

Jacksonville City Council



Workshop Meeting
April 5, 2016

Workshop Agenda

Consent Items

1. JASA Lease
2. Tax Releases, Refunds & Write Offs
3. Jacksonville Marina CIP Amendment
4. NCDOT Apprentice Program Grant
5. NCDOT Section 5307 Resolution



Workshop Agenda

Workshop Topic

6. FY17 Budget



FY17 City of Jacksonville Budget

- 2017 CIP Draft March 2016
- 2017 Operating budgets: General Fund
 - Water Sewer Fund, Stormwater Fund, Solid Waste Fund
- Adopt Budget by June 30, 2016



Schedule

April 5	Opening Workshop	
April 12	Budget Workshop	5 PM
April 19	Budget Workshop Public Hearing	5-6:45 PM 7 PM
April 26	Budget Workshop	5-8 PM
May 3	Budget Workshop <i>Potential Adoption</i>	5-6:45 PM 7 PM
May 10	Workshop as needed	5-8 PM
May 17	Budget Adoption if needed	7 PM



Budget Schedule

April 5

- Overview
- Revenue Forecast
- Draft Budget & Organization
- Department Issues
- Proposed Authorized Positions



Budget Schedule April 5 & 12

Department Reviews

- Mayor & Council
- Elections
- Legal
- City Manager's Office
- Passports
- Planning – Transportation
- Traffic Signal Control
- Transit
- Community Programs
- Jacksonville Tourism Authority Development
- Human Resources
- City Clerk



Workshops April 12 & 19

- Finance
 - Metering
 - Fleet Maintenance
- General Fund Non-Departmental
- Development Services
 - Planning
 - Building Inspections
 - Code Enforcement
 - Community Development
 - Office of Livable Neighborhoods
- Public Safety
 - Police
 - Fire
- Recreation & Parks
- Public Services
 - Administration
 - Engineering
 - Facility Maintenance
 - Streets



Workshops and Public Hearing April 19

- Water Sewer Fund
 - Revenues
 - Department Reviews
 - Bond Coverage
- Solid Waste
- Stormwater
- Internal Services
- Department Issues



Workshops

- May 3
 - Potential adoption or workshop
- May 10 and 17
 - Workshops or Adoption as needed



Revenue Forecast: FY17 Budget

	FY16	FY17
Property Tax	22.87	23.20
Sales Tax	10.54	10.61
Solid Waste Fees	4.64	4.67
Transfer In From Gen Fund	1.21	1.41
Stormwater Fees	2.89	2.93
Water & Sewer Fees	21.48	21.48

Millions



Revenue: FY17 Draft Budget

Fund	Council Amended FY16	FY17
General	47.29	47.09
Water/Sewer	32.63	28.15
Stormwater Fees	3.09	3.02
Solid Waste	6.21	6.53

Millions



Current Tax Rate Information

FY16 Tax Rate	64.2¢	
Capital Projects	4¢	Formerly Council Initiatives
Center for Public Safety	5.15¢	Set by Council
General Government	55.05¢	What's Left



Departmental Issues

Requested	17
In operations budget	2
Not Recommended	6
Council Decision	9



Proposed Authorized Full-time Positions

	Council Approved FY16	FY17
General Fund	383.5	383.5
Water/Sewer Fund	76.2	76.2
All Others	95.3	96.3
Total	555.0	556.0



Expenditures

	Council Amended FY16	FY17
General Fund	\$47,292,585	\$47,091,198
Water & Sewer Fund	\$32,630,717	\$28,153,235
Stormwater Fund	\$3,086,207	\$3,018,342
Solid Waste Fund	\$6,213,952	\$6,528,717
Capital Improvements Program	\$13,775,827	\$37,435,374



Budget Assumptions

Sales Tax Distribution	No Change
Tax Rate (64.2¢)	No Change
Water & Sewer Rates	No Change
Solid Waste Fees	No Change
Stormwater Fees	No Change
General Fund Balance	\$1.6M



Budget Assumptions

Health Insurance

Cost Increases and Plan Changes

- Premium increases \$20+/-/employee/pay period
- City contribution \$100,000
- Plan Changes



Budget Assumptions

Fuel

\$3.15 Unleaded

\$3.45 Diesel



Budget Assumptions

Personnel

	Amended FY16	FY17
Full Time	555	556
Part Time	57	55
Total	612	611



Fiscal Year 2016-2017 Departmental Budgets

Mayor and Council



Mayor and Council

Revenue	Amended FY16	Proposed FY17
Taxes & Other General Fund Revenue	334,065	313,941
Overhead Allocations		
Water, Sewer, Solid Waste, Stormwater	147,599	164,235
Total Revenue	481,664	478,176
Total Expenditures	481,664	478,176



Elections



Elections

Revenue	Amended FY16	Proposed FY17
Total Revenue	39,215	-
Total Expenditures	39,215	-



Legal



Legal

Revenue	Amended FY16	Proposed FY17
Taxes & Other General Fund Revenue	61,604	57,521
Overhead Allocations		
Water, Sewer, Solid Waste, Stormwater	176,736	165,549
Total Revenue	238,340	223,070
Total Expenditures	238,340	223,070



Legal

Staffing	Amended FY16	Proposed FY17
Full Time	1	1
Part Time	-	-
Total	1	1



City Manager's Office



City Manager's Office

Revenue	Amended FY16	Proposed FY17
Taxes & Other General Fund Revenue	303,300	313,959
Overhead Allocations		
Water, Sewer, Solid Waste, Stormwater	348,626	353,163
Total Revenue	651,926	667,122
Total Expenditures	651,926	667,122



City Manger's Office

Staffing	Amended FY16	Proposed FY17
Full Time	5	5
Part Time	-	-
Total	5	5



Passports



Passports

Revenue	Amended FY16	Proposed FY17
Fees	51,000	63,000
Appropriated Fund Balance	(47,000)	(59,000)
Total Revenue	4,000	4,000
Total Expenditures	4,000	4,000



Passports

Staffing	Amended FY16	Proposed FY17
Full Time	-	-
Part Time	-	-
Total	-	-



Transportation Planning



Transportation Planning

Revenue	Amended FY16	Proposed FY17
Taxes & Other General Fund Revenue	112,753	124,024
Onslow Matching Grant	14,784	15,576
Other Grants	251,718	267,500
Fees	25,000	15,000
Total Revenue	404,255	422,100
Total Expenditures	404,255	422,100



Transportation Planning

Staffing	Amended FY16	Proposed FY17
Full Time	3.5	3.5
Part Time	-	-
Total	3.5	3.5



Traffic Signal Control



Traffic Signal Control

Revenue	Amended FY16	Proposed FY17
Taxes & Other General Fund Revenue	501,236	672,711
NCDOT – Schedule C	179,000	179,000
NCDOT – Schedule D	124,597	124,597
Total Revenue	804,833	976,308
Total Expenditures	804,833	976,308



Traffic Signal Control

Staffing	Amended FY16	Proposed FY17
Full Time	4.3	4.3
Part Time	-	-
Total	4.3	4.3



Jacksonville Transit



Jacksonville Transit

Revenue	Amended FY16	Proposed FY17
Taxes & Other General Fund Revenue	386,000	400,109
Fares	135,000	135,000
Grants	1,024,000	1,921,607
Total Revenue	1,545,000	2,456,716
Total Expenditures	1,545,000	2,456,716



Jacksonville Transit

Staffing	Amended FY16	Proposed FY17
Full Time	1.3	1.3
Part Time	-	-
Total	1.3	1.3



Community Programs



Community Programs

Revenue	Amended FY16	Proposed FY17
Taxes & Other General Fund Revenue	236,303	154,904
Overhead Allocations		
Water, Sewer, Solid Waste, Stormwater	49,325	49,510
Miscellaneous Revenue	2,500	-
Total Revenue	288,128	204,414
Total Expenditures	288,128	204,414



Community Programs

Staffing	Amended FY16	Proposed FY17
Full Time	2	1
Part Time	-	-
Total	2	1



Jacksonville Tourism Development Authority



Tourism Development Authority

Revenue	Amended FY16	Proposed FY17
Occupancy Tax	900,000	900,000
Total Revenue	900,000	900,000
Total Expenditures	900,000	900,000



Human Resources



Human Resources

Revenue	Amended FY16	Proposed FY17
Taxes & Other General Fund Revenue	547,813	544,851
Overhead Allocations		
Water, Sewer, Solid Waste, Stormwater	178,517	172,846
Debt Proceeds	-	17,938
Total Revenue	726,330	735,635
Total Expenditures	726,330	735,635



Human Resources

Staffing	Amended FY16	Proposed FY17
Full Time	5	5
Part Time	-	-
Total	5	5



City Clerk



City Clerk

Revenue	Amended FY16	Proposed FY17
Taxes & Other General Fund Revenue	149,427	155,881
Overhead Allocations		
Water, Sewer, Solid Waste, Stormwater	49,380	46,279
Fees (Annexation)	1,500	1,000
Total Revenue	200,307	203,160
Total Expenditures	200,307	203,160



City Clerk

Staffing	Amended FY16	Proposed FY17
Full Time	2	2
Part Time	-	-
Total	2	2



Finance



Finance

Revenue	Amended FY16	Proposed FY17
Taxes & Other General Fund Revenue	1,599,518	1,537,080
Overhead Allocations		
Water, Sewer, Solid Waste, Stormwater	1,085,306	1,132,215
Fees	27,000	33,000
Debt Proceeds	-	100,620
Total Revenue	2,711,824	2,802,915
Total Expenditures	2,711,824	2,802,915



Finance

Staffing	Amended FY16	Proposed FY17
Full Time	24	24
Part Time	-	-
Total	24	24



Metering



Metering

Revenue	Amended FY16	Proposed FY17
Water Sewer Revenues	430,224	411,536
Fees for Meter Purchases	23,000	23,000
Debt Proceeds	-	9,100
Total Revenue	453,224	443,636
Total Expenditures	453,224	443,636



Metering

Staffing	Amended FY16	Proposed FY17
Full Time	5	5
Part Time	-	-
Total	5	5



Fleet Maintenance



Fleet Maintenance

Revenue	Amended FY16	Proposed FY17
Charges to Other Funds	3,435,112	3,480,713
Debt Proceeds	-	72,200
Appropriated Fund Balance	(32,812)	(48,160)
Total Revenue	3,402,300	3,504,753
Total Expenditures	3,402,300	3,504,753



Fleet Maintenance

Staffing	Amended FY16	Proposed FY17
Full Time	11	11
Part Time	-	-
Total	11	11



General Fund Non-Departmental



General Fund Non-Departmental

Revenue	Amended FY16	Proposed FY17
Taxes & Other General Fund Revenue	973,996	446,837
Fees & Special Revenue Projects	225,350	226,712
Total Revenue	1,199,346	673,549



General Fund Non-Departmental

Expenditures	Amended FY16	Proposed FY17
Operations	1,199,346	1,186,503
Capital Projects	-	721,993
Capital Reserve	-	(1,234,947)
Total Expenditures	1,199,346	673,549

