

COUNCIL MINUTES
REGULAR WORKSHOP MEETING

April 5, 2016

A regular workshop meeting of the City Council of the City of Jacksonville was held Tuesday, April 5, 2016 beginning at 5:00 PM in Meeting Rooms A and B of Jacksonville City Hall. Present were: Mayor Sammy Phillips presiding; Council Members: Randy Thomas, Bob Warden, Angelia Washington, and Jerome Willingham. Absent were Mayor Pro-Tem Michael Lazzara and Councilman Jerry Bittner. Also present were: Richard Woodruff, City Manager; Ronald Massey, Deputy City Manager; Gayle Maides, Finance Director; Glenn Hargett, Assistant Manager for Communications and Community Affairs; Wally Hansen, Public Services Director; Susan Baptist, Director of Recreation Services; Michael Liquori, Director of Park Facilities; Carmen Miracle, City Clerk; and John Carter, City Attorney. *A video recording of the Council Meeting is presently available for review on the City's website.

CALL TO ORDER

Mayor Sammy Phillips called the meeting to order at 5:00 PM.

ADOPTION OF AGENDA

A motion was made by Councilman Willingham, seconded by Councilwoman Washington, and unanimously approved to adopt the agenda as presented.

ADOPTION OF MINUTES AND CONSENT ITEMS

A motion was made by Councilman Willingham and seconded by Councilwoman Washington to adopt the consent items and minutes of the March 22, 2016 Regular Workshop Meeting and the minutes of the March 22, 2016 Regular Meeting as presented.

CONSENT ITEMS

JACKSONVILLE AREA SOCCER ASSOCIATION (JASA) LEASE

This lease agreement provided for the JASA use of Woodlands Park until December 31, 2025. Specific conditions stated on the agreement such as a restroom improvement project and roof improvements on the current concession stand were ones that if not met by stated dates, the contract would automatically terminate. Two workshops had previously been held with Council regarding the JASA Lease.

The ten-day public notice required by GS 160A-272 was published on Friday, March 25, 2016. No public hearing or public comment was required.

Council approved the Resolution approving the lease agreement to December 31, 2025 and authorized the City Manager to execute the lease.

Resolution 2016-08, Bk. 7, Pg. 211

TAX REALEASES, REFUNDS, AND WRITE-OFFS, FEBRUARY 2016

The County/City Tax Collector and the City's Finance Director recommended releases, refunds, and write-offs of property taxes as attached. The detailed list of these tax releases and refunds (that is, the listing by property name, amount, reason, etc.) was available in the Finance Office for review.

Council approved the tax releases, refunds and write-offs.

AMENDMENT TO CIP ORDINANCE-CITY OF JACKSONVILLE MARINA

The Recreation & Parks Department was in the process of applying for PARTF grant funding to make improvements on the City of Jacksonville Marina. The scoring criteria for the grant application allowed points for the project if it was included in our Capital Improvement Plan for fiscal year 2016. Amendment of the current CIP would aid in us obtaining a higher score for our application.

Council approved the CIP amendment.

Ordinance 2016-16, Bk.12, Pg. 394

NCDOT APPRENTICE PROGRAM GRANT

Annually, the NCDOT Public Transportation Division competitively awards apprentice program grants to a select number of transit systems throughout the state. The purpose is to outpost high-potential undergraduate students in real-world transit situations to build experience, while also providing systems with temporary staff to complete transit projects. Jacksonville Transit was selected to participate in FY 17 and with the approval of Council, the goal was for the apprentice to complete an on-board passenger survey, maximize functionality of the on-board surveillance camera system, GPS locate Transit bus stop amenities and complete a capital asset management plan. The City's obligation with the program was for one-year only. There was no requirement to retain the apprentice beyond FY 17.

Council approved the NCDOT agreement and budget amendment as presented.

Ordinance 2016-17, Bk.12, Pg. 395

NCDOT SECTION 5307 GRANT RESOLUTION

Historically, the NCDOT participated in capital transit expenses by funding a portion of the required local match. With NCDOT contribution, the funding formula for capital expenses was 80% federal, 10% state and 10% City. NCDOT suspended participation in capital transit expenses for a period of time while the new Strategic Transportation Investment (STI) system was under development. As a result, their 10% contribution became the City's responsibility. Now that STI implementation was complete, the NCDOT was again participating in select capital expenses on a competitive award basis.

Given the status of our current fleet, two new replacement buses would be ordered by the end of the fiscal year with funds previously authorized by the FTA and Council. The purpose of this request was for Council to consider adopting a resolution enabling the City to apply for NCDOT funds to offset 10% of replacement vehicle cost.

Council approved the resolution authorizing staff to apply for the NCDOT grant.

Resolution 2016-09, Bk. 7, Pg. 212

WORKSHOP TOPIC

2016/2017 BUDGET REVIEW

Using the PowerPoint Presentation herein attached as Exhibit A, Mr. Richard Woodruff, City Manager said the Capital Improvement Program document which had been provided last month, would be reviewed with the Operating Departments of various departments and funds. By law the Council was required to adopt a budget no later than June 30, 2016. It had been their practice to hold a series of workshops during April and May as needed in order to complete the budget. He showed a proposed schedule of the budget operation. The opening workshop was April 5, 2016 with a meeting scheduled each Tuesday through the month of April for a budget workshop. Public Notice advising the public of the hearing and where they may review the budget had been advertised in the Daily News.

He also pointed out that no tax increases or fee increases were proposed for the coming year; therefore, Council may feel comfortable to consider adoption of the budget by May 3rd. If not, it could be adopted at any time before June 30, 2016.

Mr. Woodruff read portions of the budget message, in particular, "as we present this budget for your consideration, the City management team could confirm that the City of Jacksonville was in sound financial condition. While the City did face financial challenges, they

could be managed and the services of the City government could continue in the quality and fashion the Mayor and Council had directed. The draft FY17 budget provided the revenues necessary to continue the delivery of quality services to the citizens of our community relative to: water and sewer fund, the general fund, stormwater fund, sanitation collection programs, and miscellaneous accounts. The draft FY17 budget did not require an increase in the City's current tax rate of 64.2 cents nor an increase in the water and sewer fees, the stormwater fees, nor in the commercial or residential garbage collection fees. Even so, the FY17 budget presented challenges," that would be discussed in the coming weeks. Challenges in regards to ever increasing costs of the health insurance fund, continued expenses for the Center for Public Safety relative to Information Technology accounts, and New Fair Labor Standard Act changes that could impact the City.

For FY16 the budget had included 555 employees. The FY 17 added one employee in the Police Department through a Grant for a Civilian Police Crisis Counselor. Thus, the total positions for the FY17 budget would be 556.

Councilman Thomas asked if that position had been filled and it was confirmed that the position had been filled. Expenditures were the same as the previous year and water and sewer was down approximately four millions dollars due to Capital Projects or ongoing maintenance projects that did not qualify as Capital Projects. Capital Improvements were up significantly due to the Parkwood Lift Station sewer project. The budget was balanced by using a savings account, and would be approximately \$1.6 million of the fund balance for the FY17 budget. Regarding Health Insurance, Mr. Woodruff said the last increase passed on to employees was back in 2010. Premium increases had been needed the last two years; however in order to avoid passing premium increases to employees, the Health Insurance Fund balance had been used to cover the increases. The Health Insurance Fund had reached a point where it could not be spent down any further. Thus, cost increases were forthcoming along with plan changes. For every plan the premium would increase \$20 per employee per pay period and at 26 pay periods this equated to \$520. The City's contribution to the health plan would also increase by \$100,000 due to the City, as the employer, covering costs for the employees. Worker's Compensation Claims had been handled extremely well in the past year, so the premiums for next year's Worker's Compensation Insurance would be reduced by over \$100,000. This would be shifted from the Worker's Compensation account to the Health Insurance account. Generic drug use and not

utilizing the emergency room had not been adhered to so plans had been made for incentives to be offered as well as penalties to be incurred. Generic brands needed to be used at all times (if possible) and when possible, if not used, the price to the employee would be greater. Educational material would be provided to the employees in order to aid in keeping costs down.

Fuel was budgeted at the same level as the last two years. This would hopefully build a reserve in order to help in the future should prices increase.

Mayor Phillips asked for more information. Mr. Ed Richards, Fleet Maintenance Supervisor, stated that currently, for unleaded gasoline, the City was spending just under \$2.00 per gallon and approximately 14,000 gallons were used per month. Thus, the annual cost would be \$200,000-\$300,000 at the current price. Conversation was held.

Mr. Woodruff said a new 10,000 gallon container had been authorized by the Mayor and Council which had significantly changed the transport costs. Mr. Richards said previously fuel had to be ordered every three to four days, but now they ordered it every two weeks. Water supply and lines maintenance filled their tanks up too so a substantial savings had been created with this larger tank.

Another budget assumption showed increasing employees by one full time and there was a reduction of two part time. Mr. Woodruff stated one of the three E's that would be discussed for FY17 would be temporary employees. There was a significant amount of seasonal employee's that were hired through temporary agencies at a premium of 35% - 50% of each dollar in wages going to the agency. The City's total account with those agencies was more than \$600,000. By going in and negotiating with the two agencies being used, the City should be able to obtain a better rate. This was something that would be looked at and more solutions sought once the budget had been set.

Mr. Woodruff said the budget book was organized as it has been in previous years. He provided a brief review of the Mayor and Council's Departmental Budget.

Mayor Phillips asked about the increase in Line 2 (Insurance, Contracts, Training, Fleet and Supplies) beginning in FY15. Mr. Woodruff was not sure about the increase but he assured the Mayor he would get the information for him. (See Exhibit B – April 5 Workshop Follow up). The Mayor asked about the increase in Line 3 (Utilities, Maintenance, Professional Services, ITS/Video Media). Mr. Massey said media allocation increased due to all Board and Commission meetings being televised. Councilman Thomas said he believed the contribution

from the County went down also as they began broadcasting their own meetings. (See Exhibit B for more details)

Mr. Warden asked if the Mayor and Council were included in the 55 part time employees. Mr. Woodruff reviewed the list and responded that the Mayor and Council were not shown as full time, seasonal or part time employees.

Mr. Woodruff said the Attorney's overall budget was down for FY17 as fees had decreased by approximately \$15,000. He also said Mr. Carter was an advisor to every department.

Councilwoman Washington asked if pledges were still being accepted for the Freedom Fountain. Mr. Woodruff said yes almost every month approximately \$1,000 of bricks were sold. She also asked if they were installed at a certain time. Mr. Woodruff said they were installed immediately following the purchase with a small ceremony. The purchaser was permitted to choose where they wanted the brick placed.

With regards to passports, Mr. Woodruff said this was the second year of being in the passport business. The City did not issue passports, but were the processing agent for passports. Thus, an individual could call City Hall or go to the Center for Public Safety five days a week and have an application processed. There was a charge set by the federal government which was \$25.00 and the City charged \$8.00 for passport photos. The first year the passports created revenue of over \$80,000 which was projected to continue. The expenditures were only \$4,000. Existing employees were the agents who processed the passports and no new employees were hired for this endeavor.

Mr. Ron Massey, Deputy City Manager, reviewed the Transportation Planning budget (as shown in Exhibit A) which included the MPO, Traffic Signal Control, and Jacksonville Transit. Regarding the MPO, Mr. Massey said most of their workload was determined by the MPO's tax approved work plan. The City contributed funding from the General Fund which was part of the match for the Federal funding. The County also contributed to that match. There were a number of grants which had been included that provided funding. Mr. Woodruff said the County match was significantly lower than the City match due to the MPO not covering the entire county.

Mr. Woodruff said the Traffic Signal Control information showed street light control was moved from streets to traffic. Over \$400,000 per year was being spent on street lights. Mr. Massey said we were developing our expertise to splice fiber optic cable which helped with

connectivity for the signal system and helped with our own network connectivity within the City. In the future this would earn some revenue for the City as staff would be able to make repairs themselves which would keep the City from having to hire outside contractors to complete the repairs.

Mr. Woodruff said there would be approximately \$400,000 input this year for transit from the General Fund. Fares were stable and rates had not been raised in some time. Ridership went from 90,000 in 2012 to 110,000 in 2015. Ridership count for 2016 was expected to continue to rise. Mr. Massey said the City was still working on adding a fourth route which would add to the ridership by serving an area of the City which currently did not have bus transportation (Georgetown area and toward the Wal-Mart on the South end of town).

Mr. Woodruff asked Mr. Massey to talk about the increase in grants from roughly \$1 million to \$9 million for the coming year. Mr. Massey said occasionally we had the opportunity to receive additional funding from the State. In addition, there were funds controlled by the State that were Federal funds that had not been utilized and there was a time line on spending those federal funds and at a certain point they would make them available to authorized projects in other transit systems. The City would try and use all of their unused funding that might be in our grants and also apply for some of the unused funding the State was managing. The City hoped to cover the cost of the Park and Ride project using local value of the land for the local match.

Mr. Woodruff reviewed the Community Programs budget as shown in Exhibit A. He pointed out that one employee had been shifted to the Office of Livable Neighborhoods program under Community Development.

Tourism, while the Mayor and Council were not the TDA, they were required to adopt a budget since the City managed the funds for the TDA. Mr. Woodruff said the occupancy tax was still projected to be approximately \$900,000 and this was not seen to be growing. By law the City could collect an administrative charge and Ms. Maides said the charge resulted in \$19,000 that the City collected. Mr. Woodruff said the operating expenses were broken into tourism promotion and other tourism related expenses. State law identified a two thirds one third split. Two thirds of the money had to go to promotions or marketing and one third could go to capital projects.

Mr. Woodruff said regarding Human Resources, the budget was generally flat however there were some minor increases due to video and professional services and utilities. There was a department issue for the wellness program and approximately \$42,000 would need to be added for a contracted employee from Blue Cross Blue Shield for a coaching program. This would be discussed at a later date.

Mr. Woodruff said one of the items in the Clerk's budget was an increase of approximately \$10,000 for office assistance to help with the new record management project in the department. Ms. Miracle said there had been a desire for a Citywide management records policy for quite some time with an emphasis on electronic records. There would be a Laserfiche upgrade soon which would aid in disposition of records no longer required to be on file in order to free up storage space. Employees need guidance with how to manage and properly dispose of records. Mayor Phillips said he had emails back to 2005 and was not sure how long he was obligated to keep them. Mr. Woodruff said part of the project would be to show all City employees what was required to be kept, how long it had to be kept, and how to go about the process of eliminating it. Mayor Phillips said at the College they received emails from their IT Department that notified them when it was time to delete items.

Mr. Woodruff said the Finance Department had \$19,000 that was recovered from Tourism Fees and \$4,000 for Business License's. Beer and Wine License's were not repealed and that was collected as business licenses.

Councilman Thomas asked how money was obtained for credit reports. Mr. Massey said the credit report was in lieu of paying a deposit. It was the customer's choice to pay the \$3.50 for the credit report or pay a deposit. Councilman Thomas asked if the City then had to pay for the report. Ms. Maides said that was correct, the company that prepared the report was paid by the City. Councilman Warden asked how much the City spent on the reports. Mr. Woodruff said it would be checked into and reported back to Council. (See response in Exhibit B)

Mr. Woodruff reviewed that electronic and over the counter payments were not free. In FY15 the City processed 87,606 credit card transactions totaling over \$9 million. In FY 16 the City processed an estimated 83,000 totaling almost \$9.9 million. There were fees paid for credit card payments and those were not recovered from any type of surcharge to the citizens. However, there was a savings as the staff was not handling those calls/walk-in payments.

Councilman Warden asked what the total processing fees were. Ms. Maides said she would get the information back to him. (See response in Exhibit B)

Metering was covered completely by water and sewer revenues. Privatizing the metering had been studied approximately two years ago, however, the private company could not begin to come close to how efficiently this was being done.

Fleet maintenance was a fund that was based on how many pieces of equipment they had and how many times they needed repairs. There were 581 vehicles/pieces of equipment in the fleet. There were eleven personnel with one added when commercial sanitation was started. Capital outlay expenditure was higher due to replacement of a sixteen year old brake lathe on the automotive side of the shop and a much needed fuel system upgrade. Mr. Ed Richards reviewed the current fuel system and said it was 14 years old and was costing the City in maintenance fees. He also provided an overview of the new system. Mr. Woodruff asked what the cost for the new system would be and Mr. Richards said it would be \$64,000.

Councilman Warden asked if there was any further discussion regarding an auxiliary fueling station on the other side of town to keep everyone from having to come to one side of town for fuel. Discussion was held and this project would be something that would be considered in future. (See Exhibit B for more detailed response)

General Fund Non-Departmental contained the \$150,000 payment from the JTDA for the debt service on Sturgeon City. There was also a \$75,000 bond donation from the Sturgeon City Board of Directors.

Mr. Woodruff said the 800Mhz system had the debt set-up for the City to pay the interest only. However, the time would be approaching when the principal was necessary for repayment. This payment would increase substantially as the principal and interest would be paid together. Mr. Woodruff said further information would be provided. (See Exhibit B)

ADJOURNMENT

A motion was made by Councilman Thomas, seconded by Councilman Willingham, and unanimously adopted to adjourn the meeting at 6:29 PM.

Adopted by the Jacksonville City Council in regular session this 19th day of April 2016.

Sammy Phillips, Mayor

ATTEST:

Carmen K. Miracle, City Clerk

Jacksonville City Council



Workshop Meeting
April 5, 2016

Workshop Agenda

Consent Items

1. JASA Lease
2. Tax Releases, Refunds & Write Offs
3. Jacksonville Marina CIP Amendment
4. NCDOT Apprentice Program Grant
5. NCDOT Section 5307 Resolution



Workshop Agenda

Workshop Topic

6. FY17 Budget



FY17 City of Jacksonville Budget

- 2017 CIP Draft March 2016
- 2017 Operating budgets: General Fund
 - Water Sewer Fund, Stormwater Fund, Solid Waste Fund
- Adopt Budget by June 30, 2016



Schedule

April 5	Opening Workshop	
April 12	Budget Workshop	5 PM
April 19	Budget Workshop Public Hearing	5-6:45 PM 7 PM
April 26	Budget Workshop	5-8 PM
May 3	Budget Workshop <i>Potential Adoption</i>	5-6:45 PM 7 PM
May 10	Workshop as needed	5-8 PM
May 17	Budget Adoption if needed	7 PM



Budget Schedule

April 5

- Overview
- Revenue Forecast
- Draft Budget & Organization
- Department Issues
- Proposed Authorized Positions



Budget Schedule April 5 & 12

Department Reviews

- Mayor & Council
- Elections
- Legal
- City Manager's Office
- Passports
- Planning – Transportation
- Traffic Signal Control
- Transit
- Community Programs
- Jacksonville Tourism Authority Development
- Human Resources
- City Clerk



Workshops April 12 & 19

- Finance
 - Metering
 - Fleet Maintenance
- General Fund Non-Departmental
- Development Services
 - Planning
 - Building Inspections
 - Code Enforcement
 - Community Development
 - Office of Livable Neighborhoods
- Public Safety
 - Police
 - Fire
- Recreation & Parks
- Public Services
 - Administration
 - Engineering
 - Facility Maintenance
 - Streets



Workshops and Public Hearing April 19

- Water Sewer Fund
 - Revenues
 - Department Reviews
 - Bond Coverage
- Solid Waste
- Stormwater
- Internal Services
- Department Issues



Workshops

- May 3
 - Potential adoption or workshop
- May 10 and 17
 - Workshops or Adoption as needed



Revenue Forecast: FY17 Budget

	FY16	FY17
Property Tax	22.87	23.20
Sales Tax	10.54	10.61
Solid Waste Fees	4.64	4.67
Transfer In From Gen Fund	1.21	1.41
Stormwater Fees	2.89	2.93
Water & Sewer Fees	21.48	21.48

Millions



Revenue: FY17 Draft Budget

Fund	Council Amended FY16	FY17
General	47.29	47.09
Water/Sewer	32.63	28.15
Stormwater Fees	3.09	3.02
Solid Waste	6.21	6.53

Millions



Current Tax Rate Information

FY16 Tax Rate	64.2¢	
Capital Projects	4¢	Formerly Council Initiatives
Center for Public Safety	5.15¢	Set by Council
General Government	55.05¢	What's Left



Departmental Issues

Requested	17
In operations budget	2
Not Recommended	6
Council Decision	9



Proposed Authorized Full-time Positions

	Council Approved FY16	FY17
General Fund	383.5	383.5
Water/Sewer Fund	76.2	76.2
All Others	95.3	96.3
Total	555.0	556.0



Expenditures

	Council Amended FY16	FY17
General Fund	\$47,292,585	\$47,091,198
Water & Sewer Fund	\$32,630,717	\$28,153,235
Stormwater Fund	\$3,086,207	\$3,018,342
Solid Waste Fund	\$6,213,952	\$6,528,717
Capital Improvements Program	\$13,775,827	\$37,435,374



Budget Assumptions

Sales Tax Distribution	No Change
Tax Rate (64.2¢)	No Change
Water & Sewer Rates	No Change
Solid Waste Fees	No Change
Stormwater Fees	No Change
General Fund Balance	\$1.6M



Budget Assumptions

Health Insurance

Cost Increases and Plan Changes

- Premium increases \$20+/-/employee/pay period
- City contribution \$100,000
- Plan Changes



Budget Assumptions

Fuel

\$3.15 Unleaded

\$3.45 Diesel



Budget Assumptions

Personnel

	Amended FY16	FY17
Full Time	555	556
Part Time	57	55
Total	612	611



Fiscal Year 2016-2017 Departmental Budgets

Mayor and Council



Mayor and Council

Revenue	Amended FY16	Proposed FY17
Taxes & Other General Fund Revenue	334,065	313,941
Overhead Allocations		
Water, Sewer, Solid Waste, Stormwater	147,599	164,235
Total Revenue	481,664	478,176
Total Expenditures	481,664	478,176



Elections



Elections

Revenue	Amended FY16	Proposed FY17
Total Revenue	39,215	-
Total Expenditures	39,215	-



Legal



Legal

Revenue	Amended FY16	Proposed FY17
Taxes & Other General Fund Revenue	61,604	57,521
Overhead Allocations		
Water, Sewer, Solid Waste, Stormwater	176,736	165,549
Total Revenue	238,340	223,070
Total Expenditures	238,340	223,070



Legal

Staffing	Amended FY16	Proposed FY17
Full Time	1	1
Part Time	-	-
Total	1	1



City Manager's Office



City Manager's Office

Revenue	Amended FY16	Proposed FY17
Taxes & Other General Fund Revenue	303,300	313,959
Overhead Allocations		
Water, Sewer, Solid Waste, Stormwater	348,626	353,163
Total Revenue	651,926	667,122
Total Expenditures	651,926	667,122



City Manger's Office

Staffing	Amended FY16	Proposed FY17
Full Time	5	5
Part Time	-	-
Total	5	5



Passports



Passports

Revenue	Amended FY16	Proposed FY17
Fees	51,000	63,000
Appropriated Fund Balance	(47,000)	(59,000)
Total Revenue	4,000	4,000
Total Expenditures	4,000	4,000



Passports

Staffing	Amended FY16	Proposed FY17
Full Time	-	-
Part Time	-	-
Total	-	-



Transportation Planning



Transportation Planning

Revenue	Amended FY16	Proposed FY17
Taxes & Other General Fund Revenue	112,753	124,024
Onslow Matching Grant	14,784	15,576
Other Grants	251,718	267,500
Fees	25,000	15,000
Total Revenue	404,255	422,100
Total Expenditures	404,255	422,100



Transportation Planning

Staffing	Amended FY16	Proposed FY17
Full Time	3.5	3.5
Part Time	-	-
Total	3.5	3.5



Traffic Signal Control



Traffic Signal Control

Revenue	Amended FY16	Proposed FY17
Taxes & Other General Fund Revenue	501,236	672,711
NCDOT – Schedule C	179,000	179,000
NCDOT – Schedule D	124,597	124,597
Total Revenue	804,833	976,308
Total Expenditures	804,833	976,308



Traffic Signal Control

Staffing	Amended FY16	Proposed FY17
Full Time	4.3	4.3
Part Time	-	-
Total	4.3	4.3



Jacksonville Transit



Jacksonville Transit

Revenue	Amended FY16	Proposed FY17
Taxes & Other General Fund Revenue	386,000	400,109
Fares	135,000	135,000
Grants	1,024,000	1,921,607
Total Revenue	1,545,000	2,456,716
Total Expenditures	1,545,000	2,456,716



Jacksonville Transit

Staffing	Amended FY16	Proposed FY17
Full Time	1.3	1.3
Part Time	-	-
Total	1.3	1.3



Community Programs



Community Programs

Revenue	Amended FY16	Proposed FY17
Taxes & Other General Fund Revenue	236,303	154,904
Overhead Allocations		
Water, Sewer, Solid Waste, Stormwater	49,325	49,510
Miscellaneous Revenue	2,500	-
Total Revenue	288,128	204,414
Total Expenditures	288,128	204,414



Community Programs

Staffing	Amended FY16	Proposed FY17
Full Time	2	1
Part Time	-	-
Total	2	1



Jacksonville Tourism Development Authority



Tourism Development Authority

Revenue	Amended FY16	Proposed FY17
Occupancy Tax	900,000	900,000
Total Revenue	900,000	900,000
Total Expenditures	900,000	900,000



Human Resources



Human Resources

Revenue	Amended FY16	Proposed FY17
Taxes & Other General Fund Revenue	547,813	544,851
Overhead Allocations		
Water, Sewer, Solid Waste, Stormwater	178,517	172,846
Debt Proceeds	-	17,938
Total Revenue	726,330	735,635
Total Expenditures	726,330	735,635



Human Resources

Staffing	Amended FY16	Proposed FY17
Full Time	5	5
Part Time	-	-
Total	5	5



City Clerk



City Clerk

Revenue	Amended FY16	Proposed FY17
Taxes & Other General Fund Revenue	149,427	155,881
Overhead Allocations		
Water, Sewer, Solid Waste, Stormwater	49,380	46,279
Fees (Annexation)	1,500	1,000
Total Revenue	200,307	203,160
Total Expenditures	200,307	203,160



City Clerk

Staffing	Amended FY16	Proposed FY17
Full Time	2	2
Part Time	-	-
Total	2	2



Finance



Finance

Revenue	Amended FY16	Proposed FY17
Taxes & Other General Fund Revenue	1,599,518	1,537,080
Overhead Allocations		
Water, Sewer, Solid Waste, Stormwater	1,085,306	1,132,215
Fees	27,000	33,000
Debt Proceeds	-	100,620
Total Revenue	2,711,824	2,802,915
Total Expenditures	2,711,824	2,802,915



Finance

Staffing	Amended FY16	Proposed FY17
Full Time	24	24
Part Time	-	-
Total	24	24



Metering



Metering

Revenue	Amended FY16	Proposed FY17
Water Sewer Revenues	430,224	411,536
Fees for Meter Purchases	23,000	23,000
Debt Proceeds	-	9,100
Total Revenue	453,224	443,636
Total Expenditures	453,224	443,636



Metering

Staffing	Amended FY16	Proposed FY17
Full Time	5	5
Part Time	-	-
Total	5	5



Fleet Maintenance



Fleet Maintenance

Revenue	Amended FY16	Proposed FY17
Charges to Other Funds	3,435,112	3,480,713
Debt Proceeds	-	72,200
Appropriated Fund Balance	(32,812)	(48,160)
Total Revenue	3,402,300	3,504,753
Total Expenditures	3,402,300	3,504,753



Fleet Maintenance

Staffing	Amended FY16	Proposed FY17
Full Time	11	11
Part Time	-	-
Total	11	11



General Fund Non-Departmental



General Fund Non-Departmental

Revenue	Amended FY16	Proposed FY17
Taxes & Other General Fund Revenue	973,996	446,837
Fees & Special Revenue Projects	225,350	226,712
Total Revenue	1,199,346	673,549



General Fund Non-Departmental

Expenditures	Amended FY16	Proposed FY17
Operations	1,199,346	1,186,503
Capital Projects	-	721,993
Capital Reserve	-	(1,234,947)
Total Expenditures	1,199,346	673,549

