

COUNCIL MINUTES
SPECIAL WORKSHOP MEETING

May 2, 2011

A special workshop meeting of the City Council of the City of Jacksonville was held Monday, May 2, 2011 beginning at 5:00 PM in Meeting Rooms A & B of the Jacksonville City Hall. Present were: Mayor Sammy Phillips, presiding; Mayor Pro-Tem Michael Lazzara and Council Members: Jerry A. Bittner, Fannie K. Coleman, Randy Thomas, Bob Warden and Jerome Willingham. Also present were: Richard Woodruff, City Manager; Ron Massey, Assistant City Manager; Gayle Maides, Interim Finance Director; Glenn Hargett, Communications and Community Affairs Director; Mike Yaniero, Police Chief; Rick McIntyre, Fire Chief; Tim Chesnutt, Recreation and Parks Director; Earl Bunting, ITS Director; Grant Sparks, Public Services Director; Reggie Goodson, Planning and Development Services Director; Bill Ratliff, Human Resources Director; Carmen Miracle, City Clerk; and John Carter, City Attorney. *An audio recording of the Council Meeting is presently available for review in the City Clerk's Office.

CALL TO ORDER

Mayor Sammy Phillips called the meeting to order at 5:00 PM.

ADOPTION OF AGENDA

A motion was made by Mayor Pro-Tem Lazzara, seconded by Council Member Coleman, and unanimously approved to adopt the agenda as presented.

2012 BUDGET

Using the PowerPoint presentation attached to the official minutes as Exhibit A, Mr. Woodruff stated that in preparing the budget this year, the information was consolidated so that everything for a department was in one place. He reviewed the scheduled workshop dates prior to adoption and told Council that they had from now until June 30 to adopt the budget.

The new budget format included a mission statement for each department, revenues which fund the department, the expenditures proposed for the coming year, major comments on changes, staffing recommendations, and issues that weren't in the base budget, but were policy decisions.

Mr. Woodruff reviewed overall comments on the base budget. He told Council that between the years 2007-2011 the fund balance had been budgeted with 4.9 million as a high to

2.4 million to balance the budget. This year 4.7 million was being proposed; however, he reminded Council that even though a substantial amount had been appropriated each year, no funds from the fund balance had been spent and in some cases, the balance had increased. Review followed on the General Fund, Water/Sewer Fund, Solid Waste Fund and Stormwater Fund.

Reviewing the General Fund, Councilman Bittner asked about the effect of property values and population based on the County's 50/50 sharing formula for property tax. Mr. Woodruff stated they haven't seen anything negative or changes. Gail Maides, Interim Finance Director, stated property values did go down in some of the smaller municipalities, but that didn't have as great of an effect on the County percentage.

Mayor Phillips asked about the footnote to Other Taxes and Licenses. Ms. Maides stated that Jacksonville Tourism Development Authority had not adopted a budget last year. This year a budget had been adopted and it was now being accounted for in a separate fund except for the funds given back to the City.

Councilman Bittner asked about the footnote to Transfers. It stated a decrease in revenue, but the figures indicated an increase. Mr. Woodruff noted that it was an increase and the footnote would be corrected.

Reviewing the Water/Sewer Fund, Councilman Bittner asked what the significant increase in the appropriated fund balance did to the overall solvency. He thought Council was talking at one time about an increase in rates. Mr. Woodruff stated that the current fund balance was almost \$20 million. He felt some of that fund balance needed to be spent on capital projects and the \$2 million in the proposed budget would cover those projects. There would come a time when a rate increase would be needed, but not at this time.

Mr. Massey stated that there had been a slower execution on some of the capital projects and funds for those projects were in the fund balance. In some cases, the funds for the projects were borrowed. Ms. Maides stated that because of the delay in the projects, the debt service was not being paid on the State Revolving Loan Fund (SRF) loans and funds have accumulated more quickly than projected. Instead of borrowing new money, those funds were being used on capital projects. Mr. Woodruff stated that until the projects on the SRF loans were complete, the money did not have to be paid back.

Councilman Bittner and Mayor Pro-Tem questioned whether those funds should be restricted funds. Ms. Maides stated the City was budgeted to start making the payments, and as

long the rate remained the same, there would be funds to cover the payment. Every year the payment did not have to be made, it accumulated in the fund balance as unrestricted.

Councilman Bittner asked what the annual payment would be and Mr. Woodruff stated he would follow up with that amount.

In discussing the Solid Waste Fund, Mr. Woodruff stated that it was mainly pass-through money to Waste Management. The proposed budget did not include the increase asked for by the company. Discussion followed on fees paid out for collection and tipping.

In reviewing the Stormwater Fund, Mr. Woodruff stated the primary reason for the increase was transfers. Ms. Maides stated that the additional money this year was for a transfer to a capital project – Downtown Central.

Mayor Pro-Tem Lazzara asked if there would be an increase in the revenue for permits and fees since we were now the regulatory agency for the BMP. Mr. Massey stated it wasn't a money maker and hopefully we were capturing our costs.

Mayor Pro-Tem Lazzara asked about the increase to miscellaneous revenues and Ms. Maides stated it was an IRS rebate on a Build America Bond.

At the beginning of a budget, Mr. Woodruff stated it was important to note where property taxes go. The total collected for just property taxes was \$1.2 million short of covering the cost of police and fire. He broke down residential properties into three categories based on property value, then reviewed the approximate cost per month for property tax, and what the citizens received for that payment compared to other monthly charges such as phone, cable and internet.

Councilman Bittner asked Mr. Woodruff to take the total property tax base and break it down in terms of residential, commercial, and rental. He thought that most communities had a preponderance of commercial, where Jacksonville did not. Mr. Woodruff stated that information would be provided.

In reviewing the Transit Department, Mayor Phillips asked how long the City would be eligible to receive money from the FTA. Mr. Massey said that when the metropolitan area reached a population of 200,000, the ability to cover our operational expense would be lost. The same amount of money would be received, but it could no longer be used to underwrite operational expenses.

Councilman Thomas asked if ARRA funds had to be repaid since they were shown in parentheses. Mr. Massey stated it did not have to be repaid and the ARRA projects were still

being executed. He wasn't sure why it was being shown that way, but the funding was not straightforward. Mr. Woodruff stated it would be looked into.

In reviewing the Human Resources Department, Mayor Pro-Tem Lazzara and Councilman Thomas asked where the increase in health insurance was being shown. Ms. Maides stated that there was a projected increase of 6% being shown in the Health Insurance Fund, but it was not spread over the individual departments. Any increase shown in the individual departments was due to a possible increase in employees taking the insurance. The line item Salaries and Benefits covered current salaries and benefits and not any possible increases. Any increases would be a policy decision.

Mayor Phillips recessed the meeting for a break at 6:16 PM. Mayor Phillips reconvened the meeting at 6:26 PM.

In reviewing the Metering Division, Councilman Bittner asked about the automated meters. Ms. Maides stated that about 90% were read with the automation. Discussion followed on higher technology for reading meters.

In reviewing the Fleet Maintenance Department, Ed Richards, Supervisor, stated that the large increase in the budget was due to increases in the cost of repair parts and the estimated \$.30 per gallon increase in the cost of fuel for the upcoming year. Mayor Pro-Tem Lazzara asked if efficiency strategies were being looked at in regard to fuel consumption for fleet vehicles. Mr. Woodruff stated that had not been looked at, but would be put on the work program.

Councilman Thomas questioned depreciation as an expenditure. Ms. Maides stated it was budgeted as internal service funds to replace the equipment when it came time. Discussion followed on depreciation.

After discussion of the figures showing in the General Fund Non-Departmental account, Councilman Warden asked why the Freedom Fountain and Business Park Improvement Projects were placed in the City Manager's Office (CMO) account instead of this account. Mr. Woodruff stated that because his department was in charge of those projects, they were placed in the CMO account.

In regard to the Jacksonville Tourism Development Authority (JTDA), Mr. Carter stated that in this fiscal year which ends June 30, 2011, the JTDA should receive close to \$1 million in occupancy tax. One-third of that amount could be used for capital projects and two-thirds for publicity funding. Instead of the JTDA taking over the funding of the Vietnam Veterans Memorial and the Museum of the Marine, they have elected to pay the funds to the City to take

care of the obligations held under the same terms of the City contracts. The JTDA would also fund \$50,000 this year and next for the Freedom Fountain with the balance of this year's budget of approximately \$60,000 to \$70,000 going towards Council's commitment to Sturgeon City.

Councilman Bittner asked about the other two-thirds occupancy tax funding. Mr. Carter stated it was budgeted according to the guidelines, but being held at this time. Mayor Pro-Tem Lazzara stated that the Jacksonville Onslow Sports Commission commitment as well as Sturgeon City would receive funds for their tourism promotion from this two-thirds amount. Mr. Carter stated that there were still significant funds left in this two-thirds amount with many possibilities of where it could be used for promotion.

In reviewing the Police Department, Chief Yaniero updated Council on the alarm program and stated he felt it was doing what it was intended to do. They have seen a decrease in having to go out and do searches on alarms because of an increase in calls letting the department know it was a false alarm.

Mayor Pro-Tem Lazzara questioned the amount of the increase for salaries and benefits in the first comment as it appeared high. Ms. Maides stated she would review and verify the correct amount.

Mayor Phillips questioned whether the CHP Grant (COPS) employees were already employed and whether they were in addition to the five Police Officers being requested. Chief Yaniero stated they started hiring in January and all were now employed. The five employees being requested were additional. Discussion followed on the cost the City would pick up in three years after the Grant ended.

In reviewing the Fire Department, it was noted that the SAFER grant covered 5 firemen, but unlike the COPS grant which covered the full cost of the 6 policeman for three years, the SAFER grant covered in decreased percentages per year. Only 50% of the cost was covered in FY2012. Councilman Warden noted that an Administrative Assistant I position was included in the Positions Requested Summary, but not indicated under department issues. This was also the case in a few other departments. Mr. Woodruff stated it would be reviewed.

In closing, Councilman Bittner asked what revenue item was being looked at to bring the budget into balance. He stated that the General Fund Budget Summary was showing about a 3.5% increase not including health cost increases, 18 new positions and salary increases. Mr. Woodruff stated the Fund Balance would be used; however, the vast majority of the General Fund increase was due to the funding of Capital Improvement Projects.

Mayor Pro-Tem Lazzara stated he liked the new review process as it was clearer and easier to work through. Mr. Woodruff stated the numbers were summary numbers and asked Council if they wanted further detail.

Councilman Bittner asked Mr. Woodruff if he was satisfied with the budget numbers. Mr. Woodruff stated that when he met with the department heads, he told them he wanted honesty and not a padded budget. It had to reflect what was actually needed to do their job. When he received the budgets this year, there was very little tweaking. If Council was not comfortable with \$4.7 million coming out of the fund reserve, staff would go back and cut the budget to a number Council would be comfortable with.

Councilman Thomas asked why every year the fund balance was appropriated, but not used. Councilman Bittner stated every department was budgeted at full strength for the full year, but rarely do operations run at full strength the full year. Mayor Pro-Tem Lazzara stated he would be more alarmed if it had been budgeted and used or not enough budgeted. Discussion followed on the use of the Fund Balance and the remaining percentage.

Council indicated their desire to stop at this point in their review for the evening.

ADJOURNMENT

A motion was made by Mayor Pro-Tem Lazzara, seconded by Council Member Coleman, and unanimously adopted to adjourn the meeting at 7:41 PM.

Adopted by the Jacksonville City Council in regular session this 17th day of May, 2011.

Sammy Phillips, Mayor

ATTEST:

Carmen K. Miracle, City Clerk

Jacksonville City Council



Budget Workshop Meeting
May 2, 2011



Budget Review
Introduction

Schedule

Mon, May 2,	Budget Workshop	5-8PM
Tues, May3	Budget Workshop	5-7PM
Mon, May 16	Budget Workshop	5-8PM
Tues, May 17	Budget Public Hearing	7PM
May & June	Additional Workshops as Desired	
No later than June 30	Budget Adoption	



New Format

- Revised
- Mission

Finance Department

The Finance department is responsible for the activities of Accounting, Reporting, Payroll, and Utility Billing and Collections for the City. Fleet Maintenance and Metering also report to the Finance department.



New Format



- Revised
- Mission
- Revenues
- Expenditures



New Format



- Revised
- Mission
- Revenues
- Expenditures
- Comments
- Staffing
- Issues



Overall Comments

- **Assumption:** State not to put its financial burden on the **backs of local government**
- **Tax sharing:** Census based, **hope** for better
 - Powell Bill Funds: Reduced by \$200,000
- **Health Insurance:** 6% Increase Budgeted
 - Hope for better
- **Solid Waste Fund:** General Fund \$2Million



Overall Comments

- **New Employees:** Not in budget
 - Council Decision
- **Wage Adjustment:** Not in budget
 - Council Decision
- **No tax increase proposed**



Fund Balance History

Year	Adopted Budget	Amount Spent	Fund Bal Changes	Closing Balance
2007	4.0 Million	- 0 -	+ 110,550	14.7 Million
2008	2.5 Million	- 0 -	+ 476,029	15.2 Million
2009	4.9 Million	- 0 -	+ 737,122	15.9 Million
2010	3.5 Million	- 0 -	+ 1,668,506	17.6 Million
2011	2.4 Million	- 0 -	+ 870,602	18.5 Million*
2012	4.7 Million			**

* Projected
 ** 2012 Figures are proposed at this time



General Fund FY12

Revenue	Amended FY11	Proposed FY12
Property Tax	18.4 Million	18.8 Million
Sales Tax	11.6 Million	11.3 Million
Other Taxes & Licenses	1.8 Million	.9 Million
Appropriated Fund Balance	3.1 Million	4.7 Million
Total	45.2 Million	46.8 Million
Expenditures	45.2 Million	46.8 Million



Water/Sewer Fund FY12

Revenue	Amended FY11	Proposed FY12
Total	25.5 Million	27.6 Million
Expenditures		
Total	25.5 Million	27.6 Million



Solid Waste Fund FY12

Revenue	Amended FY11	Proposed FY12
Total	5.9 Million	5.8 Million
Expenditures		
Total	5.9 Million	5.8 Million

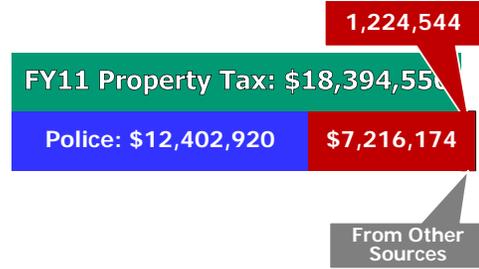


Stormwater Fund FY12

Revenue	Amended FY11	Proposed FY12
Total	3.0 Million	3.4 Million
Expenditures		
Total	3.0 Million	3.4 Million



Where Does Property Tax Go?



Proposed Positions

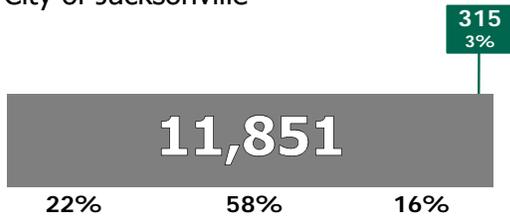
Amended FY10	Amended FY11			Proposed FY12		
	Full Time	Part Time	Seasonal	Full Time	Part Time	Seasonal
533	543	9	49	543	9	49

Requested Positions

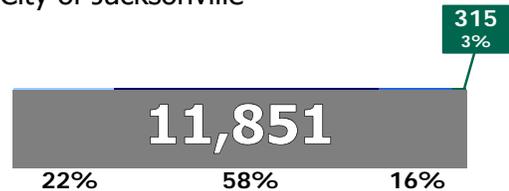
Requested FY12		
Full Time	Part Time	Seasonal
18	2.9	.84

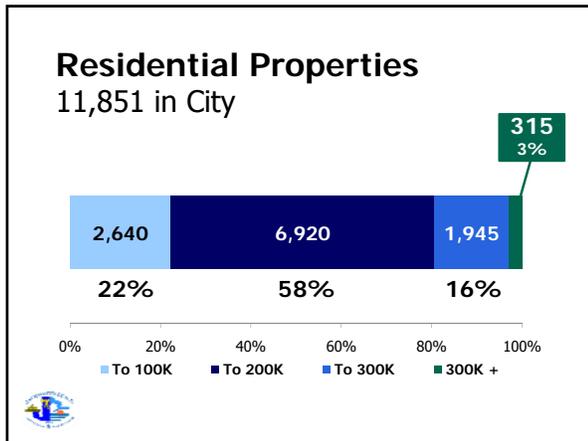


Residential Properties City of Jacksonville



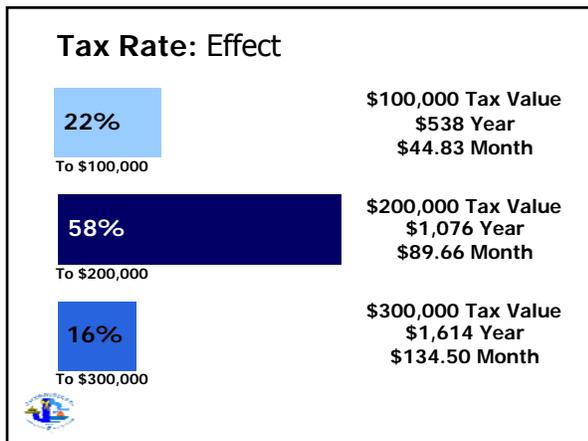
Residential Properties City of Jacksonville





Tax Rate

53.8 Cents



- ### What Do You Get?
- Police: 3.35 Minutes Average Response Time
 - Fire: Less than 7 Minutes Response for 89.4% of calls
 - Jacksonville-Onslow Government Television

- ### What Do You Get?
- Sanitation:
 - Garbage collection once-a-week
 - Yard waste collection once-a-week
 - Recycling at curb once-a-week
 - General Government services
 - Planning
 - Administration

- ### What Do You Get?
- Streets
 - Clean, Neat, Serviceable
 - Curb and Gutter
 - Environmental Responsible City
 - Restoration and Protection
 - Mosquito Control: More intensive

What Do You Get?

- Code Enforcement
 - Reacting to Citizen requests
- Recreation & Parks
 - Programs
 - Parks
 - Athletics
 - Quality of Life



What Do You Get?

City Services \$44.83 to \$89.66	Other Things \$44.83 to \$89.66
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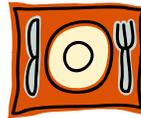
Basic Cable & Internet



\$82 a Month



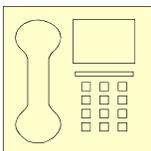
Eating Out



Once per week for Two
\$20 a Week
\$1,040 a Year



Wireline Phone



\$40 a Month



Cell Phone



\$50 a Month
\$600 a Year



The Movies



Evening Adult \$9.75
 2 People = \$19.50
 Once a month = \$234 Year

Priceless



Mayor & Council

To provide the leadership, vision, and oversight necessary to ensure the responsible stewardship of Jacksonville's environment and natural resources, for the effective, efficient and economical delivery of municipal services, and for the proper planning for the future.



Mayor & Council

Revenues	Amended FY11	Proposed FY12
Taxes & Other General Fund Revenue		
Overhead Allocations		
Water Sewer, Solid Waste, Stormwater		
Totals	386,720	440,468
Expenditures	386,720	440,468



Mayor & Council Comments

Increases: Professional Services
 – Video/Media & ITS Allocations



Elections

Planning for the next election to be in November 2011



Elections

	Amended FY11	Proposed FY12
Revenues	25,000	45,000
Expenditures	25,000	45,000



Elections Comments

Costs:

- Reimburse Onslow County For Election Costs: \$30,000
- Potential Attorney Fees for Redistricting: \$15,000




Legal

Provide efficient and effective in-house legal counsel to all City departments, administration, the Mayor and City Council with the desire to reduce the City's potential liabilities & damages.



Legal

	Amended FY11	Proposed FY12
Revenues		
Taxes & Other General Fund Revenue		
Overhead Allocations		
Water Sewer, Solid Waste, Stormwater		
Totals	213,175	215,190
Expenditures	213,175	215,190





City Manager's Office

Provide the leadership, vision and oversight necessary to ensure the responsible stewardship of Jacksonville's environment and natural resources, for the effective, efficient and economical delivery of municipal services, and for the proper planning for the future.



City Manager's Office

Revenues	Amended FY11	Proposed FY12
Taxes & Other General Fund Revenue		
Overhead Allocations		
Water Sewer, Solid Waste, Stormwater		
Totals	543,656	520,906
Expenditures	543,656	520,906



Transit

Provide local public transportation services to Citizens.



Transit

Revenues	Amended FY11	Proposed FY12
Taxes & Other General Fund Revenue		
Fares		
Grants		
Totals	2,290,846	1,302,267
Expenditures	2,290,846	1,302,267





Community Programs

Position City as a Caring Community, advance quality of life, increase affinity of young Citizens, improve nonprofit community, advance Civic education.



Community Programs

Revenues	Amended FY11	Proposed FY12
Taxes & Other General Fund Revenue		
Overhead Allocations		
Water Sewer, Solid Waste, Stormwater		
Totals	698,464	316,522
Expenditures	698,464	316,522



Community Programs Issues

- Request: Experience Jacksonville Intern Program Stipends



Human Resources

Ensure City effective recruitment and retention of staff to fulfill City's mission.



Human Resources

Revenues	Amended FY11	Proposed FY12
Taxes & Other General Fund Revenue		
Overhead Allocations		
Water Sewer, Solid Waste, Stormwater		
Grants		
Totals	683,728	683,791
Expenditures	683,728	683,791



City Clerk

Provide professional, courteous and efficient service to general public, Mayor & Council, City Manager's Office as designated by Statutes or City Manager direction.



Clerk

Revenues	Amended FY11	Proposed FY12
Taxes & Other General Fund Revenue		
Overhead Allocations		
Water Sewer, Solid Waste, Stormwater		
Fees & Committee		
Totals	236,305	242,494
Expenditures	236,305	242,494



Finance Department

Be responsible for Accounting, Reporting, Payroll, and Utility Billing and Collections for the City and operate Fleet Maintenance and Metering.



Finance Department

Revenues	Amended FY11	Proposed FY12
Taxes & Other General Fund Revenue		
Overhead Allocations		
Water Sewer, Solid Waste, Stormwater		
Fees		
Totals	2,370,209	2,432,180
Expenditures	2,370,209	2,432,180



Metering Division

Provide accurate, timely readings for billing purposes; install and maintain meters; provide responsive & dependable service.



Metering Division

Revenues	Amended FY11	Proposed FY12
Water & Sewer Revenue		
Fees for Meter Purchases		
Debt Proceeds		
Totals	925,428	637,749
Expenditures	925,428	637,749



Fleet Maintenance

Purchase & maintain dependable fleet for City.



Fleet Maintenance

Revenues	Amended FY11	Proposed FY12
Charges to other Funds		
Totals	2,064,806	2,355,600
Expenditures	2,064,806	2,355,600



Fleet Maintenance Comments

- Increase: Fuel costs .30 Cent Gallon
- Increase: Parts costs
- Increase due to larger fleet



General Fund Non Departmental

Captures activity not specific to a Department.



GF Non Departmental

Revenues	Amended FY11	Proposed FY12
Taxes & Other General Fund Revenue		
Fees & Special Revenue Projects		
Totals	1,647,850	2,410,477



GF Non Departmental

Expenditures	Amended FY11	Proposed FY12
Operations		
Special Revenue Projects (JTDA)		
Capital Improvement Projects		
Vietnam Memorial (JTDA)		100,000
Museum of the Marine (JTDA)		100,000
CIP Total		200,000
Totals	1,647,850	2,410,477



GF Non Departmental Comments

- Jacksonville Tourism Development Authority **assumes responsibility for some activities & Capital pledges**



Police Department

Through teamwork with our Citizens, are committed to providing a safe community.



Police Department

Revenues	Amended FY11	Proposed FY12
Taxes & Other General Fund Revenue		
Fees		
Grants		
Debt Proceeds		
Totals	14,726,590	21,624,784



Police Department

Expenditures	Amended FY11	Proposed FY12
Operations		
Grants		
Capital Improvement Projects		
Police Fire Facility		2,267,175
Firearms Training Range Improvements		-173,539
800 MHz Radio Update		3,681,896
CIP Total		5,775,532
Totals	14,726,590	21,624,784



Police Department Comments

- **Increase: Fuel costs from \$220,000 to \$392,000**
- **12 Officers** are funded through grants



Police Department

Staffing	Amended FY11	Proposed FY12
Full Time		
Sworn Officers	119	119
Civilians	29	29
Total	148	148
Part Time		
Sworn Officers	5	5
Civilians	14	14
Total	19	19
Totals	167	167



Police Department Issues

- Request: **Five Police officers**
- Request: **One Part time Police Service Officer**
- Request: **Two Telecommunicators**



Fire Department

Provide excellent customer service through prevention, readiness and response to threats to the lives and property of the people we serve.



Fire Department

Revenues	Amended FY11	Proposed FY12
Taxes & Other General Fund Revenue		
Fees		
Grant		
Debt Proceeds		
Totals	7,660,779	10,094,155



Fire Department

Expenditures	Amended FY11	Proposed FY12
Operations		
Grant		
Capital Improvement Projects		
Relocate Fire Station #2		2,111,250
CIP Total		2,111,250
Totals	7,660,779	10,094,155



Fire Department Comments

- Increase: Roof for Station #3
- Replace: Squads #1 & #5



Fire Department

Staffing	Amended FY11	Proposed FY12
Full Time		
Regular	84	84
Funded by SAFER Grant	5	5
Part Time		
	3	3
Totals	92	92



Fire Department Issue

- Request: Change Fire Equipment Technician Post to Full Time



Recreation & Parks Department

Offer exceptional leisure opportunities that contribute to continuous improvement in individual health & wellness, a sense of community, environmental stewardship, and economic development.



Recreation & Parks Department

Revenues	Amended FY11	Proposed FY12
Taxes & Other General Fund Revenue		
Fees	467,039	509,847
Grants		
Debt Proceeds		
Totals	4,844,430	5,961,662



Recreation & Parks Department

Expenditures	Amended FY11	Proposed FY12
Operations		
Grants		
Capital Improvement Projects		
Northeast Creek Park Phase I		298,350
Jack Amyette Recreation Center		300,000
Jacksonville Commons Phase III		135,000
Richard Ray All-American Park Phase II		36,250
Playground Surfaces		65,000
Wooten Park		111,500
CIP Total		946,100
Totals	4,844,430	5,961,662

Recreation & Parks Department

Staffing	Amended FY11	Proposed FY12
Full Time	38	38
Part Time	2	2
Seasonal	30	30
Totals	70	70

Recreation & Parks Department Issues

- Request: Permanent Part Time Athletics Position
- Request: Convert Recreation Assistants to Permanent Part Time
 - For Carolina Forest
 - Teen after school programs



Planning Administration

Protect the public, health, safety and welfare as well as improve the quality of life for all Citizens.

Planning Administration

Revenues	Amended FY11	Proposed FY12
Taxes & Other General Fund Revenue		
Overhead Allocations		
Water Sewer, Solid Waste, Stormwater		
Fees		
Totals	758,885	669,280
Expenditures	758,885	669,280



Planning Transportation

Protect the public, health, safety and welfare as well as improve the quality of life for all Citizens.



Planning Transportation

Revenues	Amended FY11	Proposed FY12
Taxes & Other General Fund Revenue		
Onslow Matching Grant		
Other Grants		
Fees		
Totals	572,638	532,603
Expenditures	572,638	532,603



Planning Transportation Comments

- MPO Division Created FY11
- Developer Fees fund all cost of Traffic Impact Analysis
- Most funds come from 80/20 federal program



Planning Transportation

Staffing	Amended FY11	Proposed FY12
Full Time	2.1	2.1
Totals	2.1	2.1



Building Inspections

Provide for sound and structural safe buildings and fire protection consistent with building practices and State Building Code.



Building Inspections

Revenues	Amended FY11	Proposed FY12
Taxes & Other General Fund Revenue	+ 42,611	+ 110,410
Inspection Fees		
Totals	975,055	995,090
Expenditures	975,055	995,090



Building Inspections Comments

- Division self supporting from Fees
- Increase in overtime due to increase commercial construction



Building Inspections

Staffing	Amended FY11	Proposed FY12
Full Time	11	11
Totals	11	11



Code Enforcement

Protect the public, health, safety and welfare as well as improve the quality of life for all Citizens.



Code Enforcement

Revenues	Amended FY11	Proposed FY12
Taxes & Other General Fund Revenue		
Nuisance Abatement Fees		
Totals	328,879	368,807
Expenditures	328,879	368,807



Code Enforcement Comments

- Increase: \$30,000 for **building demolition**



Code Enforcement

Staffing	Amended FY11	Proposed FY12
Full Time	3.8	3.8
Totals	3.8	3.8



Community Development

Protect the public, health, safety and welfare as well as improve the quality of life for all Citizens.



Community Development

Revenues	Amended FY11	Proposed FY12
Grants: Entitlements		
Grants: Other		
Totals		672,326
Expenditures	761,948	672,326



Community Development Comments

- Unknown: Final Grant Amounts



Community Development

Staffing	Amended FY11	Proposed FY12
Full Time	3.2	3.2
Totals	3.2	3.2



Public Services Administration

Provide leadership, oversight, fiscal responsibility & strategic planning for Public Services Divisions.



Public Services Administration

Revenues	Amended FY11	Proposed FY12
Taxes and Other General Fund Revenue		
Water Sewer Revenue		
Totals	1,596,458	1,820,254
Expenditures	1,596,458	1,820,254



Administration: General Fund

Revenues	Amended FY11	Proposed FY12
Taxes and Other General Fund Revenue		
Totals	60,883	61,203
Expenditures	60,883	61,203



Administration: W/S Fund

Revenues	Amended FY11	Proposed FY12
Water Sewer Revenue		
Totals	1,535,575	1,679,051
Expenditures	1,535,575	1,679,051



Engineering

Provide technical knowledge and assistance to ensure successful projects.



Engineering

Revenues	Amended FY11	Proposed FY12
Taxes and Other General Fund Revenue		
Water Sewer Revenue		
Overhead Allocations		
Fees		
Totals	1,546,424	1,444,863
Expenditures	1,546,424	1,444,863



Engineering

Staffing	Amended FY11	Proposed FY12
Full Time	15.6	15.6
Totals	15.6	15.6



Facilities Maintenance

Coordinates, integrates and provides proactive repair, renovation and life cycle management; provide custodial services.



Facilities Maintenance

Revenues	Amended FY11	Proposed FY12
Taxes and Other General Fund Revenue		
Overhead Allocations		
Fees & Charges for Services		
Totals	1,075,619	1,030,261
Expenditures	1,075,619	1,030,261



Facilities Maintenance

Staffing	Amended FY11	Proposed FY12
Full Time	12	12
Totals	12	12



Facilities Maintenance: Public Services

Revenues	Amended FY11	Proposed FY12
Taxes and Other General Fund Revenue		
Overhead Allocations		
Grant		
Totals	818,720	781,052
Expenditures	818,720	781,052



Facilities Maintenance: Public Services

Staffing	Amended FY11	Proposed FY12
Full Time	10	10
Totals	10	10



Facilities Maintenance: Public Services Issues

- **Building Revitalization: 150,000**
 - City Hall
 - Fire Station #4
 - Public Services Complex
 - Fire Station #3
 - Commons Gym



**Facilities Maintenance:
Public Services
Issues**

- **Building Revitalization: 150,000**
 - Land Application Plant
 - Northeast Creek Park
 - Sturgeon City Lab
 - Kerr Street Recreation Center



**Facilities Maintenance:
City Hall**

Revenues	Amended FY11	Proposed FY12
Charges for Services		
Totals	256,899	249,209
Expenditures	256,899	249,209



**Facilities Maintenance:
Public Services**

Staffing	Amended FY11	Proposed FY12
Full Time	10	10
Totals	10	10



Streets Division

Maintain roadways in a safe and reliable condition and to maintain stormwater drainage system.



Streets Division

Revenues	Amended FY11	Proposed FY12
Taxes & Other General Fund Revenue		
Stormwater Revenue		
Powell Bill		
Overhead Allocations		
Grants		
Totals	4,999,183	5,991,816



Streets Division

Expenditures	Amended FY11	Proposed FY12
Operations	4,410,338	5,087,552
Capital Improvement Projects		
Sidewalk Installations		118,000
Street Reclamation		779,000
New Bridge Streetscape		127,000
Gateway Median Improvements		50,000
Hargett St Pedestrian Improvements		171,000
CIP Total		348,000
Totals	4,999,183	5,991,816

Streets Division Comments

- **Powell Bill:** Reduction due to Estimated State Population Change



Streets Division

Staffing	Amended FY11	Proposed FY12
Full Time	43	43
Part Time	2	1
Seasonal	0	1
Totals	45	45



Water & Sewer Non Departmental

Captures payments to ONWASA, Inventory, Unanticipated Expenses and Debt Service.



W&S Non Departmental

Revenues	Amended FY11	Proposed FY12
Water & Sewer Revenue		
Totals	957,122	956,869
Expenditures		
Totals	957,122	956,869





Utilities Maintenance

Inspect, operate and maintain water and sewer utility collection and distribution systems.



Utilities Maintenance

Revenues	Amended FY11	Proposed FY12
Water & Sewer Revenue		
Debt Proceeds		
Totals	4,026,904	10,926,727



Utilities Maintenance

Expenditures	Amended FY11	Proposed FY12
Operations	4,410,338	5,087,552
Capital Improvement Projects		6,887,880
Totals	4,026,904	10,926,727

Utilities Maintenance

Staffing	Amended FY11	Proposed FY12
Full Time	25	25
Totals	25	25



Utilities Maintenance Issues

- **Request:**
 - Inflow & Infiltration Maintenance worker
 - Inflow & Infiltration Technician





Water & Sewer Services

Operate drinking water system as well as the operation and maintenance of the Land Treatment Site.



Water & Sewer Services

Revenues	Amended FY11	Proposed FY12
Water & Sewer Revenue		
Fees		
Property Lease		
Debt Proceeds		
Totals	15,494,389	16,462,927



Water & Sewer Services

Expenditures	Amended FY11	Proposed FY12
Operations	15,494,389	16,362,927
Capital Improvement Projects		100,000
Totals	15,494,389	16,462,927

Water & Sewer Services

Comments

- **Rates:** Reflect implementation in 1998
- **Sludge Removal Services:** Increase by \$300,000
- Increase: \$45,000 for **Large Pipe Repair** equipment
- Projected: **Electrical for Water Plant:** \$250,000



Water & Sewer Services

Staffing	Amended FY11	Proposed FY12
Full Time	29	29
Part Time	1	1
Totals	30	30

