

COUNCIL MINUTES
REGULAR MEETING

April 18, 2017

A Regular Meeting of the City Council of the City of Jacksonville was held Tuesday, April 18, 2017 beginning at 7:00 PM in the Council Chambers of City Hall. Present were: Mayor Sammy Phillips presiding; Mayor Pro-Tem Michael Lazzara and Council Members: Jerry Bittner, Randy Thomas, and Angelia Washington. Councilman Jerome Willingham arrived at 7:14 PM. Council Member Bob Warden was absent. Also present were: Ronald Massey, Deputy City Manager; Gayle Maides, Finance Director; Glenn Hargett, Assistant Manager for Communications and Community Affairs; Public Services Director; Mike Yaniero, Director of Public Safety; Carmen Miracle, City Clerk; and John Carter, City Attorney.

*A video of the Council Meeting is presently available for review on the City's website.

CALL TO ORDER

Mayor Sammy Phillips called the meeting to order at 7:01 PM.

PLEDGE OF ALLEGIANCE

Councilman Thomas led the Pledge of Allegiance.

INVOCATION

Mr. John Carter pronounced the invocation.

ADOPTION OF AGENDA

A motion was made by Councilman Bittner, seconded by Councilman Thomas and unanimously approved to adopt the agenda as presented.

PRESENTATIONS

RECOGNITION OF STATE CHAMPIONSHIP BASKETBALL TEAM – NORTHSIDE
HIGH SCHOOL AND AP COACH OF THE YEAR – TONY MARSHBURN

The Northside High School Monarchs capped a 30-0 season by capturing the State Basketball Championship with a win over North Surry in the North Carolina High School Athletic Association 2-A final at N.C. State's Reynolds Coliseum. A week later, the Monarch's coach, Tony Marshburn, was named the Coach of the Year by the State's Associated Press. The Mayor and City Council honored the team and Coach Marshburn by presenting each of them with a

photograph of their Championship Team. The Mayor and Council also recognized Coach Marshburn as the North Carolina Associated Press All State Boys Basketball Coach of the Year.

PRESENTATION-2017 CITIZEN ACADEMY COMPLETION

The Citizen Academy is designed to offer City residents interested in becoming more involved in local government an opportunity to learn more about what City government does and direct insight to City operations. The Mayor and Council presented the graduation certificates to the Spring 2017 Academy graduates as follows: Deborah Georges, Jerry March, Virginia Sharp March, Patricia Moeller, Adrienne James, Jeffrey Brown, Dr. Harriet Hunter Boykin, Michael Hall, Veronica Hall, Lucienne Stubbs, and Diana King Barnes. Absent were: Robin Mussellwhite, Kelli O'Day, Rose Egan, Patrick Carroll, Meredith Rau, Faith John, Scott Lauzon, Angela Stewart, and Brian Jackson.

PROCLAMATION – COMMUNITY DEVELOPMENT WEEK

This year marked the 43rd anniversary of the Community Development Block Grant (CDBG) Program. The program's main purpose was to provide decent, safe and sanitary housing, a suitable living environment, and economic opportunities to low and moderate-income people. The Community Development Block Grant Program funding had a significant impact on our local economy through physical redevelopment, quality of life initiatives and an improved local tax base. The City of Jacksonville was proud to recognize the CDBG Program for continued commitment to our community by proclaiming April 17 through April 22, 2017 as National Community Development Week in the City of Jacksonville. Mayor Phillips presented the Proclamation to Ms. Lillie Gray, Community Development Administrator.

PROCLAMATION-PUBLIC SAFETY TELECOMMUNICATORS WEEK

Public Safety Telecommunicators play an important role in today's workforce. These Telecommunicators serve as front-line public safety ambassadors to citizens in times of emergency or stressful situations. This was the 26th Annual National observance of Public Safety Telecommunicators. The City of Jacksonville was proud to recognize the service of Telecommunicators by proclaiming the week of April 9-15 as Public Safety Telecommunicators Week in the City of Jacksonville. Mayor Phillips presented the Proclamation to Chief Mike

Yaniero, Public Safety Director, Deputy Chief Tim Malfitano and members of the Public Safety Communications Division while a brief video was shown.

JPD PROMOTION – SWEARING IN OF CAPTAIN DEVON L. BRYAN

The current promotional succession at Jacksonville Public Safety Department created a vacancy in the Police Division at the rank of Captain. Applications were received and reviewed. The candidates participated in an extensive process consisting of a formal presentation and a series of oral interviews. Devon Bryan was selected for promotion to the rank of Captain. Mayor Phillips swore Captain Bryan in while his family looked on.

PUBLIC COMMENT

There was no one desiring to speak at this Public Comment section.

ADOPTION OF CONSENT ITEMS AND MINUTES

A motion was made by Councilwoman Washington, seconded by Mayor Pro-Tem Lazzara, and unanimously approved to adopt the consent items and to adopt the minutes of the March 21, 2017 Workshop Meeting and the March 21, 2017 Regular Meeting as presented.

CONSENT ITEMS

GENERAL BUDGET AMENDMENT

Several departments submitted budget amendment requests since the last legislative budget amendment.

Council adopted the budget amendment as presented.

Ordinance 2017-19, Bk. 12, Pg. 588

RESOLUTION DECLARING PROPERTY SURPLUS AND AUTHORIZING
DISPOSITION

In accordance with the Fiscal Year 2017 Vehicle/Equipment Requests approved by the City Council, any item being replaced was to be declared surplus property and turned over to Fleet Maintenance for disposition. As required by G.S. 160A-268 and G.S. 160A-270C, Council must adopt a resolution authorizing the disposal of property.

Council adopted the Resolution declaring these items surplus and authorized the disposal through electronic auction with the listed starting value and no reserve.

Resolution 2017-02, Bk .7, Pg. 229

INTERLOCAL AGREEMENT-CITY OF JACKSONVILLE AND ONWASA FOR LEACHATE TREATMENT

In March, ONWASA contacted the City regarding issues at their Northwest Plant related to treating leachate from the Onslow County Landfill. ONWASA requested the City to authorize the leachate to be treated at the City's Land Treatment Facility. City staff researched this request and determined that this could be accomplished. In previous years, this leachate was treated by the LTS and was delivered by a force main generally along Pony Farm Road. When ONWASA opened their new Northwest Plant, the force main was redirected to the ONWASA facility and the County Landfill and other customers were removed from the City treatment system. Since then, it had been determined that certain characteristics of the leachate caused problems at the ONWASA plant due to limited volume of total treatment. This would not be an issue for the City's LTS due to the volume of leachate versus the total volume at the LTS. In order to accomplish the ONWASA request, interlocal agreements were needed between the City and ONWASA and the City and Onslow County. This agenda item was for the agreement with ONWASA. In the near future, the agreement with the County would be presented for Council's consideration. Currently, the force main originally utilized to deliver the leachate to the City LTS had been redirected so the discharge was now flowing back to the LTS instead of the ONWASA plant. This also had redirected flows from two schools and the Kenwood Subdivision to the LTS. As part of the Parkwood sewer upgrade, the City would be installing a force main generally along Pony Farm Road and the landfill would then be connected to that system. When that happened, the discharge from the two schools and the Kenwood subdivision would then be redirected to the ONWASA plant. The County would pay the City a fee for the treatment of the leachate. Additionally, during the time it would take to design and construct the delivery system for a permanent solution, ONWASA would be paying the City a fee for the treatment of the discharge from the two schools and from Kenwood Subdivision. Therefore, this would add revenue to the Water and Sewer Fund. However, the volume would have little impact on City expenses.

Council approved the interlocal agreement as presented.

NCDOT STREET SWEEPING CONTRACT

Street sweeping is a major part of the Clean and Green program. It is integral in maintaining the City's storm water infrastructure by keeping large quantities of dirt and debris

from entering our drainage system. Street sweeping is also a key component in improving water quality in the City's streams and ditches. This contract would stretch funding available for street sweeping through reimbursement by NCDOT to cover City sweeping cost and the cost for Police assistance during sweeping operations. A total of \$18,939.50 was eligible for reimbursement by NCDOT.

Council approved the Street Sweeping Contract with NCDOT

JACKSONVILLE TOURISM DEVELOPMENT AUTHORITY

The appointments for two seats on the Jacksonville Tourism Development Authority expired. Currently, they were filled by Mayor Pro Tem Michael Lazzara and Ken Hagan. Both qualified as persons active in the promotion of tourism. Mayor Pro Tem Michael Lazzara is the Chairman of the Authority Board of Directors.

Council reappointed Michael Lazzara and Ken Hagan to terms expiring June 30, 2019.

PUBLIC HEARING

PUBLIC HEARING (LEGISLATIVE) 2017-2018 ANNUAL ACTION PLAN

Ms. Lillie Gray, Community Development Administrator, stated the Annual Action Plan was a strategic planning guide, which specifically outlined the budget and activities for the use of Community Development Block Grant (CDBG) funds for FY 2017-2018. HUD mandated adoption and submission of the Action Plan prior to releasing CDBG funds which were used to benefit low-to moderate-income persons and households. The purpose of the Public Hearing was to receive public comments prior to submission of the Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD). The plan served as the City's application for federal funds. While normally due by May 15th each year, the submittal would be delayed this year pending notification from HUD of the actual allocation of entitlement funding. The City would have 60 days to submit the Plan following notification. As the City had not been notified of its actual allocation for FY 2017-2018, it was estimated that the City would receive level funding in the amount of \$343,231 in entitlement funds and \$184,301 in program income for a total of \$527,532.

Ms. Gray said if the City received the funding, it would be applied to administration, clearance and demolition, non-profit funding, summer youth employment program (new this year), residential rehabilitation program, and acquisition of property to construct affordable housing.

The recommendation was to adopt and approve the annual action plan to be submitted to the US Department of HUD. The action plan was being approved contingent upon finding out how much money the City would receive.

Mayor Phillips recessed the meeting at 7:48 PM in order to conduct the Public Hearing. With no one desiring to speak, Mayor Phillips reconvened the regular meeting at 7:49 PM.

A motion was made by Mayor Pro-Tem Lazzara, seconded by Councilman Willingham, and unanimously approved to adopt the Annual Action Plan and authorized staff to submit the Notification of the Annual Allocation of Entitlement to HUD as presented.

**PUBLIC HEARING (*LEGISLATIVE*) - PROPOSED FISCAL YEAR 2017/2018
BUDGET**

Ms. Gayle Maides, Finance Director, stated that General Statutes required the City Council to conduct a Public Hearing to receive public comment on the proposed budget prior to budget adoption. A copy of the proposed budget had been delivered to the Jacksonville City Council on April 4, 2017. The proposed budget was available for public inspection in the City Clerk's Office and at the Onslow County Library since April 4, 2017. On April 4, 2017 the proposed budget was also placed on the City's website for public review. The Public Hearing and the Public Notice of Budget Availability had been duly advertised in the Jacksonville Daily News.

Ms. Maides said the budget needed adoption no later than June 30, 2017.

She reviewed major revenue sources such as property taxes, sales tax, solid waste fees, stormwater fees and water/sewer fees. She also reviewed the total expenditures from each fund's budget. The Draft Budget had been updated to a current total budget of approximately \$107.8 million. Ms. Maides said the current tax rate was 64.2 cents per \$100 of value. Council had set aside 4 cents for Capital Projects, 5.15 cents in order to complete the Public Safety Building and that left 55.05 cents for operation of the General Government.

Budget Assumptions for the year included no change in the sales tax distribution, the tax rate remained the same at 64.2 cents, water/sewer rates were “To Be Determined,” solid waste fees did not change, stormwater fees did not change, and the General Fund Balance being appropriated in the proposed budget was \$1.1 million.

Mayor Phillips recessed the meeting at 7:53 PM in order to conduct the Public Hearing. With no one desiring to speak, Mayor Phillips reconvened the regular meeting at 7:54 PM.

PUBLIC COMMENT

There was no one present desiring to speak at this public comment section.

REPORTS

STATE CHAMPIONS

Councilwoman Washington thanked Coach Marshburn for making history in the City of Jacksonville with his basketball team. She said the team and coach were to be commended for their efforts and their representation of the City and County. She also recognized the parents of the students for allowing them to participate on the team.

COMMUNITY DEVELOPMENT

Councilman Willingham said the federal budget was tenuous in regards to the Community Development Block Grant. He felt the City had a shining example of the benefits provided to the community by their Community Development Department. The NC League of Municipalities had been effective in lobbying in some areas for cities, but CDBG was so important he felt citizens should make an individual effort to contact their legislators personally to try to influence some compassion and concern for the CDBG Program. He thought the Media Department and ITS Department could also prepare a video to represent the City of Jacksonville’s effective Community Development Program.

UPCOMING EVENTS

Mr. Ron Massey, Deputy City Manager, reported that on Friday, April 21, 2017 at 9:30 AM, the Annual Arbor Day Celebration would be held at Tarawa Terrace Elementary School. On Tuesday, April 25, 2017 at 6:00 PM, the Annual City Advisory Committee Appreciation Dinner would be held at the Jacksonville Conference Center. Art Block would be held downtown from 8:00 AM to 4:00 PM on April 29, 2017.

Mayor Phillips announced that Relay 4 Life was scheduled for Friday, April 21, 2017 at 6:00 PM at Northside High School.

ADJOURNMENT

A motion was made by Councilwoman Washington, seconded by Councilman Thomas, and unanimously adopted to adjourn the meeting at 7:59.

Adopted by the Jacksonville City Council in regular session this 16th day of May, 2017.

Sammy Phillips, Mayor

ATTEST:

Carmen K. Miracle, City Clerk