouse	50.00
FORTUNE	Fortune Teller	1000.00	TRAIL1	Trailer Parks, Campgrounds, Tent Camping Area (transient)	12.50
HEATIN2	Heating Contractor	50.00	UNDER	Undertakers and Coffin Dealers-Retail	50.00
HOTEL	Hotel, Motel/per room (\$25.00 minimum)	1.00	VIDEORT	Video Movies/Rental (no admission fee)	25.00
ICECR03	Ice Cream-Retail Sales	2.50			

Additional fees: Duplicate License Fee: \$5.00

Schedule "C"-Exemptions: Occupations and Professions Subject to State Licensing Boards

Every individual in the State of North Carolina who practices a profession or engages in a business and is included in the list below must have obtain from the Secretary of State a statewide license for the privilege of practicing the profession or engaging in the business in order to be exempted from the City of Jacksonville privilege license tax. A person exempt from paying a privilege license tax levied by this ordinance shall nevertheless obtain a license from the City of Jacksonville, Business License Division. The license shall state that the licensee is exempt from paying the privilege license tax. Non-Profits will need to provide a copy of their 501-C3.

Accountants	105-41	Healers, professional	105-41	Pest control applicators	106-65.40
Architects	105-41	Installation Paper Dealers	105-83	Osteopaths	105-41
Attorneys	105-41	Land Surveyors	105-41	Photographers	105-41
Auctioneers	85B-6	Landscape architects	105-41	Physicians	105-41
Chiropractors	105-41	Massage therapists	105-41	Private detectives	105-42
Chiropractors	105-41	Morticians	105-41	Real estate agents	105-41
Dentists	105-41	Ophthalmologists	105-41	Real estate appraisers	105-41
Embalmers	105-41	Opticians	105-41	Surgeons	105-41
Engineers, professional	105-41	Optometrists	105-41	Veterinarians	105-41

Please Note: Exempt businesses engaging in other non-exempt business activities, **ARE** taxable for the non-exempt business activity.

**Schedule "D" Beer and Wine (License Period : May 1 through April 30 of each year)
(G.S. 105-113.75; G.S. 105-113.77)**

Beer at retail-off premises.....	\$5.00	Beer & Wine-off premises	\$15.00
Beer at retail-on premises.....	\$15.00	Beer & Wine-on premises	\$30.00
Beer at retail-on and off premises.....	\$20.00	Beer and Wine-on and off premises.....	\$45.00
Wine at retail-off premises.	\$10.00	Beer Only (wholesale dealer).....	\$37.50
Wine at retail-on premises..	\$15.00	Wine Only (wholesale dealer).....	\$37.50
Wine at retail-on and off premises.....	\$25.00	Beer & Wine (wholesale dealer).....	\$62.50

Schedule "E" Privilege License Tax Based on a Flat Fee

TYPE	DESCRIPTION	TAX	TYPE	DESCRIPTION	TAX
AGENCY2	Agencies-teachers, domestic help or unregistered nurses	50.00	FOUNDR2	Foundry and Machine Shops –machine shop only	125.00
AGENCY3	Agents-not specifically taxes	50.00	HM IMPR	Home Improvement	50.00
AGENCY4	Agents-Travel	50.00	HOUSEMO	House Moving & Wrecking	50.00
AUTO11	Automobile Cleaning and Detailing	50.00	HYPNOT1	Hypnotists—Instructor, per year	500.00
BODY PR	Body Piercing—per person	200.00	MOBILE	Mobile Homes Parks (per space)	4.00
CONCESS	Concession Stand or Booth	25.00	REPAIR	Repair Shop	50.00
ESCORTS	Escort Services	200.00	STREETV	Street Vendors(per cart-parade events)	15.00
EXHIBIT	Exhibitions, Exhibits and Special Events	200.00	TATTOO	Tattoo and/or dermographic artist-per person	200.00
FISH1	Fish and Oysters Dealers	60.00	HYPNOT1	Hypnotists-Each exhibition	400.00
FOUNDRY	Foundry and Machine Shops	250.00			

Schedule "F" Exemptions: Non-Profit Organizations (Must Present 501-C3)

Onslow County Agriculture Market	NONPROFIT
Church Sponsored Events	NONPROFIT
Educational	NONPROFIT

Please note: Exempt businesses engaging in other non-exempt business activities, **ARE** taxable for the non-exempt business activity.

BICYCLE AND PEDESTRIAN FACILITIES FEE

(Approved by Council March 23, 2010)

The estimated costs of bicycle and pedestrian facilities upon which payments by a property owner/developer in lieu of construction shall be based are as follows:

- 4" thick x 5' wide concrete sidewalk at \$28/linear foot (LF)
- 6" thick x 5' wide concrete sidewalk at \$31/LF
- 4" thick x 6' wide concrete sidewalk at \$30/LF
- 6" thick x 6' wide concrete sidewalk at \$34/LF
- 4" thick x 8' wide concrete sidewalk at \$35/LF
- 6" thick x 8' wide concrete sidewalk at \$40/LF
- 8' wide x 1½" thick asphalt bicycle trail on at least 4" of ABC stone at \$30/LF
- 10' wide x 1½" thick asphalt bicycle trail on at least 4" of ABC stone at \$35/LF
- 12' wide x 1½" thick asphalt bicycle trail on at least 4" of ABC stone at \$40/LF
- 14' wide x 1½" thick asphalt bicycle trail on at least 4" of ABC stone at \$45/LF
- ADA handicap ramp at \$1,500 each

BUILDING INSPECTIONS SCHEDULE OF FEES

Building Permit Fees (B=Building, E=Electrical, P=Plumbing, M=Mechanical Permits)

<u>DESCRIPTION</u>	<u>\$/SQ.FT.</u>	<u>MINIMUM</u>
<u>ALL NEW STRUCTURES & ADDITIONS</u>		
Residential (B)	\$.25	\$418.00
Non-Residential (B)	\$.17	\$449.90
Residential (E P M)	\$.05	\$88.34
Non-Residential (E P M)	\$.03	\$98.79
Accessories (B) (UP TO 400 SQ.FT.)	\$.13	\$55.00
<u>MISCELLANEOUS</u>		
Commercial Roofing		\$150.00
Residential Roofing 1&2 Family		\$75.00
Day Care and Residential Care Facilities	\$.10	\$150.00
Swimming Pool		
Residential	N/A	\$75.00
Non-Residential (see Non-Residential (B))	N/A	
Commercial Hood	N/A	\$150.00
Minimum Permit Fee (B E P M)	N/A	\$55/00 ea. trade
Mobile Home		
Single Wide	N/A	\$200.00
Multi Wide	N/A	\$300.00
Change of Occupancy (Existing Buildings)	\$.05	\$75.00
Certificate of Occupancy (Existing Buildings)	N/A	\$55.00
Special Egress Locking (E)	N/A	\$55.00
Demolition (B)	N/A	\$35.00
Demolition (E)	N/A	\$35.00
Demolition (P)	N/A	\$35.00
Demolition (M)	N/A	\$35.00
Demolition of entire structure	N/A	\$55.00
Signs per (Appendix H, IBC)		
• 1-5 Signs	N/A	\$90.00
• 1-5 Additional Signs	N/A	\$45.00
Temporary pole/Construction Trailer	N/A	\$55.00
Billboards (Per commercial structure fee schedule)		\$449.90

BUILDING INSPECTIONS SCHEDULE OF FEES (CONT.)

<u>DESCRIPTION</u>	<u>AMOUNT</u>
<u>PLAN REVIEW FEES</u>	
Residential (B E P M) (1 & 2 Family only)	\$0.00
Commercial (B E P M) (\$30,000-200,000)	\$150.00
(\$201,000-370,000)	\$300.00
(\$371,000 & up)	\$450.00
Priority Plan Review (B E P M) (\$30,000-200,000)	\$300.00
(\$201,000-370,000)	\$600.00
(\$371,000 & up)	\$900.00

Plan review fees are non-refundable fees and will not be credited towards building permit fees.

ADMINISTRATIVE FEES

Revisions (per permit)	N/A	\$ 50.00
Reinstate Permit (per permit)		\$ 50.00
Duplicate Building Record Card		\$ 20.00
Homeowners Recovery Fund		\$ 10.00
Penalty: Occupying building before Certificate of Occupancy issued		\$100.00
Technology Fee* – 5% of permit fee	Minimum	\$ 5.00

INSPECTION FEES (B E P M)

Re-inspection (first time)	\$ 0.00
Additional trip (per trade)	\$ 55.00
Special Request Inspection/After hours \$100.00 per hr, 2 hr min.	\$200.00

ALTERATION/UPFIT

	<u>\$/SQ.FT.</u>	<u>MINIMUM</u>
Residential (B)	\$0.064	\$ 75.00
Non-Residential (B)	\$.06	\$150.00
Residential (E P M)	\$0.02 ea. E P \$0.015 M	\$ 75.00
Non-Residential (E P M)	\$0.0105 ea E P \$0.0105 M	\$ 75.00

*Applies to Building Permits, Mobile Home, Plan Review and Priority Plan Review.

MOVING PERMIT FEE

1500 sq. ft. structure.....\$0.10 a foot, which equals \$150.00.
Larger than 1500 sq. ft.....\$0.10 per sq. ft. rate with a minimum of \$150.00.

SHELL BUILDING/SPECIAL PERMIT

Non-Residential (B)	\$0.045	\$175.00
Includes: foundation, shell only (no partition walls)		
Non-Residential (E P M)	\$0.0105 ea.	\$ 55.00 ea.
Includes: Rough-In in slab only		

Note: to finish shell building, include additional building permit at the above square footage or minimum.

REFUND POLICY ON PERMITS ISSUED

After six months	\$ 0.00
Before six months	\$50.00

\$50.00 minimum and \$10.00 homeowner's recovery fee where applicable.

Refunds will NOT be provided after the first inspection has been completed.

PERMIT FEES DOUBLED IF WORK STARTED BEFORE PERMIT SECURED

CEMETERY FEES AND CHARGES

FEE/CHARGE	AMOUNT
Gravesite Charge:	
Resident	\$300.00
Non-Resident	\$600.00

CONSTRUCTION INSPECTION SERVICE FEE SCHEDULE

First acre (or part thereof) of development	\$225.00
Each additional acre (or part thereof)	\$125.00/acre
Minimum Inspection Fee	\$225.00
Re-inspection Fee – Per site visit for Interim, Final, Warranty and Proof Roll Inspections	\$50.00 each

To be applied to all Site Plans and Subdivision Plans that involve infrastructure installations. Construction Inspection services to cover: Potable water, sanitary sewer, storm drainage, roadway, sidewalk facilities, and enforcement of State Erosion Control regulations.

Fee to be paid prior to receiving Erosion Control or Water and/or Sewer Extension Permit(s) and includes initial site visit and one follow-up inspection.

Street Sweeping	\$95.00 per hour for non-street sweeping \$70.00 per lane/curb mile for regular street sweeping
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Note: City of Jacksonville, Streets Division may provide street sweeping service to Developers and Construction Companies. Street Sweeping will be available as our requirements allow. Charges will be billed in a letter format and will be required to be paid at the Water Billing Division within City Hall

SEWER ALLOCATION EXTENSION REQUEST PROCESSING FEE FOR REQUESTS REQUIRING COUNCIL ACTION

Cost for Processing	\$240.00
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Note: City staff may grant a 6-month first extension to a development unable to use the initial allocation within the stipulated allocation period. The request for such extension must be accompanied by documentation demonstrating use of allocation before the expiration date is unavoidable due to factors beyond the applicant's control. City Council may consider additional extensions for developments with valid plans in 12 month increments. Extension requests made to Council shall be accompanied by the non-refundable Processing Fee and other supporting documentation as may be required.

SOIL EROSION AND SEDIMENTATION CONTROL CIVIL PENALTIES

Any person who violates any provisions of the City of Jacksonville's Soil Erosion and Sedimentation Ordinance (City Code, Chapter 22), or rules or orders adopted or issued pursuant to this ordinance, or who initiates or continues a land-disturbing activity for which an erosion control plan is required except in accordance with the terms, conditions, and provisions of an approved plan, is subject to a five thousand dollar (\$5,000) civil penalty per day of continuing violation (G.S. § 113A-64).

COPYING FEES OF PUBLIC RECORDS*

Public Records (8 ½" x 14" max size)

First 2 pages: Free
 Third page and over 15 cents each
 Color: (allowed if original public record is color) 35 cents each
 Larger Documents: Cost will be set by the department in charge of the documents based on reproduction cost.
 GIS Records: See Information Technology Systems (ITS)
 Specifications, Standards, and Design Manual \$50.00

Personal Records (Not City Related)

Cost per copy 25 cents each
 Color Copies: (Not Allowed except by permission of City Manager)

*Municipalities are not required to create a public record that is not already in existence. However, the municipality may elect to create the record if it determines that the record will provide an ongoing benefit to the municipality and/or its citizens.

COMMUNITY DEVELOPMENT FEE SCHEDULE

Type of Application	FEES (Non-refundable)
Homebuyer Education	\$10 Waived for City Employees
Homeownership	\$25
Residential Rehabilitation	\$25
Rental Rehabilitation	\$100
Small Business Initiative	\$100

Note: Application fees may be waived for persons 65 years of age or older or disabled individuals.

CODE ENFORCEMENT

Public Nuisance Abatement & Minimum Housing Boardings – Contractor cost plus \$200.00
 Administrative fee

FIRE DEPARTMENT FEES AND CHARGES

	AMOUNT
Fire fighting fee for property outside City Limits	See formula below
$\frac{\text{Fire Budget} + 10\% \times \text{Assessed Valuation} \times 1.5}{\text{Total Assessed Valuation of City of property}} = \text{Annual Fee}$	
Special Permit Fees as required by Volume V Fire Code (Enforcement by Fire Chief, Marshal, or designated assistant)	\$45.00 (minimum)
Hazardous Material Emergency Charges and Special Events:	
Response Support Units (Engines, Squads, Command, Support)	\$200.00 (per hour or any portion thereof)
Personnel	1.5 x hourly rate
Rental Equipment	At cost
Supplies and Materials	At cost plus 15%
Mobile Burn Trailer	\$300.00 per day
<u>Fire Inspection Fee Schedule</u>	
The initial mandated fire inspection fee shall be at no charge (except in the ETJ which shall be \$35.00). All re-inspection fees where all violations have been corrected within the specified time period shall be at no charge. All re-inspections where all violations have not been corrected within the specified time period shall be calculated at a set rate of \$100.	
<u>Initial Fire Inspection:</u>	
Inside City Limits	\$0
Within the ETJ	\$35.00
<u>First Re-Inspection (30-Days):</u>	
Violations Corrected	\$0
Violations Not Corrected	\$100.00
<u>Additional Re-Inspection (14-Days):</u>	
Violations Corrected	\$0
Violations Not Corrected	\$100.00
<u>False Alarm Fees (per City Ordinance)</u>	
Third False Alarm Fee	\$50.00
Fourth False Alarm Fee	\$75.00
Fifth or more False Alarm Fee (or greater)	\$100.00
Alarm System Reinstatement Fee	\$25.00

Fire Protection Plan Review Fee

For review of fire alarm or fire sprinkler Plans (not credited towards permit fees)	<10,000 sq. ft. >10,000 sq. ft.	\$25.00 \$50.00
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Other Activities

Fire Flow Tests	\$100.00
Filling Swimming Pools	\$50.00 + Water Charges

FIRE PREVENTION CODE REQUIRED PERMITS

Operational Permits

An operational (fire) permit allows the applicant to conduct an operation of a business for which a permit is required by the NC Fire Prevention Code. The prescribed duration of the operational permit is the same as the frequency of the state mandated fire inspection schedule for the given type of occupancy. The initial fee for an operational permit is waived if a construction permit of the same type has been issued immediately prior to the operational permit.

Amusement buildings (105.6.2) – An operational permit is required to operate a special amusement building. \$60.00

Carnivals and fairs (105.6.4)– An operational permit is required to conduct a carnival or fair \$45.00

Covered mall buildings (105.6.10) – An operational permit is required for: \$45.00

- A. The placement of retail fixtures and displays, concession equipment, displays of highly combustible goods and similar items in the mall.
- B. The display of liquid- or gas-fired equipment in the mall.
- C. The use of open-flame or flame-producing equipment in the mall.

Exhibits and trade shows (105.6.14) – An operational permit is required to operate exhibits and trade shows. \$45.00

Explosives (105.6.15) – An operational permit is required for the manufacture, storage, handling, sale or use of any quantity of explosive, explosive material, fireworks, or pyrotechnic special effects within the scope of Chapter 33 of the Fire Prevention Code. \$100.00

Exception: Fireworks allowed by NC General Statute 14-414.

Flammable and combustible liquids (105.6.17) – An operational permit is required as follows: \$60.00

- A. To operate tank vehicles, equipment, tanks, plants, terminals, wells, fuel-dispensing stations, refineries, distilleries and similar facilities where flammable and combustible liquids are produced, processed, transported, stored, dispensed, or used.
- B. To install, alter, remove, abandon, place temporarily out of service (for more than 90 days) or otherwise dispose of an underground, protected above-ground or above-ground flammable or combustible liquid tank.
- C. To change the type of contents stored in a flammable or combustible liquid tank to a material which poses a greater hazard than that for which the tank was designed and constructed.
- D. To manufacture, process, blend or refine flammable or combustible liquids.
- E. To engage in the dispensing of liquid fuels into the fuel tanks of motor vehicles at commercial, industrial, governmental, or manufacturing establishments.
- F. To utilize a site for the dispensing of liquid fuels from tank vehicles into the fuel tanks of motor vehicles at commercial, industrial, governmental or Manufacturing establishments.

Fumigation and thermal insecticidal fogging (105.6.20) – An operational permit is required to operate a business of fumigation or thermal insecticidal fogging and to maintain a room, vault or chamber in which a toxic or flammable fumigant is used. \$45.00

Hazardous Materials (105.6.21) – An operational permit may be required to store, transport on site, dispense, use or handle hazardous materials in excess of the amounts listed in Table 105.6.21 of the Fire Prevention Code. \$60.00

Liquid- or gas-fueled vehicles or equipment in assembly buildings (105.6.27) – An operational permit is required to display, operate or demonstrate liquid- or gas-fueled vehicles or equipment in assembly buildings. \$45.00

Open burning (105.6.31) – An operational permit may be required for the kindling or maintaining of an open fire or a fire on any public street, alley, road, or other public or private ground. Instructions and stipulations of the permit shall be adhered to. \$45.00

Private fire hydrants (105.6.35) – An operational permit is required for the removal from service, use or operation of private fire hydrants. Exception: A permit is not required for private industry with trained *\$45.00

maintenance personnel, private fire brigade or fire departments to maintain, test and use private hydrants.

*Fee only applied if work done before permit is issued.

Pyrotechnic special effects material (105.6.36) – An operational permit is required for use and handling of pyrotechnic special effects material. \$60.00

Spraying or dipping (105.6.41) – An operational permit is required to conduct a spraying or dipping operation utilizing flammable or combustible liquids or the application of combustible powders regulated by Chapter 15 of the Fire Prevention Code. \$60.00

Temporary membrane structures, tents, and canopies (105.6.43) – An operational permit is required to operate an air-supported temporary membrane structure or a tent having an area in excess of 200 square feet (19 m²), or a canopy in excess of 400sq ft (37 m²). Exceptions: \$45.00

- A. Tents used exclusively for recreational camping purposes.
- B. Fabric canopies and awnings open on all sides which comply with all of the following:
 - B.1 Individual canopies shall have a maximum size of 700 sq ft (65 m²).
 - B.2 The aggregate area of multiple canopies placed side by side without a fire break clearance of 12 feet (3658 mm) shall not exceed 700 sq ft (65 m²) total.
 - B.3 A minimum clearance of 12 feet (3658 mm) to structures and other tents shall be provided.
- C. Funeral tents and curtains or extensions attached thereto when used for funeral services.

Construction Permit

A construction (fire) permit allows the applicant to install or modify systems and equipment for which a permit is required by the NC Fire Prevention Code and identified in the City Fee Schedule.

Automatic fire extinguishing systems (105.7.1) - A construction permit is required for installation of or modification to an automatic fire-extinguishing system. Maintenance performed in accordance with the Fire Prevention Code is not considered a modification and does not require a permit. \$60.00 +.009 per sq ft

Compressed gases (105.7.2) – When the compressed gases in use or storage exceed the amounts listed in Table 105.6.9, a construction permit is required to install, repair damage to, abandon, remove, place temporarily out of service, or close or substantially modify a compressed gas system. Exceptions:

A. Routine maintenance.

For emergency repair work performed on an emergency basis, application for permit shall be made within two working days of commencement of work.

\$60.00

Fire alarm and detection systems (105.7.3) - A construction Permit is required for installation of or modification to fire alarm and detection systems and related equipment. Maintenance performed in accordance with the Fire Prevention Code is not considered a modification and does not require a permit.

\$60.00

+ .009

per sq ft

Fire pumps and related equipment (105.7.4) - A construction permit is required for installation of or modification to fire pumps and related fuel tanks, jockey pumps, controllers, and generators. Maintenance performed in accordance with this code is not considered a modification and does not require a permit.

\$45.00

Flammable and combustible liquids (105.7.5) – A construction permit is required:

\$100.00

A. To install, construct, or alter tank vehicles, equipment tanks, plants, terminals, wells, fuel-dispensing stations, refineries, distilleries and similar facilities where flammable and combustible liquids are produced, processed, transported, stored, dispensed or used.

B. To install, alter, remove, abandon, place temporarily out of service or otherwise dispose of a flammable or combustible liquid tank.

Private fire hydrants (105.7.9) – A construction permit is required for the installation or

\$45.00

Spraying or dipping (105.7.10)– A construction permit is required to install or modify a spray room, dip tank or booth.

\$45.00

Standpipe systems (105.7.11) – A construction permit is required for the installation, modification, or removal from service of a standpipe system. Maintenance performed in accordance with the Fire Prevention Code is not considered a modification and does not required a permit.

\$45.00

Temporary membrane structures, tents and canopies (105.7.12)– A construction permit is required to erect an air-supported temporary membrane structure or a tent having an area in excess of 200 square feet (19 m2), or a canopy in excess of 400 square feet (37 m2).

\$45.00

Exceptions:

1. Tents used exclusively for recreational camping purposes.
2. Funeral tents and curtains or extensions attached thereto, when used for funeral services.
3. Fabric canopies and awnings open on all sides which comply with all of the following:
 - a. Individual canopies shall have a maximum size of 700 square feet (65 m²).
 - b. The aggregate area of multiple canopies placed side by side without a firebreak clearance of 12 feet shall not exceed 700 square feet (65 m²) total.
 - c. A minimum clearance of 12 feet (3658 mm) to structures and other tents shall be provided.

HUMAN RESOURCES

Employee ID Badge Replacement Fees

BADGE TYPE	AMOUNT
Proximity Card	\$20.00
Identification Card	\$10.00

INFORMATION TECHNOLOGY SERVICES (ITS)

Customized GIS Color Maps \$30.00 per hour, 1 hour minimum
Plus standard GIS color map fees

Standard GIS Color Maps	
8-1/2" X 11"	\$ 2.00
11" X 17"	\$ 3.00
24" X 36"	\$ 5.00
36" X 36"	\$10.00
36" X 48"	\$15.00

Digital Data	
Existing data file	Cost of media
Customized data file	\$30.00 per hour + cost of media

PLANNING DIVISION

DEVELOPMENT PLAN REVIEW FEE SCHEDULE

The following fees are non-refundable unless otherwise noted:

TYPE	FEE
<u>Documents, Ordinance, Plans</u>	
Copy of Subdivision Regulations	\$5.00
Downtown Design Guidelines	\$ 9.00
Thoroughfare/Transportation Plan	\$ 9.00
CAMA Land Use Plan	\$25.00
Downtown Master Plan	\$25.00
Copy of Zoning Ordinance	\$25.00
Recombination/Exempt/Easement Plats	\$50.00
Trails & Greenways Master Plan (B&W)	\$70.00
<u>Home Based Businesses</u>	
Home Occupation and/or Family Childcare	\$50.00
Family Care and/or Group Home	\$50.00
<u>Miscellaneous</u>	
Standard Zoning Certification Letter ¹	No Charge
Non-Standard Zoning Certification Letter ¹	\$50.00
Zoning Permit	\$50.00
Billboard Renewal Fee	\$60.00
Vested Right Application	\$75.00
Change of Address	\$50.00 (per address)
Street Name Change Request	\$250.00
Voluntary Annexation Petitions	\$500.00
Street Closing Petitions	\$500.00

Subdivisions, Plats, Development/Site Plans

Recombination/Exempt/Easement Plats	\$100.00
Preliminary Plan (Minor) ²	\$100.00 + \$5.00/lot
General Plan (Minor) ²	\$200.00 + \$5.00/lot
Preliminary Plan (Major) ²	\$200.00 + \$5.00/lot
General Plan (Major) ²	\$400.00 + \$5.00/lot
Preliminary and General Plan Combined (Major) ²	\$500.00 + \$5.00/lot
Preliminary and/or General Plan Extension ²	\$500.00 + \$5.00/lot
Preliminary and/or General Plan Modification	\$200.00
Final Plat	\$200.00 + \$5.00/lot
Type I Site Plan (excludes single family detached) ^{2 & 3}	\$900.00
Type II Site Plan (excludes single family detached) ^{2&3}	\$1,000.00
Type III Site Plans ⁴	\$1200.00
Special Use/Conditional Use Permit (only)	\$600.00
Site Plan Re-review(s)	\$100.00 (each review)
Site Plan Modification(s)	\$200.00
Site Plan Extension	\$200.00
Development Agreement	\$2,000.00
Transportation Impact Analysis (TIA) Scoping fee	\$1000.00 (non-refundable) will be credited to the total cost of the TIA fee.
Applicant Hires Own Qualified Engineer	Applicant 100% Cost of their TIA plus 100% cost for City's Consultant to review the TIA Report.
City Selected Engineering Consultant	Applicant 100% Total Cost of TIA with no required consultant review of the TIA Report.

Variances, Zoning/Subdivision Ordinance and/or Map Amendments

Text Amendment	\$450.00
Rezoning Request (Map Amendment) ⁵	\$500.00
Variance/Interpretation/Appeal Request (BOA)	\$300.00 (If the applicant's appeal is granted by the Board of Adjustment, this fee will be refunded in full)

Land Use Plan Text & Map Amendment

\$500

¹ A standard zoning certification letter is a form letter as established by the Planning Division that identifies a parcel, address, zoning and the permitted uses allowed at that location or a copy of a previous approval letter. A non-standard zoning certification is a letter that requests additional information not included in the standard letter.

² The 1st two reviews are included within this base fee

³ For Expansions/Additions/Accessory Structures on sites owned or leased by a public agency greater than 5 acres, only the development impact area will be factored into the per acre portion of the plan review fee.

⁴ Type III Site Plan Applications that are submitted concurrently with the Special/Conditional Use Permit Request are only required to pay the Type III Site Plan fee.

⁵ When a rezoning request will affect more than 50 different adjacent property owners, and a newspaper ad is required, the applicant will be assessed the advertisement fee in addition to the base rate.

⁶ If the applicant's appeal is granted by the Board of Adjustment, this fee will be refunded in full.

**POLICE DEPARTMENT
FEES AND CHARGES**

FEE/CHARGE	AMOUNT	AUTHORITY
Taxicab Driver Permits		
Initial	\$15.00	Council Action 4/21/04
Renewal	\$15.00	
Change of Company (owner)	\$15.00	
Duplicate Copies	\$15.00	
Change of Company (driver)	\$25.00	
Change of Name (total fee)	\$25.00	
Taxicab Inspection Fee	\$9.10	City Code 24-83 (a)
Taxicab License Fee	\$15.00	City Code 24-41
Rate Schedule for Taxicabs		City Code 24-61
For the first one-tenth of a mile	\$2.00 + \$.50 surcharge until revised by Council	
For each additional one-tenth of a mile thereafter	\$.20	Council Action 7/22/08
Per minute waiting time (to be charged only during stops made at the request of the passenger)		\$12.00 per hr in 45 sec increments
Fingerprints	\$20.00	Departmental Action
Fingerprints to be processed for all applicants for City licenses and permits	\$14.00 (to be paid by money order)	SBI Administrative Fee
Precious Metals Permits		NC GS 66-165
Dealer Permit (to be renewed annually)	\$180.00	Council Action 3/23/10
Special Occasion Permit	\$180.00	
Employee Certificate of Compliance	\$10.00	
Employee Certificate of Compliance (Annual renewal)	\$3.00	
Fingerprints (to be processed for all Dealer Permits)	\$38.00 (to be paid by money order)	SBI Administrative Fee
Pictures	\$10.00	Departmental Action
Copies of Reports (See Copying Fees in Fee Schedule Pg23)		
Parking Ticket (regular)	\$10.00	City Code 25-129
Parking Ticket (commercial vehicle in residential areas)	\$50.00 per day	City Code 25-123
Alarm Permits	\$10.00	
False Alarm Charge (3 rd -5 th alarms)	\$50.00	
False Alarm (6 th -7 th alarms)	\$100.00	
False Alarm (8 th -9 th alarms)	\$250.00	
False Alarm (10 th & over alarms)	\$500.00	
Failure to Register Alarm	\$100.00	
Other Civil Alarm Penalty	\$100.00	
Funeral Escorts (Per Event)	\$25.00	Council Action 9/18/07

Wrecker Fees

Wrecker Rotation List Membership \$250.00

Towing Rates as Established by the
Towing Committee:

Monday – Friday 8:00am to 6:00pm \$125.00

Monday – Friday 6:00pm to 8:00am \$150.00

Use of Dollies \$50.00

Holiday and Weekends \$125.00

Hourly rate after first hour \$50.00

Outdoor Daily Storage \$20.00

Indoor Daily Storage \$25.00

Winching Fee Included in tow

Environmental Clean-up Included in tow

Prints (unframed)

Beirut Memorial..... \$15.00

Freedom Fountain \$15.00

RECREATION FEES

Non Profit/Community Event (w/NO money Collected)

Facility(ies)	Hourly Increment	Fee
Jack Amyette		
Gymnasium	2 hours	\$50
	4 hours	\$100
	8 hours	\$175
Room	2 hours	\$40
	4 hours	\$80
	8 hours	\$140
Entire Building	2 hours	\$60
	4 hours	\$120
	8 hours	\$210
JAX Commons Recreation Center		
Gymnasium	2 hours	\$100
	4 hours	\$200
	8 hours	\$350
Room	2 hours	\$40
	4 hours	\$80
	8 hours	\$140
Entire Building	2 hours	\$120
	4 hours	\$240
	8 hours	\$420
JAX Commons Senior Center		
Community Room	2 hours	\$30
	4 hours	\$60
	8 hours	\$105
Choate Room	2 hours	\$60
	4 hours	\$120
	8 hours	\$210
Entire Building	2 hours	\$80
	4 hours	\$160
	8 hours	\$280
Kerr St/Northwoods Rec Center		
Community Room	2 hours	\$40
	4 hours	\$80
	8 hours	\$140

**Non Profit/Community
(w/money collection)**

Facility(ies)		Hourly Increment	Fee
Jack Amyette			
	Gymnasium	2 hours	\$100
		4 hours	\$200
		8 hours	\$350
	Room	2 hours	\$80
		4 hours	\$160
		8 hours	\$280
	Entire Building	2 hours	\$120
		4 hours	\$240
		8 hours	\$420
JAX Commons Recreation Center			
	Gymnasium	2 hours	\$200
		4 hours	\$400
		8 hours	\$700
	Room	2 hours	\$100
		4 hours	\$200
		8 hours	\$350
	Entire Building	2 hours	\$240
		4 hours	\$480
		8 hours	\$840
JAX Commons Senior Center			
	Community Room	2 hours	\$60
		4 hours	\$120
		8 hours	\$210
	Choate Room	2 hours	\$120
		4 hours	\$240
		8 hours	\$420
	Entire Building	2 hours	\$200
		4 hours	\$400
		8 hours	\$700
Kerr St/Northwoods Rec Centers			
	Community Room	2 hours	\$80
		4 hours	\$160
		8 hours	\$280

Commercial Event(s)

Facility(ies)	Hourly Increment	Fee
Jack Amyette		
Gymnasium	2 hours	\$150
	4 hours	\$300
	8 hours	\$525
Room	2 hours	\$120
	4 hours	\$240
	8 hours	\$420
Entire Building	2 hours	\$180
	4 hours	\$360
	8 hours	\$630
JAX Commons Recreation Center		
Gymnasium	2 hours	\$300
	4 hours	\$600
	8 hours	\$1050
Room	2 hours	\$120
	4 hours	\$240
	8 hours	\$420
Entire Building	2 hours	\$360
	4 hours	\$720
	8 hours	\$1,260
JAX Commons Senior Center		
Community Room	2 hours	\$90
	4 hours	\$180
	8 hours	\$315
Choate Room	2 hours	\$180
	4 hours	\$360
	8 hours	\$630
Entire Building	2 hours	\$240
	4 hours	\$480
	8 hours	\$840
Kerr St/Northwoods Rec Centers		
Community Room	2 hours	\$120
	4 hours	\$240
	8 hours	\$420

**Non Profit/Community Event
(w/NO money collection or special permits required)**

		Hourly Increment	Fees
Small Shelters			
	Brook Valley, Kerr Street, Georgetown, Richard Ray #1, Richard Ray #2, Phillips, Sherwood Forest, Jax Commons #2 Sturgeon City #1, #2, #3, Wooten Riverwalk Stage, NE Creek Gazebo, Wilson Bay Gazebo, LP Willingham Gazebo, Richard Ray Garden	2 hours	\$15
		3 hours	N/A
		4 hours	\$25
		8 hours	\$50
Large Shelters			
	JAX Commons #1, NE Creek #1, #2, Wilson Bay	2 hours	\$20
		3 hours	N/A
		4 hours	\$40
		8 hours	\$80

**Non Profit/Community Event
(w/money collection or special permits required)**

		Hourly Increment	Fee
Small Shelters			
	Brook Valley, Kerr Street, Georgetown, Richard Ray #1, Richard Ray #2, Phillips, Sherwood Forest, Jax Commons #2 Sturgeon City #1, #2, #3, Wooten Riverwalk Stage, NE Creek Gazebo, Wilson Bay Gazebo, LP Willingham Gazebo, Richard Ray Garden	4 hours	\$120
		8 hours	\$240
Large Shelters			
	JAX Commons #1, NE Creek #1, #2, Wilson Bay	4 hours	\$200
		8 hours	\$400

ACTIVITIES

YOUTH

	Resident	Non-Resident
1. Youth Sports	\$35	\$60
a. Athletic Camps	\$30 Early Registration	\$55 Early Registration
b. Sponsor Fees	Per camp instructor	150% of resident fee
(1) Youth Baseball & Softball	\$175	
(2) Junior Baseball	\$250	
(3) Youth Basketball	\$150	
(4) Youth Volleyball	\$125	
2. Open Play		
a. Basketball	\$30 per year	\$45 per year
b. Volleyball	\$30 per year	\$45 per year
3. After School Program	\$20 per month or \$19 per month for full year registration	\$40 per month or \$39 per month for full year registration
	Please note a Late Fee of \$5.00 per Five minutes will be assessed beginning at five (5) minutes past the hour.	
4. Toddler Programs	\$5 per class	\$7.50 per class
5. Summer Programs		
5a. Voyager	\$110 per 2 wk session	\$165 per (2 week) session
5b. Base Camp	\$40 per (2 week) session	\$60 per (2 week) session
6. "Celebrate the Outdoors" Camp	Varies with destination and duration of camp @ \$80-\$250	
7. Arts and Crafts Camp	Varies depending on age, duration, and camp supplies \$30 - \$50 per session	150% of resident fee
8. School Holiday	Varies - Day trips when school is out \$10 - \$20	150% of resident fee
9. Teacher Workday Programs	\$10 per day When school is out \$5 - \$10	\$15 per day
10. Adult Trips/Group Travels	Varies on duration, venue, transportation, etc. \$40 – undetermined amount	
11. Seniors' Travel Senior Citizens	Varies on duration, venue, transportation, etc. \$5 – Undetermined	150% of resident fee amount
12. Adult Sports	Varies depending on expenses of officials, staff, equipment, supplies	

SKATEBOARD PARK

	<u>YEARLY PASS</u>
Membership Fee (Resident)	\$100 unlimited skating
Membership Fee (Non-resident)	\$150 unlimited skating
	<u>QUARTERLY PASS</u>
Resident	\$25
Non-resident	\$37.50
	<u>Expires 90 Days from Purchase Date</u>
	<u>7-DAY PASS</u>
Resident	\$15
Non-resident	\$22.50

TENNIS COURTS (night rentals not available)

Not for Profit	\$10 per hour per court
Admission Charged	\$20 per hour per court
Commercial	\$30 per hour per court

BALL FIELDS - (Rates Per Field)

1. Hourly use (no lights)	\$10 per hour
2. Hourly use (lights)	\$20 per hour
3. All day use	\$50 per day
4. Light use – Approved Charity events	\$10 per hour
Tournament Rates	
5. 1 day/1 night - lights 4 hours	\$150
6. 2 days/1 night - lights 4 hours	\$175
7. 2 days/2 nights - lights 4 hours	\$250
8. 2 days/3 nights - lights 4 hours	\$300

OUTDOOR BASKETBALL COURTS

Not for Profit	\$10 per hour per court/ \$20 per hour with lights
Admission Charged	\$20 per hour per court/ \$30 per hour with lights
Commercial	\$30 per hour per court/ \$40 per hour with lights

An Administrative Fee of \$25.00 will be charged for all building reservations, programs, classes or rentals cancelled by those who registered for a class or activity, or who paid a Building/Facility rental fee. A \$50.00 down payment will be required for facility rentals greater than \$50. For facility rentals less than \$50, full payment is required at the time of the reservation. Any remaining fees will be due fourteen (14) days in advance of the rental date. Failure to pay the balance in full will result in forfeiture of the down payment. Facility rentals with less than the fourteen (14) day requirement must be paid in full at the time of the reservation.

REFUND POLICY

If the Recreation Department cancels a trip, reservation, program, class or rental, a full refund will be issued. An administrative fee of \$25.00 will be charged for all building reservations, programs, classes or rentals cancelled by those who registered for a class or activity, or who paid a Building/Facility rental fee. Cancellations made more than fourteen (14) days in advance will result in a refund of fees less the administrative fee of \$25. No refunds will be given without the fourteen day prior notice.

SOLID WASTE FEES

LANDFILL TIPPING FEE \$49.00

Note: Contingent upon the county raising the Landfill Disposal Fees

MONTHLY RESIDENTIAL RATES:

Residential Customer – one (1) 96-Gallon Container Landfill Fee	\$5.00
Solid Waste City Collection Fee	\$5.00
One (1) additional 96-Gallon Container	\$5.00
Maximum of two (2) containers per household	

MONTHLY SMALL BUSINESS RATES:

Small Business Customer – one (1) 96-Gallon Container Landfill Fee	\$6.10
Solid Waste City Collection Fee	\$5.00
For each additional 96-Gallon Containers	\$6.10
Maximum of four (4) containers per small business	

DIAL-A-TRUCK PROGRAM

No cost to residential customers.
Not available to commercial entities.

SPECIAL PICKUP FEES:

Material	Volume-Based Fee	
Building Materials	May be disposed of via Dial-a-Truck program or at a charge of \$40 per cord.	
Microwave oven	\$3.00 per item (subject to change as per landfill)	
Computer Monitors & Televisions	\$3.00 per item (subject to change as per landfill)	
Bulky Wastes Residential and Small Business	First Three Items	Free with basic service
	Subsequent items	\$10 per item
Bulky Waste Commercial Customers	\$10 per item	N/A
Yard Waste Collection Commercial Customers	\$20.00 per cord	NA
Yard Waste Collection Residential Customer	First Cord	Free with basic service
	Subsequent cord (or fractions thereof)	\$20 per cord
Appliances	First two appliances	Free with basic service
	Subsequent appliances	\$10 per appliance

SOLID WASTE FEES, (cont'd)

COMMERCIAL DUMPSTER SERVICE FEE (CDSF)

	Collection twice per week	Collection three times per week	Collection four times per week	Collection five times per week
*Cost per Month for (1) dumpster	\$48.62	\$72.93	\$97.24	\$121.55

*Monthly rate is dependent on number of dumpsters and number of collection dumps per week.

Example: 3 scheduled collection dumps per week times (3) dumpsters = 9 scheduled dumps per week times 52 weeks = 468 dumps per year times the service cost of \$5.61 per service cost per collection dump = \$2,625.48 per year divided by 12 months = \$218.79 which is the monthly commercial dumpster service fee (CDSF). Extra collection dumps requested by the customer will be charged at a rate of \$5.61 per collection dump.

Note: The commercial dumpster service fee or service cost per collection dump of \$5.61 is subject to change each fiscal year.

***This fee is to cover the charge for the Contractor to provide the service.**

MONTHLY COMMERCIAL DUMPSTER DISPOSAL RATES:

PER CONTAINER – TWICE A WEEK MINIMUM SERVICE

Commercial Customer (8-cubic yards dumpster)	\$107.00
Commercial Customer (6-cubic yards dumpster)	\$80.50
Commercial Customer (4-cubic yards dumpster)	\$53.50
Commercial Customer (2-cubic yards dumpster)	\$27.00
VIP Commercial Customer (compactor 8-cubic yards)	\$321.00
VIP Commercial Customer (compactor 6-cubic yards)	\$241.50
VIP Commercial Customer (compactor 4-cubic yards)	\$160.50
VIP Commercial Customer (compactor 2-cubic yards)	\$81.00

NOTE: VIP Commercial Customer rates are 3 times higher due to the fact that these dumpsters compact at a 3 to 1 ratio.

The total monthly Solid Waste Charge for dumpster customers includes the commercial dumpster service fee plus the monthly commercial dumpster disposal rate; these amounts are based on the number of collections per week and size of dumpster(s).

SIGNS

Handicap Parking Sign w/Penalty Sign \$50.00

Handicap Van Accessible Sign\$20.00

Stop Signs Only (R 1-1) High Intensity \$60.00
(No post)

Street Name Signs:

All Street Name Signs \$45.00

Street Name Sign Assembly \$195.00

Includes: 2 piece U – channel post, cap, cross bracket and street name sign

Stop Sign Assembly \$120.00

Includes: 2 piece U – channel post, 30" R1-1 Hi Intensity

Stop Sign

Street Name & Stop Sign Assembly \$260.00

Includes: 2 piece U – channel post, 30" R1-1 Hi Intensity

Stop Sign, cap and cross bracket, and street name sign.

Speed Limit Sign Assembly \$110.00

Includes: 2 piece U-channel post, 24" x 30" Speed Limit Sign

2 Piece U-channel Sign Post Assembly \$50.00

City of Jacksonville License Plate \$5.00

STORMWATER FEES

Stormwater Equivalent Residential Unit (ERU) \$5.00 per ERU per month

The fee and charges shall apply to all land parcels within the corporate limits of the City, except as may be altered by credits or exemptions.

- (1) All non-single family detached land parcels of land within the corporate limits of the City shall be billed monthly for one (1) Equivalent Residential Unit (ERU) for each two thousand eight hundred and fifty (2,850) square feet or fraction thereof of impervious surface area on the subject land parcel.
- (2) All single family detached land parcels will be billed for one (1) Equivalent Residential Unit (ERU) per month.
- (3) There will be no service charge for land parcels with fewer than 400 square feet of impervious surface area.

Approved by Council Action February 17, 2009

Application Fee	\$ 2,200
Re-submittal Fee (Note 1).....	\$500
Certification Inspection	\$550
Re-Inspection (Note 2)	\$475
Annual Maintenance Inspection and report	\$250
Permit Modification.....	\$1,500
Offsite Permit.....	\$1,000
Permit Change/Transfer of Name/Ownership	\$40

Notes:

1. If a notification of disapproval is issued pursuant to receipt and review of a permit application by the City, the applicant may resubmit a revised plan within 30 working days of the disapproval without paying an additional application review fee. However, if the revised plan is submitted after 30 days, or if the first re-submittal is disapproved, then the re-submittal fee shall be paid for each subsequent re-submittal.
2. The City may conduct routine inspections; random inspections; inspections based upon complaints or other notice of violations; and joint inspections with other agencies inspecting under environmental or safety laws. If during an inspection it is determined that a BMP is not in compliance with the City of Jacksonville's ordinance, a re-inspection fee will be charged for each inspection thereafter, until such time as the BMP becomes compliant.

TRANSIT SERVICES

Fare Category	Amount per One-way Trip
Daytime Full Fare (Fixed Route)	\$1.25
Daytime Reduced Fare for Youth (ages 6-18), College Student (with valid proof of enrollment), Senior Citizens (65 and over), persons with Disability presentation of Medicare/Medicaid ID Card or other ID that may be developed by the City	\$.60
Express Full Fare (Fixed Route)	\$3.00
ADA Paratransit passenger and travel companions	\$2.50
Children under age 6	Free
Transfers (from one route to another on all services)	Free
ADA Paratransit Passenger Personal Care Attendant Accompanying ADA Paratransit Passenger	Free

WATER & SEWER FEES

FEE/CHARGE	AMOUNT	AUTHORITY
Water and Sewer Rates	See attached Water/Sewer Rate Schedule	City Ordinance (10-23-03)
Water and Sewer Tap Fees and facility charges	See attached Facilities Charge & Service Line Installation Charge Schedules	Council Action 12-20-88; 03-02-93; 11-3-93
Residential Buildings Only	Based on fixtures per unit	Council Action 11-08-89
Call Back Fee – each event	\$25	Council Action as of 7-1-98
Credit Report Application Fee (cost to run credit report for deposit)	\$3.50	
Utility Deposits	See attached Water & Sewer Account Deposits	City Ordinance (27-84) 06-27-84;07-01-89
Accounts Suspension Fee* (If a customer fraudulently has water reconnected after hours, an additional suspension fee will be charged)	\$55	City Ordinance (89-50) 11-21-89(Amended 7-1-98)
After Hours Reconnection Fee Deposit Fee-Meter Testing	\$55 \$35 for 2" meter or smaller Parts & Labor for meters over 2" - Deposit refunded if meter tests inaccurate. Non-refundable if meter is found to be accurate. Fee will be charged each time meter is tested.	
Meter Upsize/Downsize	Parts & Labor	
Service Call Minimum Time Charge	\$35 for 1 hour or less	
Fire Hydrant Tampering	\$500 plus parts and labor for damages sustained during tampering	
Water Meter Stealing/Tampering	\$125 Residential \$500 Commercial	
Electronic Wiring Replacement Fee	\$100	

Late Payment Penalty	10% of Bill	City Ordinance 10-25-77(Amended 7-1-98)
New Account Service Charge	\$30.00 (\$55.00 after work hours)	City Ordinance (01-82) 01-05-82(Amended 7-1-10)
Returned Item Charge (Check/Credit Card Receipt)	\$25.00	City Ordinance (24-85) 6-28-85(Amended 7-1-98)
Wastewater Generated Sludge	\$140.00	Council Action 03-19-91
Sewer Non-Significant Industrial User permit fee	\$100.00	Council Action 07-1-96
Sewer Non-Significant Industrial User annual renewal fee	\$100.00	Council Action 07-1-96
Sewerjet Fee – Inside City Limits	\$250.00 per hour	City Ordinance (01-82) 01-05-82
Outside City Limits	\$250.00 per hour	
Camera Location Fee	\$50.00 Set up fee + \$2.00 per linear foot	
Water and Sewer Facilities permit applications (responsibility of person submitting application)	Vary	State-imposed Council Action 01-03-84
Temporary Construction Service Charge	\$40.00	City Council Action as of 7-1-98
Backflow Testing (Emergency Situations Only i.e. after normal working hours)	\$50.00	
Sewer Allocation Processing Fee	\$50.00	Sewer Allocation Policy Adopted March 2, 2010
Sewer Allocation Reservation Fee	15% of the Total Facility Charge for the Proposed Development (Reference Schedule "B")	Sewer Allocation Policy Adopted March 2, 2010

Grease Trap Fees and Charges

Grease Inspections (every 3 months)	Corrected	Uncorrected
Initial Inspection	\$0	N/A
First Re-inspection (30 days)	\$0	\$100
Additional Re-inspection (14 days)	\$0	\$100

Other Activities

Paperwork Violation Fee (1st Offense)	Notice of Violation	\$25 (after 14 days of no response)
Paperwork Violation Fee (2nd Offense)	Notice of Violation+\$25	\$50 (after 14 days of no response)

Fees will be invoiced. Those not paid on time will be added on the utility bill.

WATER AND SEWER LINE EXTENSIONS

1. Allow a ten-year abeyance period for undeveloped properties. (1/21/97)
2. Allow a five-year period to finance the assessment through the City. (1/21/97)
3. Maintain the interest rate for financing at 8%. (1/21/97)
4. Benefiting property owner pays 50% of line extension project cost. City pays 50% of project cost. (8/18/98)

WATER AND SEWER ACCOUNT DEPOSITS

Residential Customers – 5/8" meter size

*Low Risk Customer- \$0
 *Medium Risk Customer-\$150
 *High Risk Customer- \$200

Residential Customers – 3/4" meter size

*Low Risk Customer-\$0
 *Medium Risk Customer-\$170
 *High Risk Customer-\$220

*Risk is determined by rating provided by Online Utility Exchange after completing credit check on customer establishing service. Green rating will indicate low risk. Yellow rating will indicate medium risk. Red rating or refusal of credit check will indicate high risk.

Outside City rates are 200% of above rates. Customers establishing either water or sewer only service will pay 50% of above rates.

Commercial Customers

Water Meter Size	General	Restaurants	Laundries
5/8"	\$150	\$170	\$280
3/4"	170	190	300
1"	250	290	390
1 1/2"	350	450	710
2"	450	560	880
3"	850	960	1440

4" and over - Estimated monthly use x 3.0

Outside City rates are 200% of above rates. Customers establishing either water or sewer only service will pay 50% of above rates.

HYDRANT METER DEPOSIT

Hydrant Size	Amount
.62" x .75"	\$500
3"	\$1500
Hydrant Wrench	\$50

**WATER AND SEWER RATE SCHEDULE
SCHEDULE "A"**

RATE SCHEDULE DESCRIPTION	WATER	SEWER	WATER & SEWER TOTALS
1. <u>Capacity Charge Per Month</u>			
a. 5/8" meter	15.65	32.49	48.14
b. 3/4" meter-sprinkler	15.65	32.49	48.14
c. Multi-units (per unit)	15.65	32.49	48.14
d. 3/4" meter	23.48	48.74	72.22
e. 1" meter	39.13	81.23	120.36
f. 1-1/2" meter	78.25	162.45	240.70
g. 2" meter	125.20	259.92	385.12
h. 3" meter	250.40	519.84	770.24
i. 4" meter	391.25	812.25	1203.50
j. 6" meter	782.50	1624.50	2407.00
2. <u>Volume Charges</u>			
<u>per 100 Gallons</u>	Capacity	Capacity	Capacity
0 - 2,000 gallons	See #1	See #1	See #1
2,001 - 5,999 gallons	.2855	.3917	.6772
6,000 - 9,999 gallons	.3568	.4505	.8073
10,000 - 29,999 gallons	.4283	.5093	.9376
Over 30,000 gallons	.4997	.5876	1.0873
Surcharges per 100 Gallons:			
Restaurant	-0-	0.0746	
Laundry	-0-	0.0692	
Bakery	-0-	0.2289	
3. <u>Outside City Rates</u>			
Percentage of inside rates	200%	200%	200%
1. <u>Hydrant meter used on Onslow County waterlines</u>			
Minimum monthly charge (Up to 60,000 gallons)	Based on ONWASA rate schedule		
> 60,000 gallons per 1,000 gallons			

RATE FOR "SPECIAL CHARGE" TO BE USED IN LIEU OF ASSESSMENTS SET AT THE SAME RATES AS ASSESSMENTS. RATES FOR BOTH CHARGES WILL BE REVIEWED PERIODICALLY BY CITY COUNCIL.

CITY OF JACKSONVILLE FACILITIES CHARGE SCHEDULE SCHEDULE "B"

(Facility charges below do not include meter costs which will be at market.)

		Effective January 1, 2011
Residential		
	Water (detached)	\$ 2,149
	Sewer (detached)	\$ 3,689
	Water (attached)	\$ 2,098
	Sewer (attached)	\$ 3,478
Non-Residential		
	Water .625inch	\$ 2,149
	Sewer .625inch	\$ 3,689
	Water .75inch	\$ 2,661
	Sewer .75inch	\$ 5,541
	Water 1inch	\$ 3,674
	Sewer 1inch	\$ 9,234
	Water 1.5inch	\$ 6,202
	Sewer 1.5inch	\$ 18,462
	Water 2inch	\$ 9,242
	Sewer 2inch	\$ 29,532
	Water 3inch	\$ 17,348
	Sewer 3inch	\$ 59,068
	Water 4inch	\$ 26,458
	Sewer 4inch	\$ 92,288

NOTES:

- 1) Facilities charges are due prior to the issuance of a building permit or at the time of application for service for existing buildings.
- 2) Residential Schedule applies only to connections for places of residence (includes homes, apartments, motels, rooming houses, rest homes, etc. where someone resides and the only use is residential)
- 3) **Any "MASTER METER" for RESIDENTIAL multi-family development will require approval by the CITY COUNCIL.**
- 4) A 1" service line, meter setter and box is required for .75" meter installations.
- 5) Facilities Charges for meters larger than four inches will be based on annualized average day demand, the net capital cost per gallon of capacity, and applicable capital costs per customer.
- 6) Sewer Facility fees are based on the size of the water meter not the size of the sewer line.

**SCHEDULE "B" PAGE 2 – SERVICE LINE
INSTALLATION CHARGES**

ITEM DESCRIPTION	PAVED STREET	UNPAVED STREET	METER ONLY FEE
WATER			
.62" WATER SERVICE LINE, METER SETTER & BOX	COST + 10%	COST + 10%	\$50 (+Market Price)
.75" WATER SERVICE LINE, METER SETTER & BOX	COST + 10%	COST + 10%	\$100 (+Market Price)
1" WATER SERVICE, LINE, METER SETTER & BOX	COST + 10%	COST + 10%	\$100 (+Market Price)
1.5" WATER SERVICE LINE, VALVE & VALVE BOX	COST + 10%	COST + 10%	\$400 (+Market Price)
2" WATER SERVICE LINE, VALVE & VALVE BOX	COST + 10%	COST + 10%	\$1,300 (+Market Price)
4" WATER SERVICE LINE, VALVE & VALVE BOX	COST + 10%	COST + 10%	\$2,950 (+Market Price)
6" WATER SERVICE LINE, VALVE & VALVE BOX	COST + 10%	COST + 10%	\$3,750 (+Market Price)
8" WATER SERVICE LINE, VALVE & VALVE BOX	COST + 10%	COST + 10%	COST PLUS 10%
SEWER			
4" SEWER SERVICE LINE	COST + 10%	COST + 10%	
6" SEWER SERVICE LINE	COST + 10%	COST + 10%	
8" SEWER SERVICE LINE	COST + 10%	COST + 10%	

NOTES:

- 1) Installation charges for paved vs. unpaved streets are based on whether the service is obtained from a **main within or along a paved street**, not on whether the pavement actually has to be cut.
- 2) The above listed water and sewer service installation fees apply to two lane streets and/or installations, which do not require a casing. Other installations will be made on a cost plus basis.
- 3) For any service not listed, the Utilities Department will prepare a written estimate of the cost, consisting of direct cost plus 10% overhead. The customer must pay this amount and the charges will be adjusted to actual cost plus 10% after the work is completed.